

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION**  
**EXECUTIVE MEETING**  
**Metro Vancouver RD, Burnaby**  
**June 21, 2017**

**In attendance:**

Councillor Jason Lum, President – Chair  
Director Jack Crompton, First Vice-President (*on the phone*)  
Councillor Rob Vagramov, Second Vice-President  
Councillor Corisa Bell, Immediate Past President  
Councillor Chuck Puchmayr, Past President  
Karen Elliott, Direct at Large  
Patrick Johnstone, Director at Large  
Councillor Raymond Louie, Metro RD  
Tony Rainbow, SLRD  
Jamee Justason, Executive Coordinator

**Guests:**

Susan Gagnon, Vice-President Communications & Research, Coast  
Forest Products Association  
Rick Jeffery, President & CEO, Coast Forest Products Association

**Unable to attend:**

Angie Quaale, Third Vice-President  
Director Ray Boucher, FVRD  
Laura Dupont, Director at Large

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President Jason Lum called the meeting to order at 11:15am

**1. AGENDA**

A motion was ADOPTED:

That the agenda for the June 21 meeting be adopted as circulated.

**2. MINUTES**

A motion was ADOPTED:

The Minutes from the April 19, 2017 Executive meeting be approved.  
The Minutes from the May 11, 2017 AGM be approved.

### 3. NEW EXECUTIVE ORIENTATION

#### a) Welcome

- Welcome new and returning LMLGA Executive.
- We are happy to have Corisa Bell back. Our newest Past President.
- With this new group, we want to spend more time planning what to do in this upcoming year.
- This summer lets consider having a visioning/planning session in Whistler, similar to what was done in 2015. Jack's mother has a condo that we can use for meeting space.
- Jack will ask for available dates for the use of the condo - possibly on a weekend in July.
- The Executive discussed their availability during the summer:
  - Tony – away July 17 to Aug 17
  - Raymond – away starting August 6
  - Karen – July 20 to 24
  - Rob – away early July to July 16

A motion was ADOPTED:

That the report be received for information.

#### b) Welcome Package Review

A welcome package was sent to the four new LMLGA Executive members. It contained meeting minutes from the last two Executive meetings and the LMLGA Constitution and Bylaws.

A motion was ADOPTED:

That the report be received for information.

#### c) Contact Information Form

Each Executive member is asked to complete this form.

A motion was ADOPTED:

That the report be received for information.

#### d) 2017/2018 Meeting Dates

- The Executive discussed their preferred dates for future LMLGA meetings:
  - Raymond – Wednesdays have council and finance meetings
  - Karen – Wednesdays work
  - Patrick – Wednesdays work
  - Tony – First and third Wednesdays of the month works
  - Rob – Wednesdays work (Tuesdays are council meetings)
  - Jack – Wednesdays work. Would also like to have the option to participate via Google Chat.

- The Executive discussed their preferred locations for future LMLGA meetings.
  - Angie prefers Langley (use of the Township hall meeting rooms)
  - Metro Vancouver works for those more central in the LMLGA geographical area.
  - Moving each meeting can be logistically challenging, so we may move locations only a few times per year.
- The next scheduled meeting is for September 13. That is a very busy time just prior to the UBCM Convention. Therefore, this meeting will be cancelled.

A motion was ADOPTED:

That the report be received for information.

#### **4. COAST FOREST PRODUCTS ASSOCIATION**

##### a) AVICC / Coast Forest Products MOU

- Jason provided some background about the UBCM survey regarding logging and the results were contentious about not wanting any logging.
- Coast Forest approached UBCM to talk about improving communications between their group and local government (directly, through area associations, through UBCM)
- AVICC signed an MOU with them and it was shared with the LMLGA Executive for their review.
- Other area associations are considering MOUs at this time.
- Executive members discussed the pros and cons of having an MOU with Coast Forest Products. A question was asked if we sign with Coast Forest, other organizations could well want to have MOUs with us as well.

A motion was ADOPTED:

That the Coast Forest Products Association's MOU with AVICC be received for information.

##### b) Coast Forest Products Association Discussion

- Susan Gagnon, Vice-President Communications & Research, Coast Forest Products Association and Rick Jeffery, President & CEO, Coast Forest Products Association spoke with the Executive about their MOU with AVICC and the possibility of signing an MOU with LMLGA. The AVICC MOU is a good template should LMLGA wish to sign one.
- There are four key objectives of the MOU with AVICC:
  1. Improve communications between Coast Forest and the AVICC Executive. So the two groups meet 2-3 times a year we are on the same page.
  2. Want to strengthen the relationship between forestry and local government (Coast Forest drifted away from communications, now want to rebuild and strengthen).
  3. Start two-way engagement at company and community level .
  4. Local governments want greater participation in forest policy we are key stakeholders – get a better understanding of what is happening, be included in the loop.

A motion was ADOPTED:

That the Coast Forest Products Association's delegation be received for information.

## 5. 2017 CONVENTION WRAP UP

### a) Evaluation Form Feedback

- Feedback for the 2017 Convention was overall positive and in line with results from previous years.

A motion was ADOPTED:

That the report be received for information.

### b) 2017 Convention Budget Review

- Prices for registration and meals have not increased in a number of years, so it is recommended that a small increase of \$10 to \$15 be approved for 2018.
- Executive want to begin work on 2018 speaker line up starting at our next Executive Meeting, so we have more time to secure the best speakers. Create the Convention Committee at the next meeting.

A motion was ADOPTED:

That the proposed price increase for 2018 be approved.

### c) Resolutions Disposition

- The disposition has been posted to the web site and emailed to the contact list.
- In 2017, Executive did not prioritize the resolutions. Consider doing this in 2018.
- The priority resolution for the Executive this year was the sponsored resolution on Zero Waste Strategy (SR2).
- At the 2017 UBCM Convention, LMLGA Exec had cards made up to distribute to our members and to MLAs and Ministers. We should do this again at 2018. It helped to elevate the LMLGA profile and the expectations of the LMLGA Exec to be at the microphone to speak to and support our resolutions.

A motion was ADOPTED:

That the report be received for information.

## 6. POLICY

### a) LMLGA Financial Review

- Some Executive members believed that UBCM's audit included LMLGA's books. It does not.
- Executive liked the idea of trying a Financial Review, but did not commit to holding one annually. They want to try one in 2018, and review the cost benefit of the effort, before approving future financial reviews. Perhaps we do one every 3 to 5 years?

A motion was ADOPTED:

To approve a budget of \$2,500 in 2018 to hold a Financial Review. To have staff seek a CPA to conduct the Financial Review.

b) Town of Gibsons Request to Join LMLGA

- Executive would like to know why Gibsons is interested in joining LMLGA, and leaving AVICC.
- Staff will reach out to their staff to gather more background information.
- Staff will also get a political contact whom Jason can speak to to also seek more answers as to why they might want to join LMLGA.
- A change to our constitution and bylaws would be required to allow Gibsons (or any other local government not found within the three Regional Districts of LMLGA) to join us. A majority of our membership would have to approve this at the next AGM in 2018.

A motion was ADOPTED:

Staff to reach out to Gibsons to gather more information on their reasons for wanting to join. Staff to let Gibsons know that a constitution and bylaw amendment would be required to allow them to join.

## 7. REPORTS

a) President's Report

- Lots of BC reps at the FCM conference in Ottawa.
- LMLGA Executive should try and meet in the summer for strategic planning/visioning session.

A motion was ADOPTED:

That the report be received for information.

b) Flood Control & River Management Committee Report

- A number of flood committee meetings were held leading up to the FCM meeting in Ottawa.
- While in Ottawa, Jason met with Federal Minister of Infrastructure and Communities, Amarjeet Sohi, about the regional flood strategy and how we set our priorities.
- The Minister's comments back were positive and should the feds approve of our regional priorities, they may offer funding, similar to the funding model they offered for metro transit.

A motion was ADOPTED:

That the report be received for information.

c) Staff Report

- A record of the work conducted by staff since the AGM in May.
- One additional point that was not included in the report, the bank paperwork has been completed to add our new First-Vice President as signing authority.

A motion was ADOPTED:  
That the report be received for information.

## **8. CORRESPONDENCE**

- a) SLRD Appointment to LMLGA
- Welcome Director Rainbow to LMLGA.

A motion was ADOPTED:  
That the correspondence be received for information.

- b) Auditor General for Local Government Annual Report
- The letter details a link with the Annual Report can be found online.

A motion was ADOPTED:  
That the correspondence be received for information.

## **9. OTHER BUSINESS**

No new business.

## **10. NEXT MEETINGS**

The meeting schedule for 2017 is as follows:

- July visioning/planning meeting - TBD
- October 18
- November 15

Note: cancelled the September 13 LMLGA meeting, due to busy schedules leading up to the UBCM Convention.

## **ADJOURNMENT**

The meeting was adjourned at 2:15pm.

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Councillor Jason Lum  
President

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Jamee Justason  
Executive Coordinator