

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION**  
**EXECUTIVE MEETING**  
**Township of Langley Civic Facility, Langley, BC**  
**March 8, 2017**

**In attendance:**

Councillor Jason Lum, Interim President – Chair  
Mayor Wilfried Vicktor, Third Vice-President  
Councillor Chuck Puchmayr, Past President  
Director Jack Crompton, SLRD  
Angie Quaale, Director at Large  
Councillor Sue Attrill, Director at Large  
Jamee Justason, Executive Coordinator

**Unable to attend:**

Councillor Corisa Bell, President (On temporary leave)  
Councillor Rick Glumac, First Vice-President  
Director Ray Boucher, FVRD  
Councillor Raymond Louie, Metro RD  
Director Tom Gill, Director at Large

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Interim President Jason Lum called the meeting to order at 11:20am

**1. AGENDA**

A motion was ADOPTED:

That the agenda for the March 8 meeting be adopted as circulated.

**2. MINUTES**

A motion was ADOPTED:

That the Minutes from the February 15, 2017 meeting be approved.

**3. POLICY**

a) 2018 Convention Location Options

- Sherryl Parsons provided an overview of venue options for 2018, given the Executive's desire to go somewhere other than Whistler.

- The best option is the Delta Burnaby Conference Centre. It has the most flexible space and least expensive hotel rooms.
- The second best option was the Westin Wall Centre Vancouver Airport. The space available wasn't as large or flexible as at the Delta.
- The Delta requires us to fill 70 room nights. Some on the Executive felt that was too high, given that many attendees might choose to go home each night, rather than stay at the hotel, with the location being in Burnaby (central to many LMLGA members).
- Parsons will look into what the cost might be to reduce the required room nights down to 50, and find out what costs might be involved if we are unable to fulfill the minimum room nights.
- Parsons informs the Executive that LMLGA will get better rates and the space we need if we book venues for multiple AGMs, more years in advance. Booking for 2018 at this point is late and many venues were already booked.
- A Motion was brought forth to book two, three-year cycles in advance (2018 – 2023). The dates and locations for the next two cycles are:
  - Burnaby 2018
  - Whistler 2019
  - Harrison 2020
  - Burnaby 2021
  - Whistler 2022
  - Harrison 2023

A motion was ADOPTED:

To book Burnaby for 2018 and book out to 2023, as per:

- Burnaby 2018
- Whistler 2019
- Harrison 2020
- Burnaby 2021
- Whistler 2022
- Harrison 2023

#### b) LMLGA WEBSITE MOVE TO WORDPRESS

- Justason provided Lum and Crompton with the login information for the web site, web host and domain provider.
- They will aim to have the site moved to Wordpress prior to CivX which will be held on April 12, 2017.
- Inform Parsons and Justason prior to move, so they can become familiar with the new format and are able to continue to update the site as needed.

#### c) 2015 LMLGA VISIONING SESSION

- Package from 2015 was quite large and some Executive members expressed that it was too much to read.
- Request was made for an Executive Summary of the package for the next meeting.
- The LMLGA Executive Coordinator was not present at the Visioning session and therefore did not take meeting notes.

- Lum provided some highlights from the Visioning, as he recalled them:
  - Group decided that raising the profile of LMLGA is key.
  - LMLGA represent 1,000,000+ people, but they don't know who we are or what we do.
  - Focus on key areas of advocacy, such as:
    - raise LMLGA's profile in the media.
    - prioritize resolutions that go to Convention (work began on that in 2016).
    - work to ensure that LMLGA members' needs are represented at UBCM, to ensure that an urban voice is strong, and that rural communities don't become over represented on the UBCM Executive and decision making committees.

A motion was ADOPTED:

That the report was approved as put on table.

#### **4. FINANCE AND ADMINISTRATION**

##### a) 2017 BUDGET

Executive would like more analysis into a dues system similar to UBCM and AVICC with a sliding scale model based on population. The Executive Coordinator can return to work on this most likely in the Fall once the LMLGA and UBCM Conventions have completed.

MOTION: to present a 5% budget for 2017 to the membership at the May AGM.

A motion was ADOPTED:

To bring a resolution for the 2017 budget to contain a proposed 5% increase for consideration of the membership at the May 2017 AGM.

##### b) CIVX 2017 BUDGET

- Executive reviewed the budget to find out the minimum number of attendees in order to break even.
- Executive needs to promote the event to increase registration numbers. Crompton to promote in the SLRD and Whistler, Quaal and Puchmayr to promote in the Lower Mainland, and Lum and Attrill to promote in the Fraser Valley.
- Justason will email the Executive an email with the details to forward and a promotional poster to forward and share.

A motion was ADOPTED:

That the budget was approved as put on table.

#### **5. REPORTS**

##### a) PRESIDENT'S REPORT

- Lum took part at UBCM advocacy days in Victoria in February.
- Lum received an update from Marie Crawford, UBCM Associate Executive Director, on the background of the Coast Forest Products Association MOU. See section 7a) below for more details.

A motion was ADOPTED:

That the report was approved as put on table.

#### b) FLOOD CONTROL & RIVER MANAGEMENT COMMITTEE REPORT

- The next meeting of the committee is the third week of March.
- Lum will prepare an update for the LMLGA Convention and AGM.
- Committee received good feedback from Minister Yamamoto during UBCM Advocacy Days in February. Ministry said we are watching the regional process, and if the committee can make it work, the Ministry may try to replicate the process in other jurisdictions across BC.
- Met with Greg Moore of Metro Vancouver to invite him to join the Committee.
- There is First Nations representation on the committee. Many first nations are in the high-risk flood areas.

A motion was ADOPTED:

That the report was approved as put on table.

#### c) STAFF REPORT

- Justason provided an update on her work for the Executive, Convention and CivX.

A motion was ADOPTED:

That the report was approved as put on table.

### **6. SUB-COMMITTEES**

#### a) CIVX SUB-COMMITTEE CHAIR'S REPORT

- Lum chaired the convention call on Monday, March 6, in Boucher's absence.
- We have enough sponsors.
- Justason will distribute the promotional poster and email for Executive to share with their contacts.
- Justason will send a weekly update on registration numbers.
- Twelve days (Monday, March 27) out will be the deadline to decide to cancel if registration numbers are too low.

A motion was ADOPTED:

That the report was approved as put on table.

## b) CONVENTION SUB-COMMITTEE CHAIR'S REPORT

- The Executive agreed to invite Rich Coleman, the Deputy Premier, Minister of Natural Gas Development and Minister Responsible for Housing to be a speaker at the closing of Convention. Quaalie will invite Coleman.
- Executive were given a draft invitation from Telus for a dinner on Tuesday, May 9<sup>th</sup>. The final invitation will be emailed to each Executive member. Please RSVP to Tyler Mooi.
- It was a struggle to secure speakers for the Federal Funding Big Conversation session. As a result, the Executive agreed that we should change direction.
- One option to replace it would be to have the BC Utilities Commission speak about what they do, electric vehicles, thermal energy etc.
- Crompton agreed to take on the new Big Conversation and will pull together speakers that may include the BCUC. The new topic: Being Heard: Lobbying on behalf of your Community (A Panel Discussion).
- Justason will send Crompton the BCUC contact information.

A motion was ADOPTED:

That the report was approved as put on table.

## **7. CORRESPONDENCE/COMMUNICATION**

### a) COAST FOREST MOU – UPDATE FROM UBCM EXECUTIVE MEETING

- Lum received an update from Marie Crawford, UBCM Associate Executive Director, during UBCM Advocacy Days on the background of the Coast Forest Products Association MOU.
  - UBCM sent out a survey to member communities about forestry industry and practices and communications.
  - Results of the survey were no, members did not feel they had good communications between themselves and the forest industry.
  - UBCM shared the results with forestry industry.
  - The forest industry came back with a suggestion to approach area associations to have a high level, non-binding MOU to improve communication and open discussions around issues of importance for both groups.
- Justason will reach out to AVICC to find out where they are with their MOU, if it has been approved or not and if LMLGA can have a copy.

A motion was ADOPTED:

That the report was approved as put on table.

## **8. OTHER BUSINESS**

- Director at Large Tom Gill has missed four meetings and therefore can be removed as an LMLGA Director, according to the LMLGA Executive Policies, Section 9 (e).

- Justason will draft a letter thanking Councillor Gill for his service. Lum will review and sign the letter.

A motion was ADOPTED:

That a letter be sent to Councillor Gill thanking him for his time on the LMLGA Executive.

- To fill the vacancy left by Councillor Gill, the Executive can appoint a new member to the Executive.
- According to the LMLGA Executive Policies, Section 9 (d) (ii) in the event of a vacancy: *Amongst the Directors at Large, the Executive may appoint a person qualified to hold the office to fill the position for the term remaining.*
- Councillor Robert Vagramov was suggested to be the replacement.

A motion was ADOPTED, with Councillor Quaale opposed:

That the LMLGA Executive approach Robert Vagramov to appoint him as an LMLGA Executive Director until the May AGM.

- Justason will poll the Executive to choose the location of the next LMLGA Executive Meeting in April. Should it be held in Burnaby at the Metro Vancouver office or in Langley Township at the Civic Facility.
- Lum will talk to Shannon Gordon of Whistler about why we don't need her services at this year's AGM. We want to keep future opportunities open to work with them.

## 9. NEXT MEETINGS

The meeting schedule for 2017 is as follows:

- April 19
- May 3
- June 21
- September 13
- October 18
- November 15

## ADJOURNMENT

The meeting was adjourned at 1:45pm.

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Councillor Jason Lum  
Second Vice-President

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Jamee Justason  
Executive Coordinator