



LOWER MAINLAND

LOCAL GOVERNMENT ASSOCIATION

MINUTES

THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

EXECUTIVE MEETING

Via Zoom

March 18, 2021

In attendance:

Councillor Laura Dupont, President, Chair
Mayor Jack Crompton, Past President
Councillor Patrick Johnstone, First Vice-President
Councillor Jenna Stoner, Second Vice-President
Trish Mandewo, Director at Large
Michie Vidal, Director at Large
Paul Albrecht, Director at Large
Karen Elliott, SLRD rep
Chris Kloot, FVRD rep
Rob Vagramov, Metro Vancouver rep
Shannon Story, Executive Director

Unable to attend:

Councillor Patricia Ross, Third Vice-President

L. Dupont called the meeting to order at 2:03 p.m.

1. TERRITORY ACKNOWLEDGMENT

The Executive recognized the traditional territories that they are located on.

2. AGENDA

A motion was ADOPTED:

That the agenda for the March 18, 2021, meeting be adopted.

L. Dupont stated that starting in April we will start the Zoom meetings 15 minutes early to allow the executive to socialize before the meeting starts should they wish.

3. MINUTES

That the minutes from the February 18, 2021, Virtual Executive Meeting be approved.

That the minutes from the February 26, 2021, Virtual Conference Subcommittee Meeting be approved.

4. 2021 CONFERENCE

Program:

The group ran through the draft program and the executive were given the following roles:

- What UNDRIP Means for Local Government-Bob Joseph: Facilitator: **Paul Albrecht**
- Addressing the Overdose Crisis: Facilitator: **Jenna Stoner**
- Book Club with Seth Klein: Facilitator: **Patrick Johnstone**
- Minister Robinson Fireside Chat: **Laura Dupont**
- Sustainable Tourism: Facilitator: **Jack Crompton**

Other Sessions:

The Conference Subcommittee met on February 26th and decided to do an interactive session at the end of the days via Zoom called "Book Club" where an author is interviewed. Seth Klein has confirmed, and the Whistler Institute is asking Megan Elper-Wood.

J. Crompton suggested that we ask Bob Joseph to do a Book Club session as well.

S. Story has reached out to the Fraser Basin Council and Save our Winter regarding filming two-minute videos of innovative climate change initiatives in communities. Fraser Basin Council has not returned messages, but a meeting will be held this week with Save our Winters.

J. Crompton suggested that we could request to use some of the already made Fraser Basin Council videos should the new ones not work out.

Resolutions Session:

S. Story met with Telus and the Conference Sub Committee, and it was decided that the best way to hold an interactive resolutions session is to have a phone bridge for our members to call in.

Budget:

S. Story presented the 2021 Conference Budget.

T. Mandewo left the meeting at 2:35 pm.

Registration:

Registration opened on Monday, March 8th.

To date we have 27 registrations.

ACTION: That the Executive promote registration at their Councils and RD board tables and that we reach out to other associations to promote our conference.

Nominations:

Nominations close on April 1st.

To date, completed nomination forms have been received for P. Ross and M. Vidal.

S. Story reminded the group to get their nominations in on time.

S. Story asked the group if they know of anyone that would be interested in the vacant Director at Large position.

J. Stoner announced that she will not be returning to the executive as 2nd Vice President as she will be having a baby in August.

Executive Resolutions:

-The Executive agreed that they would review any proposed Executive Resolutions at the April meeting.

ACTION: Executive should get any proposed executive resolutions into S. Story by Thursday, April 8th, 2021, to be included in the board package.

5. 2021 DRAFT BUDGET

S. Story presented the 2021 draft budget.

A motion was ADOPTED:

That the 2021 Draft Budget including the 2% increase be approved and included in the Annual Report for membership approval at the AGM.

6. COUNCILS IN CONFLICT

L. Dupont provided an update on the UBCM discussions and actions on the Councils in Conflict issue. She said that an enforcement guide will be endorsed and distributed and UBCM staff will explore the feasibility of a province wide Integrity Commissioner.

7. HELP CITIES LEAD

Further to the discussion at the last meeting, Help Cities Lead has asked that the Lower Mainland LGA either send out support letters to various Minister on their behalf or put forward and Executive Resolution to our AGM.

ACTION: P. Johnstone and J. Stoner to draft and submit an Executive Resolution on Help Cities Lead.

8. REPORTS

S. Story reported that the following has taken place since our last meeting:

2021 Conference

- \$45,000 in sponsorships secured to date.
- Conference registration opened on March 8th and communication went out to the membership via email and Facebook post.
- 12 resolutions received to date.
- Held Conference Sub Committee Meeting on February 26th
- Working to secure conference speakers and on draft program
- Met with panels/speakers for conference to discuss content and format.
- Met with TELUS staff to plan conference.
- Updated website with registration link and sponsor logos
- Met with Executive Director of other area associations to discuss conference & AGM plans.
- Communicated with conference sponsors on next steps (development of sponsor page, recording of sponsor video etc.)

Financials

- Developed 2021 Budget.
- Developed 2021 Conference & AGM Budget
- Calculated 2021 Member Fees (with and without 2% increase)
- Filed GST and received \$1,217.54 credit.
- Invoiced all 2021 Conference Sponsors.
- Working with KMPG on 2020 financial review.
- Working with insurance company (Sabey) to receive updated quote on insurance for 2021.

A motion was ADOPTED:

That the Executive Director report be received.

9. CORRESPONDENCE

A motion was ADOPTED:

That the letter dated February 24th, 2021, from the Honourable Nathan Cullen, Minister of State for Lands and Natural Resource Operations inviting President Dupont to a meeting on April 12, 2021, be received.

ACTION: All Executive should send L. Dupont's questions that you would like asked during the meeting or topics to cover.

A motion was ADOPTED:

That the letter dated February 26, 2021, from UBCM President, Brian Frenkel re: 2020 resolutions referred to the UBCM Executive be received.

A motion was ADOPTED:

That the letter dated March 6, 2021, from Mayor Jonathan Cote of New Westminster re: laid off hotel and tourism industry workers be received.

10. EXECUTIVE DIRECTOR CONTRACT

A motion was ADOPTED:

That the contract with Shannon Story as Executive Director be renewed for one year at \$85,000 per year plus a one-time contract signing bonus of \$1500.

And further that, discussions be held with S. Story on a framework for executive feedback and professional development opportunities that she would like to attend in the future.

11. OTHER BUSINESS

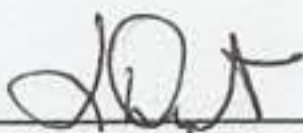
-There was no other business.

12. NEXT MEETING

-The next meeting will be held on Thursday, April 15, 2021

ADJOURNMENT

The meeting was adjourned at 3: 35 p.m.



Chair Laura Dupont
President



Shannon Story, Executive Director