



Better Communities. Better Lives.

LMLGA

LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

Conference & Annual General Meeting ~ May 11, 12 & 13, 2011
Hilton Whistler Resort & Spa

Frequently Asked Questions

How do I book a room at the Hilton Whistler Resort & Spa and receive the discounted convention rate?

Accommodations can be booked at a discounted convention rate by contacting the Hilton Whistler Resort & Spa at **1-800-515-4050** and stating that you are with the Lower Mainland Local Government Association. Please book as early as possible, space is limited.

Can sponsors and exhibitors partake in meals and break-out sessions?

As in previous years, exhibitors and sponsors wishing to partake in the break-out sessions and meals are welcome to do so at a discounted rate of \$150.00 if booked before April 1, 2011. Sponsors and exhibitors can also partake in the Annual Banquet for an additional \$25.00. Please visit www.lmlga.bc.ca to access the online registration form once registration opens. Please be certain to select the sponsor/exhibitor category.

Where will the tradeshow be set up?

The tradeshow will be set up in both the Cheakamus room and Cheakamus foyer which will also be home to the breakfasts, coffee breaks and receptions. Delegates will be encouraged to visit the exhibit tables throughout the day.

Who do I contact to arrange for internet and extra furnishings at our exhibit space?

Additional requirements including Internet and furniture rental services are available at an extra cost through the Hilton Whistler Resort & Spa. Contact Sales and Conference Services at (604)-966-5012 to arrange.

When has the exhibitor set-up and take-down been scheduled for?

As in previous years, the exhibitor set-up will be on the afternoon of the opening reception. Set up will be from 2pm until 5pm on May 11th 2011. Assistance will be available in the lobby to show you to your exhibit space and assist wherever possible. Take down will be immediately following the closing session on May 13th (usually around noon).

Where do the materials for inclusion in the delegates packages have to be sent and by what date?

Materials for inclusion in the delegate packages can be sent to the attention of Sherryl Parsons at 5053 214 A Street, Langley B.C., V3A 8K9. All inserts must be received no later than Monday, May 2nd 2011. If materials are completed too late for inclusion in the delegate packages, they can be brought with you to the conference and put at the registration table for the delegates to pick up.

Who do I contact to further discuss sponsorship options or questions?

If you have any questions or to secure your sponsorship please contact Sherryl Parsons at:
Phone: (604) 530-9751 or (604) 968-5764
E-Mail: sherrylparsons@telus.net