



# **LOWER MAINLAND**

## LOCAL GOVERNMENT ASSOCIATION

# **ANNUAL REPORT AND RESOLUTIONS**

**TO BE CONSIDERED AT THE 2026  
ANNUAL GENERAL MEETING**

**TO BE HELD ON THURSDAY, APRIL 30<sup>th</sup>, 2026**

# 2025 LOWER MAINLAND LGA ANNUAL REPORT & 2026 RESOLUTIONS BOOK

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# **LETTER OF TRANSMITTAL TO LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION MEMBERS**

We are pleased to convey the nineteenth Annual Report and Resolutions Book of the Lower Mainland LGA. Included in this report is a record of the year's activities and items for consideration at the Annual Meeting to be held on April 30, 2026, in Whistler, BC at the Westin Whistler Resort.

This publication has been divided into two parts:

- 1. Annual Report**
- 2. Nominations and Resolutions**

## **1. ANNUAL REPORT**

In the first part of this publication, you will find the:

- President's Report
- 2025 Financial Statements
- 2026 Budget
- Special Resolution to adopt a proposed new member fees model and accompanying report

## **2. NOMINATIONS AND RESOLUTIONS**

The second part of this publication contains materials to be considered at the 2026 Annual General Meeting.

**Nominations:**

Under this process, the Nominating Committee issues a Call for Nominations and manages that process but does not make recommendations. Information on those nominated for the 2026/2027 Lower Mainland LGA Executive is included in this report and can be found in the conference newsletter.

**Resolutions:**

This section contains resolutions to be considered at the 2026 AGM. Included in the package are:

- Executive Resolution
- Resolutions from Members Received by the Deadline

**PART 1**

**ANNUAL REPORT**

## PRESIDENT'S REPORT

Welcome to the Lower Mainland LGA annual conference and AGM in Whistler.

I am wrapping up my final year as President before I step into the role of Past President. I have very much enjoyed serving as your President for the last two years and I am proud of the things that we have accomplished over that time.

We will have a big turn over in our board at our AGM as half of our 11-person board is either not running again in the fall election or are stepping down for our board due to other commitments. We have had a fantastic board in recent years, and I feel confident that will continue.

In 2025, we upped our advocacy efforts and conducted our first ever advocacy mission to Victoria which was separate from our usual advocacy efforts during the annual UBCM Convention. Our executive felt that it was a great success, and we hope to continue our yearly advocacy mission into the future.

We also held a strategic planning session in 2025, where we discussed that our membership fees are very low and haven't seen a significant increase in many years. As an association, we rely heavily on sponsorship dollars to keep our organization afloat. This has been challenging as sponsorship budgets have been reduced or in some case completely cut for several of our long-time sponsors. As a result, we are proposing adopting a new fee structure that aligns better with the rates that the other area associations in BC are charging.

I look forward to seeing you at our conference, and please feel free to stop me for a chat about anything that you might like to discuss or have concerns about.

See you in Whistler on April 29<sup>th</sup>.

A handwritten signature in black ink, appearing to read 'P. Albrecht', written in a cursive style.

Councillor Paul Albrecht, President

# 2025 ACCOMPLISHMENTS IN BRIEF

## EXECUTIVE/COMMITTEES

- Nine meetings of the Executive were held.

## MEMBERSHIP/FINANCIAL

- Membership remains strong with representation from 33 member municipalities and regional districts. The Town of Gibsons joined as a member in 2025.

## CONVENTION & EVENTS

- The Convention was held from April 29<sup>th</sup> to May 1<sup>st</sup> in Whistler, BC. The theme of the conference was “Building Stronger Communities: Leadership, Integrity and Collaboration in the Age of Information”.

## ADVOCACY

We met with the following Provincial Ministers in 2025 and in the fall of 2026:

### **-Minister of Agriculture and Food on the following subjects:**

- ❖ Increasing Ministry Funding for Agriculture
- ❖ Strengthening Agriculture Land Commission Enforcement Capabilities
- ❖ Enhancing a Collaborative, Sustainable and Inclusive Approach to Food Security and Well-Being

### **-Minister of Water, Land and Resource Stewardship on the following subjects:**

- ❖ Provincial Funding for Municipal Industrial Land Planning

### **-Minister of Emergency Management and Climate Readiness on the following subjects:**

- ❖ Implementation of BC Flood Strategy to Protect Flood-Prone Communities
- ❖ Strengthening Regional Emergency Management Capacity

### **-Minister of State for Local Government and Rural Communities on the following subjects:**

- ❖ Regional District Reform
- ❖ Ethics Commissioner
- ❖ Aligning the By-Election Provisions of the School Act with those of the Local Government Act
- ❖ Provincial Lobbyist Registration

### **-Attorney General and Deputy Premier on the following subjects:**

- ❖ Bylaw Enforcement Notice Penalty Increase for Development Violations
- ❖ Safe Welcome Communities
- ❖ Equitable Court Access

**-Minister of Housing and Municipal Affairs on the following subjects:**

- ❖ Enhancing Housing Stability Through Preventative Measures and Supportive Programs
- ❖ Simplifying Access to Public Land for Housing
- ❖ Unmet Demands on Social and Community Infrastructure as a Result of Provincial Housing Targets
- ❖ Equitable Distribution of Emergency Shelter Beds

**-Minister of Education and Child Care on the following subject:**

- ❖ Aligning the By-Election Provisions of the School Act with those of the Local Government Act
- 
- Continued to engage with the other area associations of UBCM, our membership and UBCM to advocate on the modernization of the *Local Government Act*.
  - Advocated to the Provincial Government re: Bill M216-*The Professional Reliance Act*

**STRATEGIC PLANNING**

- Held a full day strategic planning session with the executive which was facilitated by Tracey Lorensen.

**COMMUNICATIONS**

- Two member newsletters were emailed to members and posted to the Association's web site.
- 18 emails were sent to the membership.



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

### 2025 ANNUAL GENERAL MEETING

Wednesday, April 30, 2025  
Emerald A/B Ballroom, Westin Whistler Resort  
4090 Whistler Way, Whistler, BC

#### MINUTES OF BUSINESS MEETING

The Business Meeting was called to order at 1: 32 p.m. on April 30, 2025

1. ADOPTION OF AGENDA

THAT the Agenda be adopted as circulated.

CARRIED

2. ADOPTION OF MINUTES

**2024 Annual General Meeting Minutes dated May 2, 2024**

THAT the Minutes of the May 2, 2024, AGM be adopted as circulated.

CARRIED

3. PRESIDENT'S REPORT-PAUL ALBRECHT

THAT the President's report be received.

CARRIED

4. ELECTION RESULTS

After calling for nominations from the floor and receiving none, Past President Patricia Ross announced that the following positions were elected by acclamation:

President  
First Vice-President

Councillor Paul Albrecht, Langley City  
Councillor Michie Vidal, Harrison Hot Springs

Second Vice-President  
Third Vice-President

Director Jen McCutcheon, the Metro Vancouver RD  
Councillor Chris Pettingill, District of Squamish

The following people submitted nomination documents for the three Director at Large Positions before the AGM:

Ruby Campbell, City of New Westminster  
Jeff Murl, Resort Municipality of Whistler

Past President Patricia Ross called for nominations from the floor for Director at Large and the following names were put forward:

Paul Horn, City of Mission  
Jordan Back, District of North Vancouver

An election was called for the three Director at Large positions to be held immediately after the Resolutions Session.

**5. 2024 FINANCIAL STATEMENTS**

THAT the 2024 financial statements be received as circulated.

**CARRIED**

**6. 2025 BUDGET**

THAT 2025 Budget be approved as circulated.

**CARRIED**

**7. APPOINTMENT OF THE COMPANY TO CONDUCT FINANCIAL REVIEW ENGAGEMENT**

THAT KPMG be appointed to conduct the financial review engagement for the year 2025.

**8. ADJOURNMENT**

THAT the meeting be adjourned.

**CARRIED**

The meeting adjourned at 1: 53 p.m.

Certified Correct

Paul Albrecht  
President

Shannon Story  
Executive Director

Financial Statements of

**LOWER MAINLAND LOCAL  
GOVERNMENT ASSOCIATION**

And Independent Practitioner's Review Engagement Report  
thereon

Year ended December 31, 2025



**KPMG LLP**  
PO Box 10426 777 Dunsmuir Street  
Vancouver, BC V7Y 1K3  
Canada  
Telephone 604 691 3000  
Fax 604 691 3031

## **INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT**

To the Members of Lower Mainland Local Government Association

We have reviewed the accompanying financial statements of Lower Mainland Local Government Association, which comprise the statement of financial position as at December 31, 2025, the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.



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*Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Lower Mainland Local Government Association as at December 31, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*KPMG LLP*

Chartered Professional Accountants

Vancouver, Canada

April 10, 2026

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

## Statement of Financial Position

December 31, 2025, with comparative information for 2024

	2025	2024
<b>Assets</b>		
Current assets:		
Cash	\$ 266,392	\$ 310,333
Investments (note 3)	91,390	88,558
Prepaid expenses	51,129	28,598
	<u>408,911</u>	<u>427,489</u>
Restricted investment (note 4)	11,560	11,168
	<u>\$ 420,471</u>	<u>\$ 438,657</u>

## Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities (note 5)	\$ 12,289	\$ 10,639
Deferred revenue (note 6)	4,650	7,350
	<u>16,939</u>	<u>17,989</u>
Net assets:		
Unrestricted	303,532	320,668
Internally restricted (note 7)	100,000	100,000
	<u>403,532</u>	<u>420,668</u>
	<u>\$ 420,471</u>	<u>\$ 438,657</u>

See accompanying notes to financial statements.

Approved on behalf of the Board:



Paul Albrecht, President

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

## Statement of Operations

Year ended December 31, 2025, with comparative information for 2024

	2025	2024
Revenue:		
Membership	\$ 83,401	\$ 80,777
Conference registration fees	119,740	137,888
Sponsorships	104,675	109,200
Interest income	12,553	19,768
	<hr/> 320,369	<hr/> 347,633
Expenses:		
Annual general meeting and conference	156,317	152,467
Office and general	181,188	135,385
	<hr/> 337,505	<hr/> 287,852
Excess (deficiency) of revenues over expenses	<hr/> \$ (17,136)	<hr/> \$ 59,781

See accompanying notes to financial statements.

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

## Statement of Changes in Net Assets

Year ended December 31, 2025, with comparative information for 2024

	Unrestricted	Internally restricted (note 7)	Total
Balance, December 31, 2023	\$ 304,922	\$ 55,965	\$ 360,887
Excess of revenue over expenses	59,781	-	59,781
Interfund transfers (note 7)	(44,035)	44,035	-
Balance, December 31, 2024	320,668	100,000	420,668
Deficiency of revenue over expenses	(17,136)	-	(17,136)
Balance, December 31, 2025	\$ 303,532	\$ 100,000	\$ 403,532

See accompanying notes to financial statements.

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

## Statement of Cash Flows

Year ended December 31, 2025, with comparative information for 2024

	2025	2024
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenues over expenses	\$ (17,136)	\$ 59,781
Items not involving cash:		
Accrued interest on investments	(2,832)	(3,799)
Accrued interest on restricted investment	(392)	(354)
Changes in non-cash operating working capital:		
Prepaid expenses	(22,531)	26,542
Accounts payable and accrued liabilities	1,650	(3,858)
Deferred revenue	(2,700)	7,350
	(43,941)	85,662
Investments:		
Purchase of restricted short-term investment	(11,336)	(10,848)
Redemption of restricted short-term investment	11,336	10,465
	-	(383)
Increase (decrease) in cash	(43,941)	85,279
Cash, beginning of year	310,333	225,054
Cash, end of year	\$ 266,392	\$ 310,333

See accompanying notes to financial statements.

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

Notes to Financial Statements

Year ended December 31, 2025

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## 1. Nature of operations:

Lower Mainland Local Government Association ("Lower Mainland LGA" or "Association") is incorporated under the Societies Act (British Columbia) and its principal activity is to promote the welfare and the well-being of taxpayers and residents of the members of the Lower Mainland LGA. The Lower Mainland LGA is a not-for-profit organization and is exempt from income taxes.

## 2. Significant accounting policies:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") in Part III of the CPA Canada Handbook - Accounting. The Association's significant accounting policies are as follows:

### (a) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual membership dues, registrations, and sponsorships are recognized as revenue in the year when services are provided.

Amounts received in advance of services provided are recorded as deferred revenue.

### (b) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

### (c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2025

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## 2. Significant accounting policies (continued):

### (c) Financial instruments (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

### (d) Use of estimates:

The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

## 3. Investments:

Investments are comprised of units held in the money market fund with the Municipal Finance Authority. For the year ended December 31, 2025, the average annualised yield was 2.88% (2024 - 4.83%).

## 4. Restricted investment:

Restricted investment is comprised of a guaranteed investment certificate ("GIC") held as security for the Company's credit card account and not available for general use. The GIC earns interest at 3.00% (2024 - 4.50%) per annum and matures on May 6, 2026 (2024 - May 6, 2025).

## 5. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are \$2,541 (2024 - \$4,542) for Goods and Services Taxes, payroll taxes and workers' safety insurance.

# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2025

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## 6. Deferred revenue:

Deferred revenue consisted of sponsorship revenues received in advance of the annual conference.

## 7. Internally restricted:

Internally restricted net assets are comprised of reserves restricted by the Executive Committee of the Lower Mainland LGA for specific purposes. During fiscal 2024, the Executive Committee approved a general contingency reserve of \$100,000 and removed the existing conference emergency fund of \$55,965. As a result, \$44,035 was transferred from unrestricted net assets to internally restricted net assets in 2024.

## 8. Financial instrument risks:

Credit risk is the risk that one party to a financial instrument will cause financial loss for the other party by failing to discharge an obligation. Lower Mainland LGA is exposed to a concentration of credit risk in its cash and investments. Cash is entirely held at one federal credit union located primarily in BC. Investments are entirely held with the Municipal Finance Authority (note 3).

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The Lower Mainland LGA invests in money market funds, and derived revenue in part, from the income earned on money market funds. As a result, the Lower Mainland LGA is exposed to fluctuations in the market value of these investments.

The Lower Mainland LGA believes that it is not exposed to significant currency, interest rate, or liquidity risk arising from financial instruments.

There have been no changes to the risk exposure from 2024.

## 9. Employee, contractor for service, and director remuneration:

For the year ended December 31, 2025, the Association paid total remuneration of \$129,823 (2024 - \$109,875) to one executive director. No remuneration was paid to any directors of the Lower Mainland LGA during the year.

**Proposed New Membership Fee Structure with 3 Year Phased Approach  
Seven Tiers**

Member	2025		2026	2027	2028
	Population				
			1	2	3
Belcarra	702	530	\$552	\$576	\$600
Lions Bay	1,375	530	\$552	\$576	\$600
Harrison Hot Springs	2,148	530	\$552	\$576	\$600
Anmore	2,508	530	\$552	\$576	\$600
Pemberton	3,620	530	\$552	\$576	\$600
Squamish-Lillooet	3,984	530	\$552	\$576	\$600
Shxw'ha:y Village	80	0	\$545	\$572	\$600
Cheam First Nation	585	0	\$545	\$572	\$600
Bowen Island	4,501	530	\$552	\$576	\$600
Hope	7,183	799	\$889	\$989	\$1,100
Gibsons	5,090	608	\$669	\$737	\$811
Kent	7,093	829	\$907	\$993	\$1,087
Fraser Valley	15,453	1,563	\$1,759	\$1,981	\$2,230
Whistler	15,090	1,697	\$1,847	\$2,010	\$2,188
Pitt Meadows	20,892	1,751	\$2,062	\$2,429	\$2,861
White Rock	25,057	1,785	\$2,201	\$2,713	\$3,345
Metro Vancouver	23,871	1,778	\$2,164	\$2,635	\$3,207
Squamish	28,578	1,813	\$2,311	\$2,945	\$3,754
Langley City	35,444	1,909	\$2,535	\$3,367	\$4,472
Port Moody	38,285	1,961	\$2,636	\$3,542	\$4,761
Mission	47,280	2,067	\$2,894	\$4,053	\$5,674
West Vancouver	47,929	2,106	\$2,942	\$4,109	\$5,740
North Vancouver City	66,624	2,337	\$3,373	\$4,869	\$7,028
New Westminster	92,124	2,572	\$3,635	\$5,138	\$7,262
North Vancouver Dist.	97,845	2,634	\$3,702	\$5,204	\$7,314
Chilliwack	105,520	2,710	\$3,803	\$5,338	\$7,492
Maple Ridge	105,925	2,832	\$3,919	\$5,422	\$7,503
Delta	124,670	3,376	\$4,508	\$6,020	\$8,039
Langley Township	163,885	4,457	\$5,666	\$7,204	\$9,159
Coquitlam	173,599	4,806	\$6,018	\$7,536	\$9,436
Abbotsford	175,358	4,830	\$6,049	\$7,575	\$9,486
Richmond	239,584	6,807	\$8,065	\$9,555	\$11,320
Burnaby	299,682	7,043	\$8,329	\$9,850	\$11,648
Surrey	703,531	7,293	\$8,585	\$10,106	\$11,896
Vancouver	740,454	7,328	\$8,618	\$10,134	\$11,918
	<b>3,425,549</b>	<b>83,401</b>	<b>\$105,044</b>	<b>\$131,627</b>	<b>\$166,130</b>

**DON'T DELETE THIS CHART**

Population	Percent Per Capita
First 5,000	0.159775
Next 10,000	0.137824
Next 15,000	0.116111
Next 30,000	0.1016
Next 40,000	0.00918
Next 150,000	0.02856
Over 250,000	0.000612
Minimum charge	\$600



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

**TO: Lower Mainland Local Government Association Membership**

**FROM: Lower Mainland Local Government Association Executive**

**DATE: April 14, 2026**

**RE: PROPOSED NEW MEMBERSHIP FEES**

### **1. BACKGROUND**

The membership fees of the Lower Mainland Local Government Association have not been reviewed since 2021 when it was resolved that the membership fees would increase by 2% per annum.

The Lower Mainland Local Government Association currently has significantly lower membership dues compared to the other four area associations in BC. Our membership represents 70% of the population of BC, yet we have the third lowest membership fees.

Our current membership rate model is the same as both UBCM and AVICC and while the model works well, our rates are too low.

The Lower Mainland LGA Executive is recommending that we bring our rates to the same level as AVICC, but we continue to include the categories of next 40,000, next 150,000 and next 250,000 to reflect the very high populations in some cities within our membership area. AVICC ends their rates at over 30,000, which doesn't work for our larger populations as the 30,000 plus rate would be very high for our largest cities. We are also suggesting that we raise our minimum base rate from \$530 to \$600 and include a 2% increase each year.

Below is a chart comparing Lower Mainland LGA membership rates compared to the other area associations.



LMLGA Current Rates	AVICC Current Rates	UBCM Current Rates	LMLGA Proposed New Rates
First 5,000: 0.1173 Next 10,000: 0.1071 Next 15,000: 0.00918 Next 30,000: 0.01428 Next 40,000: 0.00918 Next 150,000: 0.02856 Next 250,000: 0.000612 Minimum Charge: \$520	First 5,000: 0.159775 Next 10,000: 0.137824 Next 15,000: 0.116111 Over 30,000: 0.101600 Minimum Charge: \$400	First 5,000: 0.778900 Next 10,000: 0.565700 Next 15,000: 0.356000 Balance: 0.072800 Minimum Charge: \$725	First 5,000: 0.159775 Next 10,000: 0.137824 Next 15,000: 0.116111 Next 30,000: 0.101600 Next 40,000: 0.00918 Next 150,000: 0.02856 Over 250,000: 0.000612 Minimum Charge: \$600

All rates are based on percentage per capita.

## 2. RATIONALE

Due to our low membership fees, the Lower Mainland LGA must rely on securing conference sponsorship revenues to be able to run the organization. Many of the organizations that typically sponsor our conference have had significant cuts in their sponsorship budgets in recent years and sponsorship dollars are harder

each year to come by. Relying on sponsorship as our main form of revenue is not secure from a long-term financial perspective.

Finally, the Lower Mainland LGA has extended our mandate and has expanded its focus on advocating on behalf of our membership to the provincial government on issues that matter most to our membership. In 2025, we conducted our first ever advocacy mission to Victoria to meet with various ministers. This expanded mandate has resulted in an increase in expenditures for the organization.

We have also hired our Executive Director as a full-time employee (in the past she has been a contractor) to further support our expanded mission.

We would also like to keep our conference fees low to encourage our members to attend and come together to learn and network each year.

### **3. CONCLUSION/RECOMMENDATION**

The executive recommends that we bring our membership fees up to the levels of the other area associations and change our rate to be the same as the Association of Vancouver Island and Coastal Communities.

We are recommending that the new membership fees be phased in over three years to minimize the financial impact to our membership.

## 2026 DRAFT BUDGET

REVENUE	Actual 2024	Actual 2025	Budget 2026
<b>Operating Fund Revenue</b>			
Annual Dues	80,777	83,401	105,044
Investment Income	19,768	12,553	13,000
<b>Total Operating Revenue</b>	<b>100,545</b>	<b>95,954</b>	<b>118,044</b>
<b>CONFERENCE/AGM Fund Revenue</b>			
Registration Fees	137,888	119,740	120,000
Sponsorship & Exhibitors	109,200	104,675	108,400
<b>Total CONFERENCE/AGM Revenue</b>	<b>247,088</b>	<b>224,415</b>	<b>228,400</b>
<b>TOTAL REVENUE</b>	<b>\$347,633</b>	<b>\$320,369</b>	<b>\$346,444</b>

### EXPENSES

<b>Operating Fund Expenses</b>			
Meeting Expenses	6,230	13,511	14,000
Office Expenses & Misc.	1,211	1,861	1,900
Executive Director Contract	109,875	129,823	124,000
Staff Benefits		3,623	26,475
Staff Travel & Expenses	585	0	500
Communications	105	375	400
Bank Charges	134	172	200
Website Development/Maintenance	868	831	900
Contingency	0	0	1,619
Strategic Planning/Communications Plan	0	7,996	0
Policy & Research	0	0	0
Outreach & Advocacy	4,205	9,762	13,000
Insurance	3,350	3,350	3,450
Financial Review/Accountant	8,821	9,884	10,000
<b>Total Operating Expenses</b>	<b>135,384</b>	<b>181,188</b>	<b>196,444</b>
<b>EVENT Expenses</b>			
Conference/Annual General Meeting	152,467	156,317	150,000
<b>Total EVENT Expenses</b>	<b>152,467</b>	<b>156,317</b>	<b>150,000</b>
<b>TOTAL EXPENSES</b>	<b>\$287,852</b>	<b>\$337,505</b>	<b>\$346,444</b>
<b>NET PROFIT/LOSS</b>	<b>\$59,781</b>	<b>-\$17,136</b>	<b>\$0</b>

**PART 2**

**NOMINATIONS**

**&**

**RESOLUTIONS**



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

**TO: Mayor/Chair; Council/Board**

**FROM: Councillor Patricia Ross, Lower Mainland LGA Past President**

**DATE: January 15, 2026**

**RE: 2026 CALL FOR NOMINATIONS FOR LOWER MAINLAND LGA EXECUTIVE**

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**Please include the following information on your next meeting Council/Board agenda.**

This circular is notice of the Lower Mainland LGA Executive positions open for nomination and the procedures for nomination.

The deadline for receipt of your nomination is **Friday, March 13, 2026**. The election will take place at the Lower Mainland LGA AGM which will be held in person during the annual conference to be held from April 29<sup>th</sup> to May 1st, 2026, at the Whistler Westin Resort.

The Lower Mainland LGA is the collective voice for local government in the Lower Mainland, including local governments in the Metro Vancouver Regional District, the Squamish-Lillooet Regional District and the Fraser Valley Regional District. The membership elects' directors to the Executive during the Convention, and the Executive is charged with ensuring that the policy set by the general membership is carried forward. The Executive also provides operational and policy direction to the Lower Mainland LGA between Conventions, and the senior executive participates in a yearly advocacy mission to Victoria.

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### **1. POSITIONS OPEN TO NOMINATIONS**

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Directors at Large (3 positions)

## **2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE**

The candidate must be an elected official of a Lower Mainland LGA member. The candidate must also be nominated by two elected officials of a Lower Mainland LGA member.

Background information regarding the primary responsibilities and commitments of a Lower Mainland LGA Executive member is available upon request.

A nomination and consent form are attached and should be used for all nominations.

The Chair of the 2026 Nominating Committee is Councillor Patricia Ross, Lower Mainland LGA Past President.

## **3. NEXT STEPS**

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 200-word biography will be prepared under the direction of the Nominating Committee and distributed in the Lower Mainland LGA Convention Newsletter, which is distributed via email before the conference. It is not the responsibility of the Lower Mainland LGA to edit applicant materials to make them suitable for print. If materials are not provided on time and print ready, the Lower Mainland LGA reserves the right not to include them in the newsletter.

**To be included in the Convention Newsletter, send your current photo, biography and completed nomination form to:**

**[sstory@lmlga.ca](mailto:sstory@lmlga.ca)**

**With subject line: Lower Mainland LGA Nomination Package – “applicant name”  
Deadline: March 13, 2026**

## **5. FURTHER INFORMATION**

All other inquiries should be directed to:

Shannon Story, Executive Director of the Lower Mainland LGA  
at [sstory@lmlga.ca](mailto:sstory@lmlga.ca)  
PO Box 729  
Pemberton, BC V0N 2L0  
604 698-5753

# NOMINATIONS FOR THE 2026 LOWER MAINLAND LGA EXECUTIVE

We are qualified under the Lower Mainland LGA Constitution to nominate<sup>1</sup> a candidate and we nominate:

Name of nominee: \_\_\_\_\_

Local government position (Mayor/Councillor/Director): \_\_\_\_\_

Local government represented: \_\_\_\_\_

Lower Mainland LGA Executive office nominated for: \_\_\_\_\_

Printed Name  
of nominator: \_\_\_\_\_

Printed Name  
of nominator: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Local Gov't: \_\_\_\_\_

Local Gov't: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

<b>CONSENT FORM</b>
---------------------

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated for pursuant to the Lower Mainland LGA Constitution<sup>2</sup>. I also agree to provide the following information to the Executive Director by March 13, 2026:

- 2"x3" Photo (high resolution)
- Biographical information. No more than 200 words in length.

Printed Name: \_\_\_\_\_

Running for (position): \_\_\_\_\_

Local Government: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

---

<sup>1</sup> Nominations require two elected officials that are members of the Association.

<sup>2</sup> All nominees for the Executive shall be elected representatives of a member of the Association.

**Return to: [sstory@lmlga.ca](mailto:sstory@lmlga.ca)  
c/o Lower Mainland LGA, PO Box 729, Pemberton, BC V0N 2L0**

# 2026 NOMINATIONS REPORT

As a result of the Call for Nominations, the Committee has received the following nominations:

**PRESIDENT:**

- Councillor Michie Vidal, Village of Harrison Hot Springs

**FIRST VICE-PRESIDENT:**

- Councillor Chris Pettingill, District of Squamish

**SECOND VICE-PRESIDENT:**

- Councillor Jeff Murl, Resort Municipality of Whistler

**THIRD VICE-PRESIDENT:**

- Councillor Jessica McIlroy, City of North Vancouver

**DIRECTOR AT LARGE (three to be elected):**

- Councillor Alison Evans, City of Pitt Meadows
- Councillor Nicole Read, City of Chilliwack
- Councillor Maita Santiago, City of Burnaby

For further information on the nomination and election process contact:

Councillor Patricia Ross, Past President  
c/o Lower Mainland LGA  
PO Box 729  
Pemberton BC V0N 2L0  
Phone: (604) 698-5753  
sstory@lmlga.ca



# LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

## NEWSLETTER

NUMBER 28  
MARCH 2026

Lower Mainland LGA Newsletter is published by the Lower Mainland Local Government Association

PO Box 729, Pemberton, BC, V0N 2L0  
Tel: (604) 698-5753 | [www.lmlga.ca](http://www.lmlga.ca)

## CONTINUITY AND CHANGE IN LOCAL LEADERSHIP

LOWER MAINLAND LGA CONFERENCE & AGM | April 29 to May 1, 2026, Whistler

### Presidents Message



The Lower Mainland LGA is looking forward to seeing you soon in Whistler for our 2026 Conference & AGM. The theme of this year's conference is "Continuity and Change in Local Leadership".

We have a great pre-conference tour planned which is a bus trip to Pemberton to the "The Beer Farmers" which is a perfect example of agritourism. This guided tour and educational session tells the story of how a fourth-generation family evolved from cattle and potato farming into successful craft beer brewers.

Our opening keynote speaker is the former Lieutenant Governor, the Honourable Janet Austin. I always love hearing Janet speak and listening to the stories of her illustrious career.

Other sessions are on topics such as "Lessons Learned from Municipal Council Conflict", "Strength in Difference: Advancing Diversity in Local Government", "Understanding Voter Sentiments for the 2026 BC Municipal Election" and "Strengthening Public Participation from the Inside Out". The Honourable Brittany Anderson, Minister of State of Local Government and Rural Communities will be speaking with us on Friday, and we will have a media panel to finish off the conference.

As usual, we will have several opportunities for networking and socializing including two receptions and our networking dinner as well as our annual resolutions session.

I look forward to seeing you soon!

President Paul Albrecht

### Opening Keynote Speaker

#### The Honourable Janet Austin



The Honourable Janet Austin served seven years as the 30th Lieutenant Governor of British Columbia, from 2018 to 2025.

During her mandate, she championed Reconciliation with Indigenous Peoples, promoted the importance of respect for diversity, equity and inclusion in all aspects of Canadian society, and worked actively to uphold Canadian democracy and encourage participation in civil society.

Prior to her service as Lieutenant Governor, she spent 15 years as Chief Executive Officer of the YWCA Metro Vancouver, one of the province's largest and most diversified non-profits. There she oversaw operations delivering services to tens of thousands of people annually at more than 40 locations. Under her leadership, the reach and scope of services offered by the YWCA increased significantly and flourished under the social enterprise model she championed. Using solutions oriented and collaborative advocacy, she positioned the YWCA as a leading voice on gender equality and social justice.

Janet has also served many organizations in commitment to improving the lives of others, including: TransLink, the Greater Vancouver Board of Trade, the Canadian Paediatric Society, the Council for Early Child Development, the Women's Health Research Institute, MOSAIC, the Dr. Peter AIDS Foundation and many others.

Upon retiring from the role of Lieutenant Governor, she continues to support various community initiatives, with a particular emphasis on climate, upholding democracy, and encouraging constructive conversations among people with diverse views.



### Networking Dinner Entertainment

#### Laugh Out LIVE!

The Improv Show is coming to the Lower Mainland Local Government Association Conference! Join Laugh Out LIVE!, Whistler's go-to comedy specialists, for an exclusive night of fast-paced improv comedy where your suggestions will spark outrageous scenes, unexpected characters, and laugh-out-loud moments created completely on the spot! No scripts. No safety nets. Just pure comedy chaos!

### 2026 Conference Charity - Fraser Basin Council



The Fraser Basin Council is a charitable non-profit organization that works with communities, governments, and partners across British Columbia to advance sustainability solutions, including flood management, climate resilience, watershed planning, and clean energy initiatives.

[fraserbasin.bc.ca](http://fraserbasin.bc.ca)

# Candidates For 2026/2027



**Candidate for President:**  
**Michie Vidal**

Michie is an experienced municipal Leader and regional advocate with a long-standing commitment

to public service, community safety and collaborative local governance. She currently serves a First Vice-President of the Lower Mainland Local Government Association and is a Councillor for the Village of Harrison Hot Springs, where she is serving her second term on Council.

Michie's professional career spans more than two decades in emergency communications with the City of Surrey Fire Service. As a 911 Communications Official, she worked at the front line of public safety, coordinating responses across fire, police, ambulance and emergency management agencies. This role demanded clarity under pressure, strong judgement, and the ability to work collaboratively across jurisdictions-skills that continue to inform her approach to leadership and governance.

At the regional level, Michie has been an active and engaged member of the Lower Mainland Local Government Executive. As First Vice-President she has worked closely with elected officials from municipalities large and small, supporting the Association's mandate to advocate on behalf of its members with the Province of British Columbia. Her work reflects a strong belief in collective advocacy, respectful dialogue, and the importance of ensuring all member communities have a crucial voice.

Michie's leadership style is collaborative, cooperative, and grounded in responsibility and reliability. She brings a practical understanding of governance, an appreciation for diverse perspectives, and a strong commitment to inclusive decision-making. Her experience in emergency services and municipal government has reinforced her belief that effective leadership is built on trust, preparation and cooperation.

Through her work locally and regionally, Michie has demonstrated a clear commitment to strengthening local government, fostering collaboration, and advocating for communities across the Lower Mainland and Fraser Valley.



**Candidate for First Vice President:**  
**Chris Pettingill**

Chris Pettingill is a Councillor with the District of Squamish on the traditional and unceded

Sḵwx̱wú7mesh territory. Chris also serves as a Director for the Squamish-Lillooet Regional District Board, and as an active member of the Climate Caucus. Everyone deserves a bright future so Chris brings thoughtful consideration of equity and climate change to these roles.

Chris has served on the boards for Tourism Squamish and the Squamish Arts Council, and as the chair of the BC Green Party Provincial Council and Squamish Chamber of Commerce respectively.

Chris' professional career has focused on software development, and he is involved in a variety of software projects supporting everything from Children's Mental Health to Climate Adaptation.

Chris also stays busy as a long-standing volunteer for Squamish's "Amped in the Park" music program. Through this involvement, Chris was able to enjoy his passion for music while supporting others as they learn to be performers and leaders.



**Candidate for Second Vice President:**  
**Jeff Murl**

Jeff's professional career started after graduation from UBC in Finance with work in the

investment industry. That evolved to building and operating his own restaurants and after receiving his CPA designation, into his own accounting practice. His teaching career started as a ski instructor and has evolved into teaching accounting courses at the college level, and recently speaking at Accounting conferences.

Jeff is serving his first term as a Councillor in Whistler, where he's bringing his skillset and perspective from his professional life. His input is highly valued on boards for his ease with numbers, but also his professional skepticism and problem-solving acumen which leads to robust discussion and comprehensive solutions. Jeff serves on several committees as councillor: Audit and Finance, Housing and Strategy, and the Advisory Design Panel. He also currently sits on the boards of the Whistler Development Corp. and the Whistler Museum.

Prior to joining council, Jeff volunteered on boards across a wide spectrum of industries and fields. Jeff's spare time is spent making his house into a home and with his wife and two young boys, who are always entertained by his stories of council meetings, policy work and advocacy to other levels of government.

## Lower Mainland LGA Executive Positions

An eleven-person Executive Board that is elected at the AGM during the Annual Conference governs the ongoing operations and policy direction of the Lower Mainland LGA.

### Seven Elected Positions

- President
- First Vice President
- Second Vice President
- Third Vice President
- Director at Large (3 positions)

### Non-Elected Positions

Appointed representatives from:

- Fraser Valley Regional District
- Metro Vancouver Regional District
- Squamish Lillooet Regional District

### Eleventh Position

- Past President

## The Nominations and Elections Process

Thursday, April 30th (During AGM)

- Nomination Committee Chair, Patricia Ross presents the nominations received
- Nominations from the floor can be received for elected positions
- Candidates' speeches, will follow

## Nominations Received for the 2026/2027 Lower Mainland LGA Executive

As a result of the call for nominations, the Nominating Committee has received and will be placing the following names forward for consideration:

### President:

Councillor Michie Vidal, Harrison Hot Springs

### First Vice President:

Councillor Chris Pettingill, District of Squamish

### Second Vice President:

Councillor Jeff Murl, The Resort Municipality of Whistler

### Third Vice President:

Councillor Jessica McIlroy, City of North Vancouver

### Director At Large (three to be elected):

Councillor Alison Evans, City of Pitt Meadows

Councillor Nicole Read, City of Chilliwack

Councillor Maita Santiago, City of Burnaby





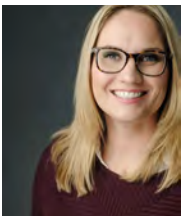
**Candidate for  
Third Vice President:  
Jessica McIlroy**

Jessica is currently in her second term on Council in the City of North Vancouver, being first elected in 2018, and is appointed to the City's Integrated Transportation Committee and the Lonsdale Energy Corporation Board of Directors, and the Metro Vancouver Indigenous Relations Committee. Jessica previously served two terms on the LMLGA Executive as a Director-at-Large.

Over the past twenty years, Jessica McIlroy has provided leadership on clean energy development and climate action policy with for-purpose organizations and currently works with a clean energy think tank focusing on the decarbonizing and climate resiliency of our built environment.

Jessica is on the board of directors of Climate Caucus, a non-profit network of local government elected officials leading the transformation needed for communities to thrive, and on the board of the Anthropocene Foundation. She is passionate about advancing collaborations across local governments and currently is a member of the B.C. Municipal Climate Leaders Council Steering Committee.

When not working or in the community, Jessica takes every opportunity to be in the forest and mountains with her family and two dogs.



**Candidate for  
Director at Large:  
Alison Evans**

Alison Evans is a Councillor with the City of Pitt Meadows. She represents a municipality that balances strong agricultural roots with growth pressures in Metro Vancouver.

Alison understands the shared challenges faced by Lower Mainland communities, including housing affordability, infrastructure demands, transportation issues, and maintaining livability as communities evolve.

She is an advocate for food security and farmland protection, having successfully presented two agriculture-focused resolutions in 2024 and a third at UBCM 2025.

With more than 19 years as a 911 dispatcher, Alison brings calm decision-making, collaboration, and emergency management skills to her governance work. She is also an entrepreneur, having founded two successful small businesses.

Committed to continuous learning and good governance, Alison holds an LGLA Level 1 Certificate (2025) and is working toward a Civic Governance and Innovation Certificate at UFV. She also holds a Bachelor of Kinesiology and a Certificate in Public Relations.

Elected in 2022, Alison has helped advance active transportation, tourism initiatives, and a transition to full-time career fire staffing in Pitt Meadows.

As a Director at Large with LMLGA, she offers a solutions-focussed, innovative, collaborative, and pragmatic voice in support of strong local government across the Lower Mainland.



**Candidate for  
Director at Large:  
Maita Santiago**

Maita Santiago is a first-term Burnaby City Councillor who cares about building a community where everyone belongs. She serves as Chair of the Access Advisory Committee and Vice-Chair of the

Social Planning, Environment and Public Safety Committees. She is also a member of the Burnaby Public Library Board, the Burnaby Healthier Community Partnership Steering Committee, the Burnaby and New Westminster Task Force on Sexually-Exploited and At-Risk Youth and the Metro Vancouver Regional Planning Committee. Through her work locally and regionally, Maita understands the importance of collaborating with other cities as well as non-profits, school boards and health authorities to address common issues.

An immigrant from the Philippines, Maita has spent nearly three decades supporting everyday people through community organizing and advocacy to all orders of government. She has held leadership roles with nonprofit organizations and worked as a front-line service provider and family daycare owner, giving her a deep understanding of the challenges many residents in the Lower Mainland face.

A Simon Fraser University graduate, long-time Burnaby resident and mother of two teens, she believes local governments play a powerful role in shaping communities where people feel seen, supported and connected.



**Candidate for  
Director at Large:  
Nicole Read**

Nicole Read is a Councillor with the City of Chilliwack and an active member of the Fraser Valley Regional District (FVRD) Board. She also served for one year as the FVRD appointed director

for LMLGA, providing regional leadership and working collaboratively with local governments across the Lower Mainland. Through her roles on City committees including Arts and Culture, Economic Development, and Affordable Housing and Homelessness, Nicole brings a strong commitment to building resilient, inclusive communities.

Professionally, Nicole works in community economic development and is deeply passionate about helping local economies thrive. Her work focuses on supporting small businesses and entrepreneurs to start, expand, and diversify, recognizing the critical role they play in creating vibrant local communities and sustainable regional economies.

Nicole believes strong local government leadership and collaboration between municipalities and regional partners are essential to addressing the complex issues facing communities today. Her experience working at both the municipal and regional levels gives her a broad perspective on the needs of local governments and the importance of cooperation in advancing shared priorities.

Through her nomination for Director at Large with the Lower Mainland Local Government Association, Nicole hopes to contribute her experience, collaborative approach, and commitment to strengthening local government leadership throughout the Lower Mainland.

## 2026 Sponsors

BC Assessment  
BC Hydro  
BCLC  
BC Nurses' Union  
BC Transit  
Canada Post  
CN

CUPE BC  
Disability Alliance BC  
E-Comm 9-1-1  
Enbridge  
Fortis BC  
ICBC  
Lidstone & Company

Lower Fraser Floodplains Coalition  
Municipal Finance Authority of BC  
Municipal Insurance Association of BC  
Pattison Outdoor Advertising  
Simon Fraser University's Morris J. Wosk Centre for Dialogue  
StructureCraft

Terrion  
Trans Mountain  
Veolia  
Young Anderson  
Zero Emissions Innovation Centre (ZEIC)



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

### **2026 RESOLUTIONS**

As of February 25, 2026

**RESOLUTIONS RECEIVED BY THE DEADLINE**

### **LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION RESOLUTIONS**

#### **PART 1 – EXECUTIVE RESOLUTIONS**

##### **ER1-Agriculture Land Commission Staffing Reductions**

Whereas the Agricultural Land Commission (ALC) is a cornerstone of protecting British Columbia's finite and irreplaceable agricultural land base, yet has been compelled to reduce staffing levels solely as a result of inadequate and insufficient provincial funding;

And whereas these staffing reductions significantly impair the ALC's ability to fulfill its legislated mandate, weaken regulatory oversight, and reflect a serious failure by the Province to prioritize agricultural protection amid escalating pressures on food security, farmland loss, and the long-term viability of the agriculture sector;

Therefore be it resolved that the Union of BC Municipalities formally convey its strong concern to the Government of British Columbia that chronic provincial underfunding has directly resulted in staffing cuts at the ALC and has undermined confidence in the Province's commitment to safeguarding agricultural land;

And be it further resolved that the Province of British Columbia be urgently called upon to immediately restore, stabilize, and significantly increase funding to the Agricultural Land Commission, and to unequivocally recognize and act upon the protection of agricultural land and the agriculture sector as a critical and non-negotiable provincial priority.

## **ER2-Restoration of Critical Capital Projects in Healthcare and Housing**

Whereas the Government of Province of British Columbia has revised its capital budget, resulting in the pausing, deferral, or cancellation of previously approved capital projects;

And Whereas the cancellation or delay of these projects will worsen pressures on the healthcare system and housing availability across communities in British Columbia;

Therefore be it resolved that the Lower Mainland Local Government Association and UBCM call on the Government of British Columbia to reconsider its 2026 budget and restore funding and timelines for healthcare and BC Housing projects that have been paused, deferred, or cancelled;

And be it further resolved that the Province provide a clear and transparent plan, including timelines, for the reinstatement and completion of these projects.

### **Comments:**

*The two executive resolutions came forward from our membership after the resolution's deadline had passed because of recent announcements from the province. The Lower Mainland Local Government Association Executive considers the subject matter of these two resolutions to be urgent and significant and therefore the executive is bringing them forward to the membership.*

## **PART 2 – REFERRED RESOLUTIONS**

UBCM has referred late resolutions from the 2025 resolutions cycle for consideration by Lower Mainland LGA members.

None.

## **PART 3 – RESOLUTIONS RECEIVED BY THE DEADLINE**

**Part 3 Section A** - This section contains resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment.

## **COMMUNITY SAFETY**

**R1 - Policing Costs**  
**City of Mission**

Whereas local governments' policing costs are rapidly increasing and their ability to generate revenue remains limited and creates challenges funding other mandated local government responsibilities:

Therefore be it resolved that the provincial and federal governments be requested to arrange a meeting with local government representatives to examine a more sustainable shared policing model.

**Comments:**

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions seeking various changes related to funding of police services, including:*

- *2025-SR2, which seeks for the Province and federal government to directly involve UBCM and BC local governments and consider local priorities as part of the process to negotiate new RCMP police service agreements;*
- *2025-EB28, which calls on the Province to develop a new RCMP funding framework that includes a more gradual cost-share rate increase than currently exists;*
- *2025-EB30 and 2024-NR40, which calls on the Province to develop an equitable police funding model for all BC local governments that considers financial capacity, population size and police service demands in each jurisdiction;*
- *2024-NR41, which seeks for the Province to increase the 5,000 person RCMP cost-share population threshold to 10,000 as part of work to develop a new shared police funding model;*
- *2024-NR42, which calls on the Province to develop a new RCMP funding framework that gradually increases the cost-share rate at various population intervals;*
- *2023-NR34, which calls on FCM and the provincial and federal governments to work together to add new cost-share population thresholds to the RCMP police service agreements;*
- *2022-NR33, which seeks for the Province to unilaterally develop a new RCMP funding model for small communities that includes one additional cost-share population threshold, at 10,000 in population;*
- *2020-EB5, which sought for the Province to establish a gradual cost increase for local governments that surpass the 5,000 person population threshold and choose to contract for the provision of RCMP police services; and*
- *2020-NR7, which requests that the Province review the current RCMP police funding model with the intent to make police services more affordable for local governments.*

*Through discussion with the sponsor, it is understood that the intent of the proposed resolution is for the Province and federal government to consider a more sustainable shared police funding model for all BC local governments, including those policed by the RCMP and those with independent police agencies. This resolution is unique because it does not pertain only to RCMP-policed communities, and it does not include any parameters for a new cost-sharing model (e.g., financial capacity, population size, policing demands).*

**Recommendation: Endorse**

**Conference Decision:**

## **INDIGENOUS RELATIONS AND RECONCILIATION**

### **R2 - Treaty Negotiations**

#### **Village of Harrison Hot Springs**

Whereas the recent BC Supreme Court decision in Cowichan Tribes v. Canada, 2025 BCSC 1490 has created significant uncertainty for residents, businesses, and local governments across BC, setting precedents with broad implications while highlighting the absence of modern agreements that clarify and confirm BC's Indigenous Peoples Aboriginal and treaty rights;

And whereas local governments were not involved in the negotiations preceding the court decision, leaving their interests unaddressed;

And whereas modern treaties that clarify and confirm these rights would benefit all communities in British Columbia:

Therefore be it resolved that UBCM call on the Province of BC to pursue the completion of modern treaties with BC's Indigenous Peoples that clarify and confirm their treaty and Aboriginal rights;

And be it further resolved that UBCM call on the Province of BC to commit to consulting affected local governments on draft agreements that might impact the delivery of municipal services, the jurisdictions, authorities and/or interests of local governments, prior to the Province of BC considering the ratification of these modern agreements or treaties so that local government interests can be considered and addressed appropriately.

#### **Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to pursue the completion of modern treaties with BC's Indigenous Peoples that clarify and confirm their treaty and Aboriginal rights. Nor has the membership considered the second request that local governments be consulted prior to the ratification of modern treaties or agreements.*

*However, the Committee notes that the membership has endorsed resolutions addressing local government consultation in relation to treaty negotiations, including:*

- *2016-B91 which asked treaty negotiators and the governments of British Columbia and Canada to commit to: a) Increased openness and transparency in all treaty negotiations; and b) Timely, meaningful consultation with all affected third parties;*

- 2007-B60 which asked the Province, in part, to ensure that there is meaningful consultation with affected local governments from the outset of any initiative to transfer provincial lands to First Nations; and
- 2002-B66 which asked the Province to establish a meaningful and effective process for the sharing of information between local governments, negotiators, and aboriginal communities.

*The Committee acknowledges that some of these references are dated.*

**Recommendation: Endorse**

**Conference Decision:**

### **R3 - Creating an Indigenous-Led, Cross-Sector Housing Alliance City of Chilliwack**

Whereas the lack of safe, adequate, and affordable housing remains a foundational barrier to progress on persistent health, public safety, and social challenges across British Columbia, and siloed approaches across the health, justice, social, and housing sectors have limited the effectiveness of interventions addressing complex, interrelated social issues, with Indigenous peoples being 13 times more likely than non-Indigenous people to experience homelessness, with 40 to 80% of those experiencing homelessness in municipalities across British Columbia being Indigenous;

And whereas the Province of British Columbia and UBCM renewed a Memorandum of Understanding (2021) committing the Province to communicate with UBCM and local governments on key Indigenous issues as an extension of its unanimous adoption of the UN Declaration on the Rights of Indigenous Peoples (2019), which lists 89 actions, 24 of which either impact housing or should be considered in the context of housing:

Therefore be it resolved that the UBCM call on the Province to establish an ‘Indigenous-Led, Cross-Sectoral Housing Alliance’ composed of senior representatives from the health, justice, social services, and housing sectors, with strong and equitable urban, rural and northern Indigenous representation;

And be it further resolved that the mandate of this alliance includes the development of a provincial framework recognizing safe and adequate housing as essential infrastructure, and to coordinate sector-wide adoption and public endorsement of this position by professional, service, advocacy, academic, and industry associations and their member agencies.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to establish an ‘Indigenous-Led, Cross-Sectoral Housing Alliance’ composed of senior representatives from the health, justice, social services, and housing sectors, with strong and equitable urban, rural and northern Indigenous representation, and that the*

*mandate of this alliance include the development of a provincial framework recognizing safe and adequate housing as essential infrastructure, and to coordinate sector-wide adoption and public endorsement of this position by professional, service, advocacy, academic, and industry associations and their member agencies.*

*However, the Committee notes that the membership has consistently supported resolutions calling for action on the part of the provincial and federal governments to fund, provide and facilitate affordable and adequate housing in all communities, with adequate support services, to address homelessness (2025-EB16, 2025-EB123, 2025-NR17, 2024-SR3, 2024-EB23, 2024-EB24, 2024-EB25, 2024-NR26, 2024-NR27, 2024-NR28, 2023-EB18, 2023-NR26, 2022-NR64, 2021-LR5, 2020-SR10, 2020-NR70, 2019-B68, 2015-B46, 2013-B54, 2012-B94, 2009-C28, 2008-A3, 2007-B24, 2006-B81).*

*The Committee also notes that the membership has endorsed other resolutions that address housing, including Indigenous housing, such as:*

- 2025-NR17 which calls on the Province to enshrine housing as a human right in legislation and forthcoming housing and homelessness strategies, ensuring that housing policy in British Columbia is grounded in principles of equity, accessibility, accountability, and the inherent dignity of all people;*
- 2025-NR123 which calls on the Province to establish a provincial housing policy roundtable with representation from local governments, Indigenous housing organizations, non-profit and private housing sectors, academic experts, and both provincial and federal housing ministries; and*
- 2018-B149 which calls on the Province to recognize and treat Indigenous people equitably in provincial policies, programs and funding initiatives that are tied to root causes of inequities and improved social determinants of health including housing, access and connection to culture, education and training, child and family services, and income generation.*

**Recommendation: Endorse**

**Conference Decision:**

## **TAXATION**

### **R4 - Revisiting Advocacy for “Split Assessment through a New Commercial Sub-Class” City of Port Moody**

Whereas in 2019, the Intergovernmental Working Group (made up of CFOs from seven representative Metro Vancouver cities and senior staff from the Ministry of Municipal Affairs & Housing) proposed a new taxation scheme titled “Split Assessment through a New Commercial Sub-Class” which was successfully adopted by UBCM at the 2019 Annual Convention as B78;

And whereas the proposed tax scheme detailed in the “Split Assessment through a New Commercial Sub-Class” resolution proposed enabling powers to local governments to provide financial relief on property taxes for eligible commercial properties owned or operated by small businesses by taxing at current use, not the “highest and best use” through which they may incur higher taxes due to potential for redevelopment:

Therefore be it resolved that the Province of British Columbia be requested to work with municipalities to make the necessary legislative and regulatory changes contained in the “Split Assessment through a New Commercial Sub-Class” approach;

And be it further resolved that the legislative and regulatory changes be intended for implementation by 2027 to enable municipalities to lower commercial property tax rate on properties where redevelopment potential has increased costs and provide meaningful relief for small businesses and the arts, culture, and non-profit sectors.

**Comments:**

*The Resolutions Committee notes that the UBCM membership endorsed resolution 2019-B78 which called for a Split Assessment through a New Commercial Sub-Class approach. However, the Committee advises that the membership has not considered the second request that the legislative and regulatory changes be intended for implementation by 2027.*

*The Committee also notes that the membership supported resolution 2024-NR78 that called on the Province to provide local governments with the legislative authority to enable special economic zones where commercial rent control and demo/renoviction policies could be applied to ensure predictability in commercial lease costs, so local small businesses and community-serving commercial tenants can continue to serve their communities. The response from the Province noted that “in 2022, the Community Charter was amended to add section 198.1 Development Potential Relief. Municipal councils may, by bylaw, apply a reduced tax rate to the assessed land value of certain occupied commercial and industrial properties in Class 5 Light Industry and/or 6 Business and Other. The intent is to provide business occupiers of properties with development potential a reduction in property taxes where warranted.”*

*By contrast, the Committee advises that the membership considered, but did not endorse, resolution 2023-NR70 that called on the Province to establish a rental limit increase on commercially zoned properties operated by small businesses similar to the rental increase limitation(s) that govern residential rental properties. On the other hand, the membership did endorse resolution 2023-NR69 that asked for authority to introduce a vacant property tax applicable to commercial and industrial properties.*

*Additionally, the Committee notes that the membership has endorsed resolutions seeking to assist commercial property owners and lessees, in particular those that are small or independently owned, with their assessments and property taxes or rents:*

- 2018-B115 sought provincial assessment and tax reform to support the long-term viability of independent small businesses in BC; and
- 2018-B160 sought a Legacy Business Registry and Grant program to provide relief from prohibitive increases in rent or property tax for independently-owned local businesses.

**Recommendation: Endorse**

**Conference Decision:**

**Part 3 Section B** - This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse.

## HOUSING

### R5 - Recreational Vehicle Tenant Protection Township of Langley

Whereas as a result of British Columbia’s worsening cost-of-living crisis, more people are finding the most affordable home in which to reside is a Recreational Vehicle (RV) which are only permitted to remain on-location at RV Parks for a short period of time, in most cases a maximum of 6-months, and have no permanent structures or fixtures;

And whereas RV owners are not able to sign tenancy agreements with their landlords, only License to Occupy agreements, which do not afford them the same protections or rights as they would be entitled to under the *Manufactured Home Park Tenancy Act* and only the Province of British Columbia has the authority to create any legal protection for these RV owners during the ongoing cost-of-living crisis:

Therefore be it resolved that the UBCM call on the Government of British Columbia to examine policy changes to provide rental protection to long-term RV-based tenants in RV and Mobile Home Parks across British Columbia.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to examine policy changes to provide rental protection to long-term RV-based tenants in RV and Mobile Home Parks across British Columbia.*

*However, the Committee notes that the membership has supported resolutions addressing smaller residential homes such as RVs and tiny homes, including:*

- 2025-NR40 which sought, in part, to revisit industry standards such as CSA (Canadian Standards Association), and create a new category specific to moveable tiny homes

*certified for permanent occupancy that separates tiny homes from motorized vehicles, towable RVs and temporary small trailers;*

- *2022-NR64 which sought, in part, the creation of emergency or ad-hoc housing or shelter with on site supports as a short-term use, and including tiny homes, navigation centres, portables, and/or modular housing;*
- *2022-NR21 which sought to recognize, allow and provide building requirements for tiny homes, and that the Province should incorporate these changes into Part 9 of the BC Building Code that would define tiny houses as allowable permanent dwellings, and thus permit them to be constructed where local government official community plans and zoning bylaws deem them appropriate; and*
- *2022-NR22 which sought that the Province recognize that Recreational Vehicles (RVs) are used for year-round living, including the development of guidelines for best practices for ensuring health and safety for the use of RVs for year-round living.*

**Recommendation: No Recommendation**

**Conference Decision:**

## **COMMUNITY SAFETY**

### **R6 - Authorization for Municipal Use of CCTV Cameras for Public Safety Surveillance City of White Rock**

Whereas local governments in British Columbia are increasingly seeking to implement closed-circuit television (CCTV) systems to enhance public safety, deter crime, and support law enforcement investigations and the current interpretation and enforcement of privacy legislation by the Office of the Information and Privacy Commissioner (OIPC) restrict the deployment of municipal CCTV systems, even when intended for clearly defined public safety purposes;

And whereas these privacy-related barriers prevent local governments from proactively using modern surveillance tools that can assist in crime deterrence, improve community safety, and provide evidence in criminal investigations:

Therefore be it resolved that LMLGA and UBCM request the Province of British Columbia to enact clear enabling legislation that authorizes local governments to implement and operate CCTV camera systems for public safety purposes, including crime prevention and investigation, subject to strict guidelines;

And be it further resolved that such legislation include province-wide standards and oversight mechanisms addressing transparency, data retention limits, access controls, signage and notification, and regular privacy impact assessments to ensure a balanced approach between public safety and individual privacy rights.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to enact clear enabling legislation that authorizes local governments to implement and operate CCTV camera systems for public safety purposes; and, that such legislation include province-wide standards and oversight mechanisms addressing transparency, data retention limits, access controls, signage and notification, and regular privacy impact assessments.*

*However, the Committee notes that that membership has supported a resolution asking the Province to expand the intersection safety camera program (2024-EB41), and others requesting that local governments be permitted to independently implement intersection safety cameras on local roads at the local government's expense (2023-EB25, 2019-B8, 2017-B90).*

**Recommendation: No Recommendation**

**Conference Decision:**

**R7 - Advancing a Vision Zero Approach to Road Safety  
City of New Westminster**

Whereas injuries and deaths on BC roads have untold impacts on thousands of BC lives every year, strain local government first responder resources, and result in more than \$500 Million in direct health care costs in British Columbia every year;

And whereas the Province's BC Road Safety Strategy has referenced a Vision Zero approach to road safety starting with the belief that no loss of life on our roads is acceptable and implementing a collaborative Safe System Approach to road safety relying proactive data collection and sharing as the globally recognized path to achieving Vision Zero:

Therefore be it resolved that UBCM request the Province to advance its commitment to Vision Zero and further support local government partners through:

1. expansion of the Vision Zero Road Safety Grant program by providing additional funding to introduce a third funding stream with a cap higher than the current \$20,000 limit to fund more ambitious local government and First Nation community road safety initiatives; and
2. undertaking a comprehensive review of data collected by provincial ministries and agencies in relation to motor vehicle injury and death incidents and develop strategies for proactive data sharing between those agencies and local governments to inform local road safety improvements.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to advance its commitment to Vision Zero and further support local government partners through expansion of the Vision Zero Road Safety Grant program; and, by undertaking a comprehensive review of data collected by provincial ministries and agencies in relation to motor vehicle injury and death incidents and developing strategies for proactive data sharing between those agencies and local governments to inform local road safety improvements.*

*However, the Committee notes that membership has endorsed resolutions calling for amendments to the Motor Vehicle Act to enable municipalities to implement blanket speed limits in an effort to improve road safety within their municipal boundaries (2025-EB71, 2019-B7, 2009-B19, 2006-B14).*

*Members also endorsed resolution 2018-B102, which called on the Province to support modernizing the Motor Vehicle Act by addressing recommendations made by the Road Safety Law Reform Group of BC to enhance road safety.*

**Recommendation: No Recommendation**

**Conference Decision:**

**ENVIRONMENT**

**R8 - Strengthening Air Quality Regulation, Monitoring and Transparency in BC District of Squamish**

Whereas current air quality monitoring and enforcement in BC is based on guidelines for the general adult populations and do not adequately protect the health of significant demographics including children, seniors, and pregnant people;

And whereas monitoring and enforcement are inadequate for meeting air quality guidelines, are not always publicly transparent, are not always available to the authorities with shared responsibility for community wellbeing, and are based on guidelines that are inherently subjective:

Therefore be it resolved that the Province be asked to:

- ensure monitoring and enforcement of provincial air quality expectations that are independent from polluters, in a manner that is publicly transparent, and ensures consistency with the best science on air quality impacts to all individuals in the province;
- ensure that where certain air quality monitoring and compliance data cannot be shared with the public, that it will be shared with those responsible for community wellbeing, including health authorities, First Nations, and regional and local governments;

- move to a system of objective and reasonable regulatory requirements for air quality, to ensure clear and transparent expectations for the public and industry alike.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution addressing air quality issues as noted in the three bullet points.*

*However, the Committee notes that the membership has endorsed a number of resolutions that address air quality, burns and particulate emission standards, including:*

- *supporting and incentivizing alternatives to burning of agricultural vegetative debris (Executive endorsed resolution 2021-NR41);*
- *venting indexes and efficiency of burns (Executive endorsed resolution 2020-NR42) and (2018-B70);*
- *addressing and mitigating risks associated with wildfire smoke (2019-B94);*
- *limiting or banning burning of wood debris piles on private and crown forest lands within community air sheds (2016-B24);*
- *establishing standards for regulating wood burning appliances and outdoor boilers (2008-B72, 2007-B35, 2006-B109, 2005-B28); and*
- *establishing emission level standards for agricultural boilers (2007-LR4).*

**Recommendation: No Recommendation**

**Conference Decision:**

**R9 - Equipment Seizure on Agricultural Land Reserves  
Fraser Valley Regional District**

Whereas ongoing illegal fill dumping on Agricultural Land Reserve (ALR) lands in British Columbia violates the *Agricultural Land Commission Act* and local government bylaws, exacerbated by insufficient Agricultural Land Commission (ALC) enforcement resources, frequent disregard of stop work orders, and the lengthy, costly court process for fine collection;

And whereas violators often lack resources for court-ordered remediation post-fines, causing lasting environmental damage, while other agencies including WorkSafeBC and the BC Conservation Officer Service effectively utilize equipment seizure to immediately prevent further violations and lessen remediation costs:

Therefore be it resolved that UBCM petition the Province of British Columbia to amend legislation to grant the Agricultural Land Commission and relevant provincial agencies the authority to immediately seize equipment involved in illegal fill dumping activities on Agricultural Land Reserve lands, drawing on regulatory authorities used by WorkSafeBC Occupational Safety Officers and BC Conservation Officers.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the ALC and relevant provincial agencies to have the authority to immediately seize equipment involved in illegal fill dumping activities on Agricultural Land Reserve lands.*

*However, the Committee notes that the membership has many endorsed resolutions that address illegal dumping and which call for adequate funding, enforcement and prosecution (2023-EB45, 2021-EB30, 2021-EB31, 2021-EB32, 2020-EB56, 2018-B36, 2017-B25, 2017-B64, 2017-B97, 2012-B29, 2011-B89). In particular, the most recent resolution 2023-EB45 addresses illegal dumping on agricultural lands.*

*The Committee further notes that the membership has supported a number of resolutions that address soil and its disposal, including:*

- *Tracking and monitoring of soil and other materials where its source and deposit sites fall within the jurisdiction of the Agricultural Land Commission (2025-NR89);*
- *Contaminated soil permitting process (2016-B34);*
- *Contaminated soil relocation (2013-B37, 2012-B120);*
- *Placement of fill on ALR land and its impact on surrounding lands (2012-B82); and*
- *Soil removal fee (2011-B32, 2008-B135).*

**Recommendation: No Recommendation****Conference Decision:****FINANCE****R10 - Downloading of Responsibilities onto Local Governments****City of Delta**

Whereas local governments in British Columbia have experienced a growing number of responsibilities transferred or expanded by the Province and federal government without corresponding, sustainable funding, requiring municipalities to absorb additional costs within their existing revenue tools;

And whereas property tax remains the primary revenue source available to local governments, and the downloading of provincially driven responsibilities places disproportionate pressure on residential and business property taxpayers, creating inequities and affordability concerns:

Therefore be it resolved that UBCM undertake a comprehensive study of the scope, scale, and fiscal impacts of downloading of responsibilities onto local governments in British Columbia;

And be it further resolved that UBCM use the findings of this study to advocate to the Province, and to the federal government, when applicable, for a more equitable funding model that aligns responsibilities with appropriate and sustainable revenue sources and reduces the unfair reliance on property tax increases to fund provincially downloaded responsibilities.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking UBCM to undertake a study on the impact of downloading onto local governments and then to advocate for a more equitable funding model that aligns responsibilities with appropriate and sustainable revenue sources and reduces the unfair reliance on property tax increases to fund provincially downloaded responsibilities.*

*However, the Committee notes that the membership has endorsed numerous resolutions addressing downloading to local governments and seeking additional funding for local governments to address downloading, on a variety of topics, including:*

- *downloading of pre-hospital care costs through local government fire and rescue services (2025-EB7, 2024-EB9, 2023-EB4, 2023-EB5, 2023-EB6, 2022-NR2, 2019-SR3, 2019-B11, 2018-B141, 2014-A2, 2012-A6, 2009-B14);*
- *downloading of the costs incurred by local governments to address the lack of homelessness support, mental health and wellness issues, and addictions recovery services and supports (2024-NR2);*
- *downloading of responsibilities under the Fire Safety Act (and previously the Fire Services Act), to local governments (2025-NR47, 2025-EB26, 2019-A1, 2018-SR3, 2015-A3); and*
- *downloading flood protection and diking responsibilities and a request to significantly increase its level of funding and assume greater responsibility for flood preparedness and mitigation, and the Province being re-established as diking authority in all local governments (2022-SR3, 2021-EB6, 2020-SR1, 2020-NR16, 2019-B12, 2018-B123, 2018-B94, 2018-B37, 2016-B56, 2015-B97, 2015-B7, 2014-B76, 2013-A1, 2013-A2, 2012-B3, 2012-B4, 2011-B11, 2011-B12, 2011-B79, 2010-B8, 2009-B3, 2008-B69, 2007-A1).*

*The Committee also notes that the membership has consistently supported resolutions seeking additional funding from the other orders of government to address the fiscal restraints of local governments whose main source of funding is property taxes:*

- *Province to create revenue sharing programs as a way of establishing new revenue sources for local governments (2025-SR5, 2015-B82, 2011-B28, 2011-B29, 2011-B30, 2010-B24, 2010-B76, 2009-B30, 2009-LR9, 2008-B119, 2006-B24, 2005-B18, 2005-B20, 2005-B106); and*
- *increased long-term, predictable allocation-based funding from the provincial and federal governments that would support growth and complete communities, and that recognizes the limited financial capacity of local governments under the current financial framework (2025-SR5, 2024-SR2, 2023-EB11, 2023-EB49, 2022-EB34, 2020-SR5, 2020-EB35, 2018-B111, 2012-A1, 2012-B13, 2011-B34).*

*At the 2021 Convention UBCM membership endorsed Policy Paper #1 “Ensuring Local Government Financial Resiliency ~ Today’s Recovery and Tomorrow’s New Economy”. The Paper was a report from the Select Committee on Local Government Finance. It set out 20 recommendations for addressing local government cost drivers, financial impacts of the New Economy, and a partnership with the provincial government in order to work towards fiscal sustainability for local governments in BC.*

**Recommendation: No Recommendation**

**Conference Decision:**

### **R11 - Exempting Local Governments From Expanded Provincial Sales Tax**

#### **City of Abbotsford**

Whereas the Government of British Columbia’s 2026 Budget expands the application of the Provincial Sales Tax (PST) to a broader range of services, including professional services such as engineering, architectural, and related advisory services that are routinely required by local governments to deliver core infrastructure and services;

And whereas local governments have limited revenue tools and are already facing significant financial pressures related to infrastructure renewal, climate adaptation, housing delivery, and regulatory compliance, and unmitigated application of the expanded PST further constrains local government fiscal capacity;

And whereas local governments are public-sector entities that deliver provincially mandated and community-essential services, and the application of PST to local government purchases represents a cost shift within the public sector that does not increase service value but places additional pressure on local government operating and capital budgets:

Therefore be it resolved that UBCM urge the Government of British Columbia to exempt or eliminate the impact to local governments from the application of the expanded Provincial Sales Tax (PST) requirements introduced in the 2026 Budget, including PST applied to professional and related services, to avoid intergovernmental cost downloading and to protect local government financial sustainability and local affordability.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to exempt or eliminate the impact to local governments from the application of the expanded Provincial Sales Tax (PST) requirements introduced in the 2026 Budget, including PST applied to professional and related services, to avoid intergovernmental cost downloading and to protect local government financial sustainability and local affordability.*

However, the Committee notes that the membership endorsed a resolution requesting that local government infrastructure projects be exempt from PST (2016-B14), as well as a resolution seeking PST exemption following the cancellation of the HST and reintroduction of PST/GST (2013-B17).

The Committee further notes that the membership has previously endorsed resolutions seeking a PST exemption for the purchase of fire trucks, fire protection equipment and supplies for fire departments and other life-saving equipment (2022-EB64, 2019-B20, 2007-B22, 2005-B14, 2003-B14). The Committee acknowledges that some of these are dated references.

**Recommendation: No Recommendation**

**Conference Decision:**

### **R12 - Freedom of Information and Protection of Privacy Act Funding Stream Village of Harrison Hot Springs**

Whereas public bodies are responsible for responding to requests for access to records pursuant to the *Freedom of Information and Protection of Privacy Act*;

And whereas requests are increasing in scope, complexity and frequency, requiring more pages of records to be searched or processed;

And whereas small local governments have limited capacity and resources to respond to such access requests:

Therefore be it resolved that UBCM call on the provincial government to establish a funding stream for small local governments with populations under 5,000, to draw from to help local governments meet their obligations under the *Freedom of Information and Protection of Privacy Act*.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to establish a funding stream for small local governments with populations under 5,000, to draw from to help local governments meet their obligations under the Freedom of Information and Protection of Privacy Act (FOIPPA).*

*The Committee notes that the membership supported resolution 2022-EB78 requesting the Office of the Information and Privacy Commissioner for British Columbia to review its thresholds for disregarding requests made under FOIPPA. The membership also endorsed resolution 2008-B25 that requested amendments to FOIPPA to provide for the option for recovery of actual request processing costs.*

**Recommendation: No Recommendation**

**Conference Decision:**

## LAND USE

### **R13 - Protection and Optimization of Industrial Lands Fraser Valley Regional District**

Whereas industrial lands are essential to British Columbia's economy, trade networks, and local employment;

And whereas increasing land use pressures, including those arising from provincial housing policies, threaten the availability of industrial lands needed to support jobs, supply chains, food security, and long-term economic resilience:

Therefore be it resolved that UBCM request the Province of British Columbia to protect and optimize industrial lands by establishing a BC Industrial Land Reserve, identify and inventory critical industrial lands and trade corridors, prioritize brownfield redevelopment, and collaborate with local governments to develop industrial land strategies, address barriers to land utilization, prevent incompatible adjacent uses, and support industrial development and local employment, including food and beverage processing.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to establish a BC Industrial Land Reserve.*

*However, the Committee notes that the UBCM Executive endorsed referred resolution 2025-NR94, calling for new provincial funding for local and regional governments to prepare or update industrial land inventories, assessments, strategies, plans, and guidelines for their protection and optimal development.*

*The Resolutions Committee is aware that the provincial Ministry of Jobs and Economic Growth (JEG) has established an Industrial Lands Office (ILO), which is developing an Industrial Land Action Plan and compiling a comprehensive inventory of industrial land in BC. The inventory will inform a province-wide land-use needs assessment for industrial land.*

**Recommendation: No Recommendation**

**Conference Decision:**

## TRANSPORTATION

### **R14 - Need for Province-Wide Regulation of Electric Kick Scooters City of New Westminster**

Whereas the use of electric kick scooters is growing and will likely continue to be a preferred mode of transportation in municipalities across British Columbia, regardless of participation in the provincial pilot program, and uncertainty and inconsistent public information remain regarding the safety implications of their use on public highways in BC;

And whereas regulation and enforcement of electric kick scooter usage are inconsistent between municipalities, and there is a lack of province-wide safety data collection and education programs:

Therefore be it resolved that UBCM call on the Government of British Columbia to conclude the Electric Kick Scooter Pilot Program and establish province-wide regulations and data-informed education programs governing the safe use of electric kick scooters on public highways across British Columbia.

#### **Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to conclude the Electric Kick Scooter Pilot Program and establish province-wide regulations and education programs governing the safe use of electric kick scooters on public highways across British Columbia.*

*The Committee is aware that it is permitted to ride an electric kick scooter on certain highways outside of municipal boundaries, treaty First Nation lands, or Nisga'a Lands. The highway must have a cycle lane, and the electric kick scooter must be ridden in the cycle lane; it cannot be ridden anywhere else on the road or shoulder, including on sidewalks or in crosswalks.*

*The Committee notes that members endorsed resolution 2022-NR59, which asked the Province to review Motor Vehicle Act regulations to enable local governments to pilot regulation of a broader suite of e-mobility devices.*

*The Committee also notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to prioritize safety measures for vulnerable road users, including relevant amendments to the Motor Vehicle Act (2024-EB74, 2021-EB16, 2018-B12, 2018-B102).*

**Recommendation: No Recommendation**

**Conference Decision:**

## R15 - The Use of Personal Mobility Devices and Micro-Utility Devices

### Langley City

Whereas the *Motor Vehicle Act* in British Columbia and associated regulations presently inhibit seniors and people with disabilities the ability to be active, independent, and engaged by prohibiting the use of electric wheelchairs and three or four wheeled personal mobility scooters on municipal bike and roll lanes and routes resulting in increased conflicts between these devices and pedestrians on sidewalks, multi-use pathways, and trails as well as motor vehicles;

And whereas the rapid growth of micro-mobility devices such as electric kick scooters and electric bikes dictates that the Province needs to regulate the use of such devices in the *Motor Vehicle Act*:

Therefore be it resolved that LMLGA and UBCM advocate to the Province of British Columbia to amend the legislation and regulations within the *Motor Vehicle Act* to permanently enshrine a new class of Personal Mobility Devices and Micro-Mobility Devices and establish consistent, province-wide standards and regulations for the use of these devices on traffic-calmed public roads and cycling infrastructure across BC.

#### **Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to amend the legislation and regulations within the Motor Vehicle Act to permanently enshrine a new class of Personal Mobility Devices and Micro-Mobility Devices and establish consistent, province-wide standards and regulations for the use of these devices on traffic-calmed public roads and cycling infrastructure across BC.*

*However, the Committee notes that the membership has endorsed resolution 2022-NR59 which asked the Province to review the Motor Vehicle Act regulations to enable local governments to pilot the operation of a broader suite of e-mobility devices to increase the choice of active modes of transportation and improve safety for vulnerable road users.*

*The Committee also notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to prioritize safety measures for vulnerable road users, including relevant amendments to the Motor Vehicle Act (2024-EB74, 2021-EB16, 2018-B12, 2018-B102).*

**Recommendation: No Recommendation**

**Conference Decision:**

## LEGISLATIVE

### **R16 - Heritage Conservation Act Reform City of Chilliwack**

Whereas local governments have not been consistently included as formal partners in provincial policy development related to archaeology processes and heritage legislation, despite being responsible for land-use planning, permitting, development approvals, and infrastructure projects, all of which are directly affected by provincial archaeology requirements and the *Heritage Conservation Act* and Regulations;

And whereas the current *Heritage Conservation Act* is outdated, and the existing archaeology processes and legislation create uncertainty, delays, and cost impacts for local governments, infrastructure owners, developers, and the public, and these challenges will not be resolved with the proposed policy directions, which will further contribute to challenges in delivering affordable development and housing in British Columbia:

Therefore be it resolved that UBCM call on the Province of British Columbia to ensure that senior representatives of all local government associations in British Columbia are formally included in discussions and decision-making related to the review, reform, and implementation of heritage and archaeology processes, and any replacement or reform of the *Heritage Conservation Act*, and that all local governments are provided with meaningful and extensive opportunities to review and provide feedback on proposed changes.

#### **Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to ensure that senior representatives of all local government associations in British Columbia are formally included in discussions and decision-making related to the review, reform, and implementation of heritage and archaeology processes, and any replacement or reform of the Heritage Conservation Act, and that all local governments are provided with meaningful and extensive opportunities to review and provide feedback on proposed changes.*

*However, the Committee notes that the membership has endorsed several resolutions emphasizing the importance of communication and consultation with local government (2025-EB77, 2025-EB86, 2025-EB88, 2025-NR98, 2024-EB87, 2019-SR1, 2019-B3, 2014-B37, 2013-B34, 2012-B119, 2009-B54, 2009-B141).*

**Recommendation: No Recommendation**

**Conference Decision:**

**R17 - Declaration on the Rights of Indigenous Peoples Act and the Heritage Conservation Act  
City of Surrey**

Whereas the Province of British Columbia is implementing the *Declaration on the Rights of Indigenous Peoples Act*, S.B.C. 2019, c. 44 (DRIPA) and undertaking reviews of reconciliation, archeology, and heritage policy frameworks, all of which are likely to impact local governments;

And whereas local governments are not consistently included as formal partners in provincial policy development related to DRIPA implementation, archaeology processes, and heritage legislation and should be consulted and engaged:

Therefore be it resolved that the Province of British Columbia is hereby urged to ensure that senior representatives of all local government associations in British Columbia are formally included in discussions and decision-making related to the review, reform, and implementation of *Declaration on the Rights of Indigenous Peoples Act*, reconciliation policy, archaeology processes, and any replacement or reform of the *Heritage Conservation Act*, R.S.B.C. 1996, c. 187.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to ensure that senior representatives of all local government associations in British Columbia are formally included in discussions and decision-making related to the review, reform, and implementation of DRIPA, reconciliation policy, archaeology processes, and any replacement or reform of the Heritage Conservation Act.*

*However, the Committee notes that the membership has endorsed several resolutions emphasizing the importance of communication and consultation with local government (2025-EB77, 2025-EB86, 2025-EB88, 2025-NR98, 2024-EB87, 2019-SR1, 2019-B3, 2014-B37, 2013-B34, 2012-B119, 2009-B54, 2009-B141).*

**Recommendation: No Recommendation**

**Conference Decision:**

**R18 - Increase Maximum Fine Amounts for Tree Bylaw Violations  
City of White Rock**

Whereas municipal tree protection bylaws play a critical role in preserving urban forests, supporting climate adaptation, protecting environmental values, and maintaining community character;

And whereas unauthorized tree removal or damage – particularly in the context of development – can result in significant and irreversible environmental loss that is not adequately deterred by current maximum fine amounts:

Therefore be it resolved that LMLGA request that UBCM urge the Province of British Columbia to establish higher or distinct maximum fines for tree bylaw violations, recognizing the environmental, ecological, and public interest impacts associated with tree loss.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to establish higher or distinct maximum fines for tree bylaw violations, recognizing the environmental, ecological, and public interest impacts associated with tree loss.*

*However, the Committee notes that the membership has endorsed resolutions seeking an increase in the maximum fines that municipalities may impose for bylaw violations of all kinds, not specifically for tree bylaw violations (2025-NR37, 2016-B85).*

**Recommendation: No Recommendation**

**Conference Decision:**

## ASSESSMENT

### R19 - Tax Fairness for Port Communities

#### City of Delta

Whereas under the *Assessment Act* regulations for land values of designated port properties are assessed based on their 2007 valuation and increases in assessed land value are indexed to inflation, while other comparable industrial land assessments are market based;

And whereas over time, these different methods of assessing comparable industrial land have resulted in an unequal distribution of the property tax burden both within the industrial property class and between property classes:

Therefore be it resolved that UBCM ask the Province for purposes of tax fairness, that the method by which the assessed value of designated port property land is determined under the *Assessment Act* regulations, be amended to gradually bring the assessed value of designated port property land closer to the market rate assessed values of other comparable industrial land.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to amend the Assessment Act regulations to gradually bring the assessed value of designated port property land closer to the market rate assessed values of other comparable industrial land.*

However, the Committee notes that the membership endorsed resolution 2025-EB62 which asked the Province to remove or increase the port tax cap thereby ensuring that port industries pay a fair share of taxes in the local communities in which they operate.

The membership also endorsed two resolutions in 2014 related to the taxation of ports:

- 2014-B10 which asked the Province to eliminate port property tax rate caps by repealing the applicable provisions of the Ports Property Tax Act in the fall of 2014; and
- 2014-B106 which asked the Province to repeal the Port Improvements (Berth Corridor) Tax Exemption Regulation in the fall of 2014.

More generally, the Committee notes that the membership has consistently endorsed resolutions emphasizing the importance of local government autonomy to apportion appropriate levels of taxation municipally (2023-NR69, 2021-EB19, 2019-B124, 2018-A3, 2017-B14, 2017-B91, 2016-B13, 2009-SR1, 2009-B78, 2006-A5).

**Recommendation: No Recommendation**

**Conference Decision:**

## **R20 - Engagement on Pipeline Valuation Changes City of Abbotsford**

Whereas in December 2025, the Province directed BC Assessment to postpone implementation of significant changes to the valuation methodology for Gathering and Transmission Pipelines, which would have resulted in substantial shifts in the tax burden from pipeline operators to residential and business property classes, creating financial impacts for local governments;

And whereas local governments rely on stable, predictable assessment practices for long-term financial planning, and any future changes to regulated rate property valuation methodologies (particularly within the Utilities Tax Class), will have province-wide implications for local government taxation, budgeting, and equity among property classes:

Therefore be it resolved that UBCM urge the Province of British Columbia to direct BC Assessment to undertake a robust and fulsome engagement process with local governments and regional districts, through UBCM, prior to advancing any future changes to the valuation methodology for Gathering and Transmission Pipelines or other major regulated utility properties, including sufficient notice, clear disclosure of financial impacts, and opportunities for local government input before decisions are finalized.

### **Comments:**

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on BC Assessment to undertake a robust and fulsome engagement process with

*local governments and regional districts, through UBCM, prior to advancing any future changes to the valuation methodology for Gathering and Transmission Pipelines or other major regulated utility properties, including sufficient notice, clear disclosure of financial impacts, and opportunities for local government input before decisions are finalized.*

*However, the Committee notes that the membership has endorsed several resolutions emphasizing the importance of communication and consultation with local government (2025-EB77, 2025-EB86, 2025-EB88, 2025-NR98, 2024-EB87, 2019-SR1, 2019-B3, 2014-B37, 2013-B34, 2012-B119, 2009-B54, 2009-B141).*

*The Committee also notes that the membership has consistently endorsed resolutions emphasizing the importance of local government autonomy to apportion appropriate levels of taxation municipally (2023-NR69, 2021-EB19, 2019-B124, 2018-A3, 2017-B14, 2017-B91, 2016-B13, 2009-SR1, 2009-B78, 2006-A5).*

**Recommendation: No Recommendation**

**Conference Decision:**

## **SELECTED ISSUES**

### **R21 - Mandatory Governance Education and Testing for Local Elected Officials City of White Rock**

Whereas local government elected officials make policy decisions that affect both current and future residents, and therefore require knowledge of governance, financial management, legal responsibilities, and the difference between the roles of elected officials and staff;

And whereas there ought to be adequate and effective training to enhance decision making, policy creation and over arching policy development (such as the ongoing housing crisis):

Therefore be it resolved that LMLGA and UBCM request the Province of British Columbia to establish a mandatory, standardized, online governance training program and test for all newly elected and re-elected municipal and regional officials to be completed within six months of assuming office;

And be it further resolved that the Province provide all elected officials with a standardized guidebook covering key governance principles, local government financial literacy, codes of conduct, conflict of interest rules, and clarification of the roles and responsibilities of Council and staff as part of this mandatory training.

**Comments:**

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to establish a mandatory, standardized, online governance training program and test for all newly elected and re-elected municipal and regional officials to be completed within six months of assuming office. Nor has the membership considered the second set of requests that the Province provide all elected officials with a standardized guidebook covering key governance principles, local government financial literacy, codes of conduct, conflict of interest rules, and clarification of the roles and responsibilities of Council and staff as part of this mandatory training.*

**Recommendation: No Recommendation**

**Conference Decision:**

**R22 - Canada Post Corporation Act Bill C-15 Protecting Postal Services for Libraries and People with Disabilities  
Village of Pemberton**

Whereas libraries rely on affordable postal services to share materials and ensure equitable access to a broad range of information and resources for all residents, regardless of location or ability, and free postage for materials for people who are blind or have low vision is essential to accessibility, inclusion, and literacy;

And whereas proposed changes in Bill C-15 to the *Budget Implementation Act* would remove the legal protections that guarantee reduced postal rates for library materials and free postage for accessible reading materials:

Therefore be it resolved that UBCM urge the Government of Canada to maintain the statutory protections for reduced postal rates for library materials and free postage for accessible reading materials;

And be it further resolved that any proposed changes affecting these services be undertaken in consultation with libraries, Indigenous communities, local governments and disability communities.

**Comments:**

*The Resolutions Committee notes that the UBCM membership endorsed resolution 2005-B53 which called on the federal government and Canada Post to retain the current Library Book Rate (Canada Post Library Rate) and extend it to include all library materials including CDs, cassettes, videos and other multimedia. The Committee acknowledges that this is a dated reference.*

**Recommendation: No Recommendation**

**Conference Decision:**

**PART 4 – RESOLUTIONS CAPTURED BY FOUR CRITERIA PER UBCM  
EXTRAORDINARY RESOLUTION 2025-ER1**

The following are the resolutions that UBCM has deemed to be captured by one or more of the four criteria as outlined in the Extraordinary Resolution 2025-ER1 Extraordinary Resolution to Amend the UBCM Bylaws to Streamline the Resolutions Process. The four criteria are:

1. Resolution is existing UBCM policy (policy for or policy against);
2. Resolution is outside of the scope of BC local governments and member First Nations;
3. Resolution is within the scope of BC local governments and member First Nations, but does not meet UBCM criteria for format or clarity; or
4. Resolution is regional in focus.

Current policy is set for the last five years: 2021, 2022, 2023, 2024 and 2025.

**Current Policy**

**HEALTH AND SOCIAL DEVELOPMENT**

**R23 - Coordinated Federal, Provincial and Local Government Homelessness Strategy  
City of Mission**

Whereas individuals facing severe mental health and addiction challenges require comprehensive and coordinated care, and the current resources in BC are insufficient to meet the growing demand for detoxification, rehabilitation, and supportive housing;

And whereas communities in British Columbia have experienced a significant increase in the street population, leading to heightened concerns about public safety, community well-being, and the challenges associated with mental health, substance abuse, and public disorder:

Therefore be it resolved that UBCM be asked to urge the provincial and federal governments to convene a meeting with representatives of local governments in BC to create a coordinated, resourced strategy for addressing the underlying issues related to homelessness and disruptive street behaviour.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB14.*

**Recommendation: None Provided**

**Conference Decision:**

## **FINANCE**

### **R24 - Funding and Development of Mobile (Bookmobile) Library Services Village of Pemberton**

Whereas mobile library (bookmobile) services increase libraries' ability to provide an effective and flexible way to deliver literacy programs, written materials, digital access, and community engagement opportunities to underserved populations;

And whereas certain individuals face barriers to accessing library resources due to distance from services, and limited local facilities, particularly residents of rural, remote, and Indigenous communities, as well as homebound or mobility-challenged individuals:

Therefore be it resolve that UBCM urge the Province of British Columbia to provide stable, dedicated funding to support the establishment, ongoing operation, and long-term sustainability of mobile library (bookmobile) services in rural, remote and Indigenous communities across the province.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-SR3.*

**Recommendation: None Provided**

**Conference Decision:**

### **R25 - Increased Funding for Libraries City of Port Moody**

Whereas Public Libraries in British Columbia are primarily funded by local governments, and the Province's \$14 million in core funding for BC's 71 library systems has not increased since 2010, even as both the population and inflation have grown dramatically over the years;

And whereas libraries continue to shoulder growing expectations without the necessary provincial support and libraries have taken on an ever-expanding role in advancing provincial objectives for community well-being:

Therefore be it resolved that LMLGA and UBCM call on the provincial government to immediately increase the annual core funding for public libraries to \$30 million, and to index that amount to cost-of-living and inflationary pressures in future years, as recommended by the Select Standing Committee on Finance and Government Services and repeatedly requested by the BC Public Library Partners;

And be it further resolved that LMLGA and UBCM urge the provincial government to establish both a dedicated capital funding program to assist local governments in upgrading, expanding, and constructing library facilities, and an advisory body under section 52(1) of the *Library Act* to review the provincial library funding model in consultation with local governments and First Nations.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-SR3.*

**Recommendation: None Provided**

**Conference Decision:**

## LEGISLATIVE

### R26 - Increase Maximum Fine Amounts for Municipal Bylaw Violations City of White Rock

Whereas municipalities in British Columbia rely on effective bylaw enforcement to protect public safety, environmental values, community livability, and municipal assets;

And whereas the maximum fines that municipalities may impose for bylaw offences under provincial legislation, including the Community Charter, have not kept pace with inflation, development pressures, or the economic benefits that may be gained through non-compliance:

Therefore be it resolved that LMLGA request that UBCM urge the Province of British Columbia to amend relevant provincial legislation, including the *Community Charter*, to increase the maximum fines that municipalities may impose for bylaw violations.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-NR37.*

**Recommendation: None Provided**

**Conference Decision:**

**R27 - Enhanced Provincial-Local Government Consultation on Provincial Initiatives  
City of Pitt Meadows**

Whereas local governments in British Columbia are democratically elected, and the successful implementation of provincial initiatives is strengthened by early, structured, and respectful consultation with local governments;

And whereas recent provincial legislation and regulatory initiatives — including housing-related reforms and proposed changes to development approval processes — have not provided for meaningful local government input:

Therefore be it resolved that UBCM call on the Province of British Columbia to establish a formal provincial–local government consultation framework for policy, legislative and regulatory initiatives that have implications for local government.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB77.*

**Recommendation: None Provided**

**Conference Decision:**

**Local Government Scope**

**HEALTH AND SOCIAL DEVELOPMENT**

**R28 - Enhanced Mental Health Support Following Infant Loss  
City of New Westminster**

Whereas infant loss, including miscarriage, stillbirth, and the death of an infant can result in profound and long-lasting mental health impacts for parents and caregivers;

And whereas access to timely, specialized, and trauma-informed mental health supports following infant loss varies across the province, leaving many families without adequate care during an acute period of grief:

Therefore be it resolved that the City of New Westminster submit a resolution to the Lower Mainland Local Government Association calling on the Province of BC to ensure ongoing provincial funding for research related to pregnancy loss and bereavement care, to provide

standardized education and training for health care providers on how to deliver trauma-informed, evidence-based care, and to fund bereavement support programs for families who experience pregnancy loss, infant loss, embryo loss, or failed fertility and IVF treatments.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.*

**Recommendation: None Provided**

**Conference Decision:**

## **TAXATION**

### **R29 - Triple Net Lease Reform City of New Westminster**

Whereas triple net leases shift the responsibility for property taxes, insurance, and maintenance costs from property owners onto commercial tenants, creating financial instability and unpredictability for small and local businesses;

And whereas municipalities rely on vibrant local businesses to support complete communities, economic resilience, and main street vitality, yet lack the legislative authority to regulate commercial leasing practices:

Therefore be it resolved that UBCM call on the Province of BC to review and reform commercial leasing legislation, including the use of triple net leases, to improve transparency, fairness, and protections for commercial tenants, particularly small and locally-owned businesses.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.*

**Recommendation: None Provided**

**Conference Decision:**

## TRANSPORTATION

### R30 - Preservation and Revitalization of Strategic Provincial Rail Corridor District of Squamish

Whereas loss of the Squamish-Cariboo rail line which may ensue from CN Rail's plans announced in July 2025 to terminate its lease would result in shippers being forced to higher cost truck transport, increased public highway maintenance costs, loss of passenger (tourist or commuter) rail opportunity, higher GHG emissions, loss of transportation corridor redundancy affecting Western Canada, and constrained regional economic development;

And whereas rail discontinuance policies applying to the former BC Rail line do not necessarily take into account regional and long-term transportation needs and priorities and might frustrate economic viability of potential new short line operators, while infrastructure funding solutions for this valuable rail line's maintenance are lacking:

Therefore be it resolved that the provincial and federal governments be encouraged to consider a new regional authority or ownership structure including First Nations and transition to a short line operator model to support regional enterprise while maintaining the strategic redundancy of the Squamish-Cariboo rail line;

And be it further resolved that senior governments be encouraged to consider potential public-private rail line maintenance funding solutions.

#### **Comments:**

*The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.*

**Recommendation: None Provided**

**Conference Decision:**

## COMMUNITY ECONOMIC DEVELOPMENT

### R31 - Establishing A Creative Talent Stream under the BC Provincial Nominee Program City of Vancouver

Whereas British Columbia's creative sector – including music, live events, film, television, visual effects, digital media, and gaming – is a major driver of the provincial economy, supporting tens of thousands of skilled jobs and contributing over \$6.7 billion in GDP annually, yet Canada currently lacks a dedicated immigration stream to attract and retain exceptional creative professionals and cultural entrepreneurs;

And whereas other jurisdictions such as Los Angeles and London have successfully leveraged targeted immigration pathways to grow their creative economies, and British Columbia is uniquely positioned to pilot a similar initiative through the Provincial Nominee Program in collaboration with organizations like Creative BC, Music BC, and DigiBC:

Therefore be it resolved that UBCM call on the Province of British Columbia to develop a pilot Creative Talent Stream under the BC Provincial Nominee Program to attract and retain globally recognized creative professionals and cultural entrepreneurs who can contribute to the province's creative economy, tourism sector, and global competitiveness;

And be it further resolved that UBCM urge the Province to design this pilot in close consultation with cultural industry partners and seek federal partnership and dedicated nomination allocations through Immigration, Refugees and Citizenship Canada, with the potential for national expansion based on pilot results.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.*

**Recommendation: None Provided**

**Conference Decision:**

**Regional**

**COMMUNITY SAFETY**

**R32 - BC Highway Patrols Service  
Fraser Valley Regional District**

Whereas the Province of British Columbia halted a poorly conceived plan to transfer highway policing responsibilities from the South Coast Highway Patrol to local RCMP and municipal police detachments for Highway 1;

And whereas there was no consultation with affected municipalities in advance of the implementation and there is significant concern the provincial service change will create resource strain, geographic challenges, jurisdictional misalignment, operational impacts, traffic and economic disruption, seasonal pressures, understaffing, and systemic vulnerability for the municipalities along Highway 1 in the Fraser Valley who are experiencing the affects of the service change:

Therefore be it resolved that the Lower Mainland Local Government Association advocate on behalf of the Fraser Valley Regional District and its affected member municipalities by requesting the Province of British Columbia initiate immediate consultation regarding any proposed service changes for the Highway 1 corridor through the Fraser Valley.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be too regional in focus for the UBCM membership.*

**Recommendation: None Provided**

**Conference Decision:**

## SELECTED ISSUES

### **R33 - Ensuring Accountability and Protecting Taxpayers with a Provincial Auditor for Metro Vancouver District of North Vancouver**

Whereas Lower Mainland taxpayers face significant increases in utility bills due to mismanagement and massive cost overruns on mega projects at Metro Vancouver, including the North Shore Wastewater Treatment Plant;

And whereas an organization of this size, with this much responsibility for public infrastructure requires independent oversight to ensure that taxpayer's dollars are accountable and spent effectively:

Therefore be it resolved that LMLGA request the Province of British Columbia establish an Auditor General, with a mandate to provide independent oversight of Metro Vancouver.

**Comments:**

*The Resolutions Committee advises that this resolution is deemed to be too regional in focus for the UBCM membership.*

**Recommendation: None Provided**

**Conference Decision:**

# **APPENDICIES**



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

### CONSTITUTION

1. The name of the society is **LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION**. (the “Association”)
  
2. The purposes of the Association shall be:
  - (a) To represent, in one organization, the various regional districts and local governments of the Membership Area, as defined in the Bylaws;
  - (b) to secure all possible united action in dealing with local government matters of interest to our members;
  - (c) to co-operate with other organizations dealing with matters under Provincial or Federal jurisdiction;
  - (d) to co-operate with the Union of BC Municipalities and other associations of municipalities in British Columbia for the advancement of the principles of local government;
  - (e) to secure united action among its members and to promote greater autonomy within local government;
  - (f) to acquire and distribute amongst the members, municipal information that may be deemed to be of value to members; and
  - (g) to hold meetings for promoting the aforesaid purposes.

## **BYLAWS**

### **Part 1 - Interpretation**

1. (1) In these bylaws, unless the context otherwise requires,
  - (a) "directors" means the directors of the Association for the time being;
  - (b) "Executive" has the meaning ascribed thereto in paragraph 25(2);
  - (c) "Non-Voting Members" has the meaning ascribed thereto in paragraph 5(1);
  - (d) "registered address" of a member means the members address as recorded in the register of members;
  - (e) "*Societies Act*" means the *Societies Act* of the Province of British Columbia from time to time in force and all amendments to it;
  - (f) "Voting Members" has the meaning ascribed thereto in paragraph 5(2).
- (2) The definitions in the *Societies Act* shall apply to these bylaws.
2. Words importing the singular include the plural and vice versa; and words importing a male person include a female person and a corporation.

### **Part 2 - Membership**

3. The members of the Association are:
  - (1) the applicants for incorporation who have not ceased to be members;
  - (2) those municipalities and regional districts within the Squamish-Lillooet Regional District, the Greater Vancouver Regional District (Metro Vancouver) and the Fraser Valley Regional District (collectively, the "Membership Area"), who subsequently become members in accordance with these bylaws and that have not ceased to be members; and
  - (3) a person who holds the office of mayor or councillor of a member municipality or chair or director of a member regional district and who has not ceased to be a member.
4. All past Presidents of the Association shall be members of the Association for their

lifetimes, but they shall only be entitled to vote at all meetings of the members if they are also Voting Members.

5. (1) Non-Voting Members - A municipality or regional district within the Membership Area, may apply to the directors for membership in the Association and on acceptance by the directors shall be a member. Those member municipalities and regional districts accepted for membership under this paragraph shall not be entitled to vote at any meeting of the members of the Association (such members being hereinafter collectively called the "Non-Voting Members").
  - (2) Voting Members – Upon acceptance for membership of a municipality or regional district in accordance with paragraph 5(1), then the mayor and all councillors of such municipality and then the chair or directors of such regional district and all future elected mayors and councillors of such member municipalities and chairs and directors of such member regional districts shall automatically become members of the Association without application. The aforesaid memberships shall continue until the earlier of:
    - (a) the date such municipality or regional district ceases to be a member;
    - (b) the date such mayor, councillor, chair or director ceases to hold such office; and
    - (c) the date such person otherwise ceases to be a member in accordance with these bylaws.

Those members accepted for membership under paragraph 5(2) shall be entitled to vote at all meetings of the members of the Association (such members being hereinafter collectively called the "Voting Members").
  - (3) Each Non-Voting Member shall be responsible for keeping an accurate list of the names, addresses for delivery, email addresses and telephone numbers of the Voting Members representing its municipality or regional district, and shall provide this list to the executive coordinator or administrative support staff within 30 days upon request.
6. Every member shall uphold the constitution and comply with these bylaws.
  7. (1) The amount of the first annual membership dues shall be determined by the directors and after that the annual membership dues shall be determined at the annual general meeting of the Association.
  - (2) Any outstanding dues or fees must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting. The annual membership dues must be paid upon receipt of the dues invoice, which will be sent out following each AGM.

- (3) Only the Non-Voting Members are required to pay any annual membership dues.
8. A person shall cease to be a member of the Association:
- (a) by delivering his/her resignation in writing to the Executive or by mailing or delivering it to the address of the Association;
  - (b) on his/her death;
  - (c) on being expelled;
  - (d) on having been a member not in good standing, as described in paragraph 10 hereafter, for 12 consecutive months;
  - (e) on ceasing to hold the office of mayor or councillor of a member municipality or of chair or director of a member regional district;
9. (1) A member may be expelled by a special resolution of the members passed at a general meeting.
- (2) The notice of special resolution for expulsion shall be accompanied by a brief statement of the reason or reasons for the proposed expulsion.
- (3) The member who is the subject of the proposed resolution for expulsion shall be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
10. All members are in good standing except a Non-Voting Member who has failed to pay its current or previous annual membership fees or any other subscription or debt due and owing by it to the Association. It is not in good standing, so long as the debt remains unpaid.

### **Part 3 - Meetings of Members**

11. General meetings of the Association shall be held at the time and place, in accordance with the Societies Act, that the directors decide. All members shall be entitled to attend all meetings of the members of the Association. The senior staff of a Non-Voting Member shall be entitled to attend all meetings of the members of the Association, but shall not be entitled to vote or to address matters placed before the Association, unless requested by the Executive to do so.
12. Every general meeting, other than an annual general meeting, is an extraordinary general

meeting.

13. (1) The directors may, when they think fit, convene an extraordinary general meeting.
- (2) A minimum of 10% of members of the Association may request, in writing, an extraordinary general meeting. The written notice shall specify in detail the nature of the business intended to be conducted at the general meeting. The Executive, notice will be provided to all members and the meeting will be held within 60 days of the distribution of the notice. The only business conducted at such extraordinary general meeting shall be business referred to in the said written notice.
14. (1) Notice of a general meeting shall specify the place, day and hour of meeting, and, in case of special business, the general nature of that business.
- (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
15. An annual general meeting shall be held at least once in every calendar year.

#### **Part 4 - Proceedings at General Meeting**

16. Special business at a general shall be:
  - (a) all business at an extraordinary general meeting, except the adoption of rules of order; and
  - (b) all business transacted at an annual general meeting, except:
    - (i) the adoption of rules of order;
    - (ii) the consideration of the financial statements;
    - (iii) the report of the directors;
    - (iv) the report of the auditor, if any;
    - (v) the election of directors;
    - (vi) the appointment of the auditor, if required; and
    - (vii) the other business that, under these bylaws, ought to be transacted at an annual general meeting, or business which is brought under

consideration by the report of the directors issued with the notice convening the meeting.

17. (1) No business, other than the election of a chair and the adjournment or termination of the meeting, shall be conducted at a general meeting at a time when a quorum is not present.
  - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress shall be suspended until there is quorum present or until the meeting is adjourned or terminated.
  - (3) A quorum is 15 Voting Members, representing at least 5 Non-Voting Members present or a greater number that the members may determine at a general meeting.
18. If, within 30 minutes from the time appointed for a general meeting, a quorum is not present, the meeting, if convened on the requisition of members, shall be terminated but in any other case, it shall stand adjourned. If at the continuation of the adjourned meeting, a quorum is not present, the voting members present shall constitute a quorum for the purposes of that meeting.
19. Subject to paragraph 20, the President, or the Vice-President or in the absence of both, one of the other directors present, shall preside as chairperson of a general meeting.
20. If at a general meeting:
- (a) there is no President, Vice-Presidents or other director present within 15 minutes after the time appointed for holding the meeting; or
  - (b) the President and all the other directors present are unwilling to act as chair, then the members present shall choose one of their number to be chair.
21. (1) A general meeting may be adjourned from time to time and from place to place, but no business shall be transacted at the continuation of an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned, notice of the continuation of the adjourned meeting shall be given as in the case of the original meeting.
- (3) Except as provided in this bylaw, it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned general meeting.

22. (1) The chair of a meeting may move or propose a resolution.
- (2) In case of an equality of votes the chair shall not have a casting or second vote in addition to the vote to which he/she may be entitled as a member and the proposed resolution shall not pass.
- (3) Unless the *Societies Act*, or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Association may be taken by ordinary resolution.
- (4) Resolutions proposed by members will be considered by the Association at the annual general meeting only if they are received by the directors no later than 45 days prior to the annual general meeting.
- (5) Resolution(s) proposed by a member must be distributed to the members and their representatives at least 14 days prior to the annual general meeting;
- (6) Notwithstanding the foregoing, the members may submit any resolution, except a resolution to amend the Constitution or these Bylaws, to the annual general meeting for consideration or action at any time if 2/3 of Voting Members in attendance at the annual general meeting approve.
23. (1) Each Voting Member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.

#### **Part 5 - Directors and Officers**

24. (1) The directors may exercise all the powers and do all the acts and things that the Association may exercise and do, but subject to:
- (a) all laws affecting the Association;
- (b) these bylaws; and
- (c) rules, not being inconsistent with these bylaws, which are made from time to time by the Association in general meeting.
- (2) No rule, made by the Association in general meeting, invalidates a prior act of the

directors that would have been valid if that rule had not been made.

25.
  - (1) The first directors are those directors shown on the list of directors filed with the Registrar of Companies;
  - (2) Unless and until changed by ordinary resolution, at the first and at each successive annual general meeting the Voting Members shall elect, from among the Voting Members in good standing:
    - (i) a President, a First Vice-President, a Second Vice-President and a Third Vice-President, who shall also be directors; and
    - (ii) three (3) additional directors from amongst the Voting Members in good standing.
  - (3) At the first and each successive annual general meeting, each Regional District that is a Non-Voting Member in good standing, shall appoint a nominee to act as a director and an alternate director. In the event that the nominee fails or refuses to act or can no longer continue as a director, then the alternate director shall act as director. This bylaw 25(3) may be altered by ordinary resolution provided that such alteration also has the unanimous approval of all Regional Districts that are Non-Voting Member in good standing;
  - (4) A person is eligible to be a director only when they are and while they remain a Voting Member in good standing.
26.
  - (1) The directors shall retire from office at each general meeting when their successors shall be elected.
  - (2) The Past President and all directors shall comprise the executive committee of the Association (the "Executive").
  - (3) An election may be by acclamation, otherwise it shall be by ballot.
  - (4) if no successor is elected, acclaimed or appointed, the person previously elected, acclaimed or appointed to that position continues to hold office.
  - (5) a director may be nominated in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
27.
  - (1) Subject to bylaw 25(3), the directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
  - (2) A director so appointed holds office only until the conclusion of the next following

annual general meeting of the Association, but is eligible for re-election at the meeting.

28. (1) If a director resigns his/her office or otherwise ceases to hold office, the remaining directors shall appoint a member to take the place of the former director.
  - (2) No act or proceeding of the directors is invalid only by reason of there being less than the prescribed number of directors in office.
  - (3) If a director ceases to be a Voting Member in good standing, the director ceases to hold office as a director of the Association.
29. The Executive may by simple majority remove a director before the expiration of his/her term of office, and, subject to bylaw 25(3), may appoint a successor to complete the term of office.
30. No director shall be remunerated for being or acting as a director but a director may be reimbursed for all expenses necessarily and reasonably incurred by him/her while engaged in the affairs of the Association.

#### **Part 6 - Proceedings of Directors**

31. (1) The directors may meet together at the places they think fit to dispatch business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
  - (2) The directors may from time to time fix the quorum necessary to transact business, and unless so fixed the quorum shall be a majority of the directors then in office.
  - (3) The President shall be chair of all meetings of the directors, but if at a meeting the President is not present within 30 minutes after the time appointed for holding the meeting, the Vice-President shall act as chair; but if neither is present the directors present may choose one of their number to be chair at that meeting. If the President is unable to complete his/her term of office then the First Vice-President will assume the office of President and the Second Vice-President shall assume the office of First Vice-President and the Third Vice-President shall assume the office of the Second Vice-President.
  - (4) At any time two directors may, request, and upon the request, the President shall, convene a meeting of the directors.
32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.

- (2) A committee so formed in the exercise of the powers so delegated shall conform to any rules imposed on it by the directors, and shall report every act or thing done in exercise of those powers to the earliest meeting of the directors to be held next after it has been done.
33. A committee chair shall be appointed from the board of directors, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee shall choose one of their number to be chair of the meeting.
34. The members of a committee may meet and adjourn as they think proper.
35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Association a waiver of notice, which may be by letter, email or fax, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,
- (a) no notice of meeting of directors shall be sent to that director; and
  - (b) any and all meetings of the directors of the Association, notice of which has not been given to that director shall, if a quorum of the directors is present, be valid and effective.
37. (1) Questions arising at a meeting of the directors and committee of directors shall be decided by a majority of votes.
- (2) In case of an equality of votes the chair does not have a second or casting vote.
38. No resolution proposed at a meeting of directors or committee of directors need be seconded and the chair of a meeting may move or propose a resolution.
39. A resolution in writing, signed by all the directors and placed with the minutes of the directors is as valid and effective as if regularly passed at a meeting of directors.

#### **Part 7 - Duties of Officers**

40. (1) The President shall preside at all meetings of the Association and of the directors.

- (2) The President is the chief executive officer of the Association and shall supervise the other officers in the execution of their duties.
  - (3) The President's local government may provide appropriate administrative support at the request of the Executive and the Association shall pay the reasonable cost of such administrative support. In addition, the Executive may hire an Executive Director.
41. The First Vice-President shall carry out the duties of the President during the President's absence and shall assume such additional duties/responsibilities that may be assigned by the President the Executive or the members.
42. The Second Vice-President shall carry out the duties of the President and/or First Vice-President if one or both the President and the First Vice-President are absent and shall assume such additional duties/responsibilities that may be assigned by the President, the Executive or the members. The Third Vice-President shall carry out the duties of the President, First Vice-President or Second Vice-President if the President, First Vice-President and Second Vice-President are absent and shall assume such duties/responsibilities that may be assigned by the President, the Executive or the members.

The Executive Director or administrative support staff shall be responsible for:

- (a) conducting the correspondence of the Association;
- (b) issuing notices of meetings of the Association and directors;
- (c) keeping minutes of all meetings of the Association and directors;
- (d) having custody of all records and documents of the Association;
- (e) having custody of the common seal of the Association;
- (f) maintaining the register of members;
- (g) keeping the financial records, including books of account, necessary to comply with the *Societies Act*; and
- (h) rendering financial statements to the directors, members and others when required.

## **Part 8 – Indemnities to Directors and Officers**

43. Subject to the provisions of the *Societies Act*, the directors must cause the Association to indemnify a director or former director of the Association and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he/she are made a party by reason of his/her being or having been a director of the Association, including any action brought by the Association. Each director of the Association on being elected or appointed must be deemed to have contracted with the Association on the terms of the foregoing indemnity.
44. Subject to the provisions of the *Societies Act*, the directors may cause the Association to indemnify any officer of the Association and his/her heirs and personal representatives against all costs and expenses whatsoever incurred by him/her and resulting from acting as an officer of the Association.
45. The directors may cause the Association to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Association and his/her heirs or personal representatives against any liability incurred by him/her as such director or officer.

#### **Part 9 – Execution of Documents**

46. Contracts, documents or any instruments in writing requiring the signature of the Association must be signed by any two officers, and all contracts, documents and instruments in writing so signed must be binding upon the Association without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Association to sign specific documents, contracts and instruments in writing.

#### **Part 10 – Borrowing**

47. In order to carry out the purposes of the Association the directors may, on behalf of and in the name of the Association, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting the foregoing, by the issue of debentures.
48. No debenture shall be issued without the sanction of a special resolution.
49. The members may by special resolution restrict the borrowing powers of the directors but a restriction imposed expires at the next annual general meeting.

### **Part 11 - Auditor**

50. This Part applies only where the Association is required or has resolved to have an auditor.
51. The first auditor shall be appointed by the directors who shall also fill all vacancies occurring in the office of auditor.
52. At each annual general meeting the Association shall appoint an auditor to hold office until he/she is re-elected or his/her successor is elected at the next annual general meeting.
53. An auditor may be removed by ordinary resolution.
54. An auditor shall be promptly informed in writing of appointment or removal.
55. No director and no employee of the Association shall be auditor.
56. The auditor may attend general meetings.

### **Part 12 - Notices to Members**

57. A notice may be given to a member via email and by posting on the Association web site.
58. A notice sent by email and/or posted to the Association web site shall be deemed to have been given on the day it was sent and/or posted.
59. (1) At least 14 days notice of a general meeting shall be given to
  - (a) every member shown on the register of members on the day notice is given;  
and
  - (b) the auditor, if Part 10 applies.
- (2) No other person is entitled to receive a notice of general meeting.

### **Part 13 - Bylaws**

60. On being admitted to membership, each member is entitled to and the Association shall give him/her, without charge, a copy of the constitution and bylaws of the Association

61. These bylaws shall not be altered or added to except by special resolution.



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

### EXECUTIVE POLICIES

#### 1. MEDIA RELATIONS

(a) The President is the recognized spokesperson for the Lower Mainland LGA. All media inquiries that are seeking the official position or reaction of the Lower Mainland LGA should be referred to the President.

(b) The First Vice President may act in the absence of the President.

(c) Directors will not act as spokespersons for the Lower Mainland LGA unless they have first consulted with the President and been authorized by the President.

(d) Directors may speak externally about Lower Mainland LGA issues and topics discussed provided that confidential requirements are followed and that their statements do not undermine the reputation or the integrity of the Lower Mainland LGA.

#### 2. AGENDA PREPARATION

(a) A monthly schedule of Executive meetings will be placed on the Lower Mainland LGA website.

(b) Agenda material sent to Executive members prior to an Executive meeting shall remain confidential until disposed of by subsequent Executive action and direction.

(c) The agenda and supporting material should be provided to all Executive members so that it arrives at their designated e-mail address for receipt of correspondence on the Friday prior to the Executive meeting.

(d) The President or Executive Director may, prior to the opening of the meeting, place before the Executive:

- additional materials that support agenda items.
- new items of business (as have been received from members or provincial or federal government) that were not known prior to the date on which the agenda was circulated, and which are prudent to be dealt with by the Executive at the meeting.

(e) It shall be prudent for the Executive to refer such items deemed not of an urgent nature to the next Executive meeting.

(f) Other items not appearing on the agenda shall not be placed before the Executive without 2/3 approval of the Executive.

(g) Any member of the Executive wishing to bring forward any new matter or point of information shall do so under "OTHER BUSINESS". Any new matter of major importance, which may require further information that could or would normally be available to the Executive at such a meeting, may be ruled by the President, as a "notice of motion" and be placed on the agenda of the next meeting of the Executive.

### **3. PUBLIC INFORMATION**

#### **(a) Press Releases**

Press Releases are encouraged to promote Lower Mainland LGA activities, decisions, projects, and services. Press Releases are to be reviewed and approved by the President and Executive Director and to be sent on official Lower Mainland LGA letterhead. Press Releases should be sent to the media, Executive, emailed to our membership and posted on the Lower Mainland LGA website. The contact person for Executive matters is the President and the contact person for operational matters is the Executive Director.

#### **(b) Newsletter**

A pre-Convention Newsletter will be used to keep the members up to date on activities pertaining to the Annual General Meeting and Convention. A post-UBCM Convention newsletter will also be produced in order to inform members of the activities conducted at the UBCM Convention (meetings with Ministers etc.)

#### **(c) Member Communications**

Member Communications will be sent out as needed by the Executive Director. Should the communications be going out under the Presidents' name, the Executive Director will send a draft of the communication to the President for approval before distribution.

### **4. MEMBER SERVICES**

#### **(a) Website**

- i. The Lower Mainland LGA will maintain an updated user-friendly website to provide members with information regarding Executive decisions, minutes, and activities/events.
- ii. All requests for posting information to the website will be coordinated through the Executive Director.
- iii. Information appearing on the Lower Mainland LGA website will not be used to promote an individual business over any other but will always strive to promote the Lower Mainland LGA.
- iv. Information appearing on the Lower Mainland LGA website will not be used to promote an individual political philosophy but will strive to promote Lower Mainland LGA philosophies and goals.

#### **(b) E-mail**

E-mail is to be used for business purposes and should be business like in format and tone. Full sentences, proper grammar, and punctuation are expected. E-mail received during the course of Lower Mainland LGA business becomes part of the Lower Mainland LGA record. Email received by the Lower Mainland LGA will be identifiable through a sign off providing the correspondents full name, address, and phone number. Unsigned email will be treated as anonymous.

(c) Telephone

Telephone callers calling the Lower Mainland LGA for the purpose of statement of opinion or to make complaint will be told their opinions and complaints are to be submitted in writing and must include a return address in order to be considered by staff or the Lower Mainland LGA Executive.

(d) Surveys

From time to time, the Lower Mainland LGA may conduct surveys or polls to garner member opinion regarding association issues, policy direction and member satisfaction.

(e) Social Media

The Lower Mainland LGA embraces the use of social media and other technologies that enable the Executive to communicate and share information in a professional manner. The Lower Mainland LGA shall endeavor to have a social media presence, which shall be managed and updated by the Executive Director. All postings shall be reflective of Lower Mainland LGA policies.

## **5. HANDLING CORRESPONDENCE**

(a) Incoming Correspondence

The Executive Director shall route all correspondence in accordance with the following guidelines:

- i. Correspondence addressed to “President” or a specific “Executive Member”, unless of a personal nature, will be placed on the Executive agenda.
- ii. Correspondence that is unsigned, unaddressed, form letters, or journal information will not be actioned.
- iii. All correspondence addressed to the Board will be placed on the agenda.

(b) Outgoing Correspondence

- (i) All official correspondence of the Lower Mainland LGA shall be sent out under the letterhead of the Lower Mainland LGA and shall be used for the purpose of obtaining or giving information or conveying the official position of the Lower Mainland LGA established by resolution adopted at a regularly constituted meeting.
- (ii) All correspondence sent by the Lower Mainland LGA to a federal or provincial minister shall be sent out under the signature of the President.
- (iii) All correspondence written by the Executive Director and going out under the Presidents’ name, will be sent to the President for approval before distribution.
- (iv) Correspondence arising from an Executive meeting will be prepared within five business days following the meeting.

## **6. MEMBERSHIP IN OTHER ORGANIZATIONS**

Decisions relating to obtaining memberships in external organizations must be made by the Executive. Membership renewals shall be reviewed on an annual basis. The following questions can be helpful in guiding discussion related to obtaining or retaining external memberships:

- Is membership required?
- How significant is this membership to Lower Mainland LGA local governments?
- Will membership advance the achievement of Lower Mainland LGA policies?
- What are the financial implications for Lower Mainland LGA?
- What are the consequences to Lower Mainland LGA local governments if Lower

Mainland LGA is not a member?

- What is the nature of membership?
- Are there alternate ways of ensuring Lower Mainland LGA interests are protected?
- What other groups are members?
- Is there anything else we should consider regarding membership in this organization?

## **7. COMMITTEES**

(a) Committees may be formed as directed by the executive.

(b) The Executive shall appoint and define the powers and duties of every Committee except the Nominating Committee and the Resolutions Committee.

(c) The Nomination Committee shall consist of the Immediate Past President and be supported by the Lower Mainland LGA Executive Director.

(c) There shall be a Resolutions Committee composed of the members of the Executive.

(d) The Resolutions Committee shall:

- examine all resolutions submitted to the Convention.
- recommend in favour of, against or provide no recommendation to the resolutions respectively.
- may correlate resolutions; and,
- may recommend amendments.

## **8. FINANCES**

(a) Expenses

Expenses shall be reimbursed for Executive members on authorized business of the Association except for attending the Annual UBCM Convention. Authorized attendance is defined as ongoing Executive meetings, Committee meetings and any business endorsed by the Executive. Any exceptions are outlined below:

- i. The Lower Mainland LGA President or authorized delegate shall attend the Annual Convention of other Area Associations (AVICC, AKBLG, SILGA and NCLGA) and represent the Lower Mainland LGA. The President shall attend one each year on a rotating basis.
- ii. The travel expenses, registration fee and hotel accommodation for the President's attendance at the Area Association conventions shall be borne by the Lower Mainland LGA. Receipts for all expenses will be required for reimbursement.
- iii. No travel expenses nor part of any other expenses normally incurred by Executive members in attending the Annual Convention will be borne by the Lower Mainland LGA.

(b) Per diem

A per diem shall be given to Executive Members at a rate of \$150 per meeting beginning after the AGM in May 2024. This shall be paid to the executive twice per year. An exception is that any member of the executive that is paid by their regional district or municipality to attend the meetings will not be paid a further per diem by the Lower Mainland LGA.

(c) Travel Allowance

The mileage allowance for car travel shall be paid at the current year's provincial government rate per kilometer, where authorized business is required.

(d) Signing Authority

The Executive will confirm signing officers annually following the AGM. Cheques written on the Lower Mainland LGA bank account will require two signatures.

Association expenses at or below \$2000 may be handled by the Executive Director without prior approval of the Executive, in keeping with regular business practices. Purchases above \$2000 require the authorization of the Association President or, in the absence of the President, the First Vice-President. Executive approval is required for purchases above \$5000.

(e) Executive Director

The Executive Director will submit an invoice for their contracted services and authorized expenses on a monthly basis. The invoices are to be emailed to the President and First Vice President. The President will approve the invoice in writing via email. In the absence of the President, the First Vice President may approve the invoices. Once approval is received in writing, the Executive Director is then authorized to e-transfer the approved amount from the Lower Mainland LGA bank account to the Executive Director.

## 9. EXECUTIVE

(a) There shall be an Executive, which shall be composed of:

- i. The Officers of the Lower Mainland LGA, consisting of:
  - o President
  - o First Vice President
  - o Second Vice President
  - o Third Vice President
- ii. The Immediate Past President, who shall be the last president to have completed the term of office as President.
- iii. A representative from each of the member Regional Districts – Squamish-Lillooet Regional District, the Greater Vancouver Regional District, and the Fraser Valley Regional District, and who must be a member of the respective Board; and,
- iv. Three Directors at Large.

(b) No person shall hold a position as Officer of the Lower Mainland LGA more than twice, whether consecutively or otherwise.

(c) In the event of a vacancy occurring amongst the Officers, the next ranking Officer willing to serve shall fill the vacancy, provided that if the office of President cannot for any reason be filled as aforesaid, the Executive shall call a special election for the office of President and such election may be held by a mail ballot pursuant to the rules and procedures established and determined by the Executive.

(d) In the event of a vacancy:

- i. The Executive may appoint a First Vice President, Second Vice President and Third Vice President from amongst persons qualified to be elected to the Executive, from the current Directors at Large equal to the number of vacancies.
- ii. Amongst the Directors at Large, the Executive may appoint a person qualified to hold the office to fill the position for the term remaining.

iii. In the position of Regional District Representatives, such vacancies shall be filled in the manner of the original appointment.

(e) Members of the Executive must be able and willing to fulfill their duties as described below:

- attend a minimum of eight (8) meetings per year.
- attend the annual conference of the Association.
- perform duties of a board member at the AGM, and any other duties arising as a decision by the Executive.

(f) Past President

All members of the Executive shall hold office only so long as they remain elected representatives of a member of Lower Mainland LGA. If a person holding the office of Immediate Past President ceases to be an elected representative of a member of Lower Mainland LGA while holding the office, they shall only hold the office for the remainder of the then current term. Should the Immediate Past President not be re-elected, and the President be elected for a second term then the most immediate elected Past President assume the duties of Past President.

## **10. LIFE MEMBERSHIP**

(a) Life membership may be granted by the Executive to persons who have made a significant contribution to local government in British Columbia.

(b) All Past Presidents shall be life members.

(c) Life members who are not member delegates shall have the privilege of the floor, but with the exception of the immediate Past President shall not be entitled to vote.

(d) Life Members who no longer hold elected office shall be offered complimentary registration to attend the annual convention.

(e) Life Members will be recognized on the Lower Mainland LGA website.

## **11. CONVENTION**

(a) Registration

- i. A late registration surcharge of 20% of all registration fees will be charged for registrations received six weeks immediately preceding the convention.
- ii. Refunds of prepaid convention fees will be made on the following basis:
  - Cancellations received 21 days before convention starts – 100% refund minus a \$50 administration fee.
  - Cancellation received between 21 days and 14 days before convention starts – 50% refund.
  - Cancellation received 13 days before convention starts – no refund.
- iii. The following individuals shall receive complimentary convention registrations for the business program (tickets must be purchased for meal events):
  - Cabinet Ministers
  - Members of the Legislative Assembly
  - British Columbia Members of Parliament

- UBCM President
- Presidents of other BC Area Associations

(b) Convention Charity

- i. The Executive will consider, on a best effort basis, to allocate one exhibitor space to a charitable non-profit. Applications for this complimentary booth space will be accepted in January of each year.
- ii. The successful applicants for this booth space will be the recipient for the annual “speaker gift” donation process, which includes donations made to a charitable non-profit on behalf of AGM speakers as a thank you to them for their services.

(c) Theme

The Convention Sub-committee will strive to establish the theme by January 15<sup>th</sup> of each year. And, the choice of charitable non-profits should be reflective of this theme.

(d) Convention Media Policy

- i. Complimentary registration (no meals included) is provided to qualified journalists who meet the conference registration criteria on a space-available basis. Applications for media credentials will be accepted from journalists employed or on assignment from recognized print, broadcast, and online general and government news media  
To be accredited, journalists must submit the following
  - Name
  - Complete contact information (office and mobile numbers and email address) and the name of the media outlet that they will be representing
  - Proof of employment by the media outlet (e.g., a copy of the publication’s masthead with the reporter’s name listed) or a letter of assignment from the editor, producer, or news director of the outlet if the reporter is freelance
- ii. Media will receive written confirmation via email confirming their application has been approved or declined. Approval in prior years is not a guarantee for future Lower Mainland LGA Conventions
- iii. The Lower Mainland LGA reserves the right to limit the number of media accreditations issued
- iv. Media agree to conduct themselves in a manner that will not cause offence to or inhibit the enjoyment of all conference attendees, staff, and the convention venue
- v. Media may not record the AGM, Resolutions Session or any networking event nor may interviews take place in the conference sessions or networking spaces
- vi. Media may not ask questions during the convention sessions

**12. SPONSORSHIP**

(a) The purpose of sponsorship is to advance the goals and values of the Lower Mainland LGA which are:

- i. to enhance and provide the format to improve and refine the quality and level of services provided by Local Government to its citizens.
- ii. to promote the welfare and the wellbeing of taxpayers and residents of the members of the Association.
- iii. to promote and support to a satisfactory resolve, the concerns of members that are in keeping with the overall objectives of the Association; and,
- iv. to promote and advance to UBCM on behalf of the membership, proposed changes in

legislation, regulations, or Government policies.

(b) Sponsorship arrangements are an important source of funding for the Lower Mainland LGA Convention and other events allowing the Association to keep the cost of such events affordable for all local governments. Approval is at the prerogative of the Executive and is based on the following criteria:

- i. The sponsor's public image, mandate, products, and services must be consistent with the goals and values of the Lower Mainland LGA.
- ii. The sponsorship must not result in, or be perceived to result in any competitive advantage, benefit, or preferential treatment for the sponsor outside of the identified benefits associated with the sponsorship agreement.

(c) A sponsorship is a mutually beneficial business exchange between the Lower Mainland LGA and an external organization (the sponsor) whereby the sponsor contributes funds or in-kind services to the Association in return for recognition, acknowledgement, speaking opportunities, or other promotional considerations. Sponsorships typically involve a relationship between the sponsor and a specific program, event, service, or activity being sponsored. Tax receipts are not issued for funds, products or in-kind services made to the Lower Mainland LGA. The Lower Mainland LGA considers donations a form of sponsorship. All sponsors will be listed publicly.

(d) The Lower Mainland LGA will consider all sponsorship proposals, however, is under no obligation to accept any of them. Criteria for consideration and process for approving sponsorships is as follows:

- All sponsorship agreements shall be evaluated by the Executive on an annual basis to determine continued benefit.

(e) The Lower Mainland LGA shall retain ownership and control over any sponsored property or activities. Sponsors may not transfer or delegate their sponsorship to another group without written consent from the Lower Mainland LGA.

(f) The Lower Mainland LGA does not endorse the products, services, or ideas of the sponsor. Sponsors are prohibited from implying that their products, services, or ideas are sanctioned by the Lower Mainland LGA.

(g) All sponsorship relationships shall be confirmed in writing. A written offer or invitation to sponsor and a subsequent acceptance must be formalized in the "Sponsorship Commitment Form". The term of such agreement is the completion of the activity or event associated with the sponsorship. Any breach of the Sponsorship Commitment Form by the sponsor allows the Lower Mainland LGA the right to remove the entity as sponsor at any time. Upon signage of the Sponsorship Commitment Form, the sponsor confirms their commitment to the Lower Mainland LGA and waives the right to a refund.

**Returning sponsors** that participated in the previous Lower Mainland LGA Conference & AGM will be given first right of refusal to sponsor the same aspect of the event. Confirmation of sponsorship for returning sponsors is due before January 10<sup>th</sup> of each year.

**Allocation of Booth Spaces:** Returning sponsors will be given first selection on their preferred exhibit location followed by returning exhibitors. Confirmation by returning sponsors and exhibitors is due by January 10<sup>th</sup> of each year after which new exhibitors are welcome to the

remaining spaces on a first come first serve basis. Consideration will also be given to those sponsors/exhibitors with power needs and the location of outlets within the conference building.

**Terms:** Upon receipt of the signed Commitment Form, an invoice for the sponsorship will be issued. Payment is due within 30 days to guarantee sponsorship. Sponsors may not transfer this agreement to another agency in part or in whole.

(h) Benefits to the sponsor are to be commensurate with the size, scope, and prominence of the sponsorship. Executive will review annually the regular sponsorship opportunities and their associated benefits available in relation to the annual Convention. Sponsorship opportunities and associated benefits for other events organized by the Association will be reviewed and approved by the Executive.

### **13. PROCUREMENT PRINCIPLES**

The following principles will be adhered to in the procurement of materials and services:

(a) Fair Competition

The Association will treat all bidders with fairness and ensure that they are given the same level of information when preparing Request for Proposals or tenders.

(b) Cost-effectiveness Request for Proposals and tenders will be evaluated not only on competitiveness in pricing but also factors such as the quality of the products/services, track records of the bidders and alignment with Association values.

(c) Transparency

Request for Proposal and tender documents must provide all the necessary information to facilitate submission of appropriate and competitive tenders.

(d) Ethical Purchasing

The Association is committed to purchasing goods and services from responsible producers that supply quality products at competitive prices and abide by ethical standards and norms. This Policy ensures that purchasing activities are aligned with the Association's values by seeking to ensure that workplaces producing goods and providing services for the Association respect human and workers' rights where human and civil rights conditions are in compliance with the core labour conventions of the International Labour Organization (ILO). Association suppliers and their sub-contractors will comply with national and other applicable laws of the country of manufacture of products including those laws relating to labour, worker health and safety, and the environment.

(e) Sustainable Purchasing

The Association wishes to purchase products and services that have positive environmental and social attributes. Where there are significant social/environmental impacts, calls may incorporate SE product/service specifications. Proponents may be asked to provide goods with an eco-label and/or demonstrate how the goods/services being offered address key sustainability issues such as: greenhouse gas reduction, waste and packaging reduction, toxin reduction, socio-economic sustainability.

### **14. PROCUREMENT GUIDELINES**

(a) Request for Proposal

- i. The Association will go to RFP every three years for the following:
  - procurements of value exceeding \$10,000; and/or
  - for contracts associated with the following:
    - Audio-Visual
    - Hotels
- ii. A notice of tender invitations should be advertised for response by all interested suppliers or contractors.
- iii. Written quotations should be sought from at least three (3) suppliers, if at all possible, including the successful tenderer in the last procurement exercise (whose goods or services met the requirements).

(b) Tender Documents

The Executive Director should prepare the tender documents/quotation and provide all the required information in the documents to facilitate bidding from tenderers. The information should include tender specifications and requirements, conditions of contract, required quantity of items and service and timing of provision, assessment criteria, tender closing date and time, the place for depositing the tender, the contact person, and the officer to whom enquiries may be made.

(c) Submission of Tenders

Unless in exceptional circumstance of urgency, tenderers should be allowed sufficient time to submit their tenders. Tenderers must submit their tenders before the tender closing date and time specified in the tender documents. Any tenders received after the tender closing time shall not be considered.

(d) Tender/ Quotation Evaluation

- i. In general, tender evaluation should be carried out by the Association Executive as a whole, but may be designated to a committee, should the Executive deem it appropriate.
- ii. The assessment panel should undertake an extensive value for money assessment amongst the eligible tenders and evaluate according to the pre-set assessment criteria.

(e) Acceptance of Tender

- i. After endorsement and approval of the selection result, the successful tenderer should be officially notified and be invited to enter into a contract with the Association.
- ii. Should none of the tenders received fulfill the required specifications and conditions, the tendering exercise should be canceled. The original specifications and conditions should be amended as necessary for purpose of re-tendering.

(f) Procedure of Handling Complaints

The Association is committed to maintaining a fair and open procurement system. Tenderers who consider themselves being treated unfairly may lodge a complaint with the Association.

(g) Approval and Authorization

The Executive Board is the deciding body when considering all RFP's submitted to the Association.

**Last Updated:**

January 16, 2014

February 6, 2014

February 7, 2014

February 19, 2014

March 5, 2014

March 7, 2014

Approved at April 16, 2014 Executive Meeting

February 15, 2017 – updated section 8

June 4, 2018 – updated section 9

June 17, 2020

January 11, 2024-updated section 8 to add executive per diems

## APPENDIX 3

# 2025 LMLGA MEMBERS

### CITIES

Abbotsford  
Burnaby  
Chilliwack  
Coquitlam  
Delta  
Langley  
Maple Ridge  
New Westminster  
North Vancouver  
Pitt Meadows  
Port Moody  
Richmond  
Surrey  
Vancouver  
White Rock

### DISTRICTS

Hope  
Kent  
Langley  
Mission  
North Vancouver  
Squamish  
West Vancouver

### TOWNS

Gibson

### VILLAGES

Anmore  
Belcarra  
Harrison Hot Springs  
Lions Bay  
Pemberton

### REGIONAL DISTRICTS

Fraser Valley  
Metro Vancouver  
Squamish-Lillooet

### RESORT MUNICIPALITY

Whistler

### ISLAND MUNICIPALITY

Bowen Island

## APPENDIX 4

### 2025-2026 Lower Mainland LGA EXECUTIVE

<b>NAME</b>	<b>POSITION</b>	<b>LOCAL GOVERNMENT</b>
Councillor Paul Albrecht	President	Langley City
Councillor Michie Vidal	First Vice President	Village of Harrison Hot Springs
Director Jen McCutcheon	Second Vice President	Metro Vancouver RD
Councillor Chris Pettingill	Third Vice President	District of Squamish
Councillor Patricia Ross	Past President	City of Abbotsford
Councillor Jordan Back	Director at Large	District of North Vancouver
Councillor Ruby Campbell	Director at Large	City of New Westminster
Mayor Paul Horn	Director at Large	City of Mission
Councillor Patricia Driessen	FVRD Representative	City of Abbotsford
Mayor Armand Hurford	SLRD Representative	District of Squamish
Mayor Nathan Pachal	Metro Vancouver Rep	Langley City