

THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING
Metro Vancouver Offices, Burnaby, BC
November 16, 2016

In attendance: Councillor Rick Glumac, First Vice-President
Councillor Jason Lum, Second Vice-President
Councillor Chuck Puchmayr, Past President
Director Ray Boucher, FVRD
Director Tom Gill, Director at Large
Angie Quaale, Director at Large
Director Jack Crompton, SLRD
Joslyn Young, Executive & Association Services Coordinator
Jamee Justason, Office Administrator

Unable to attend: Councillor Corisa Bell, President
Councillor Sue Atrill, Director at Large
Councillor Raymond Louie, Metro RD
Mayor Wilfried Vicktor, Third Vice-President

First Vice-President Rick Glumac called the meeting to order at 11:20 am.

1. AGENDA

A motion was ADOPTED:

That the agenda for the November 16 meeting be adopted as circulated.

2. MINUTES

A motion was ADOPTED:

That the Minutes from the September 14, 2016 meeting be approved.

3. REPORTS

President's Report

President Bell was not present, so no report was provided.

Staff Report

Staff provided a report on recent activities. Joslyn will be stepping down at the Association Services Coordinator for LMLGA after this meeting.

A motion was ADOPTED:

That the report be received for information.

4. FINANCE AND ADMINISTRATION

Updated Financials

Financial reports, up-to-date as of September 2016, were circulated at the meeting. There was discussion around the increased cost of the 2016 Convention, which was a result of the format change that required more space and more A/V equipment. Next time the financials are discussed the Executive would like a copy of the original budget to compare against the current financial reports. Kathleen Spalek, Chief Financial Officer, will attend the January 18, 2017 meeting to review the financial documents with Executive.

A motion was ADOPTED:

That the report was approved as put on table.

UBCM Contract (Report 6 c tables from Sept mtg)

In camera discussion.

5. EVENTS

Convention Sub-Committee Report

The sub-committee met at 10:00am to discuss the 2017 Conference, and discussions included:

- Title: Big Conversations Continued
- Decided upon four Big Conversation topics and the Chair for each topic who will be responsible for drafting the workshop description, securing speakers and possibly securing sponsors:
 - i. Communications and the Media – Councillor Angie Quaale
 - ii. Running a City Like a Business – Councillor Sue Atrill
 - iii. Show me the Money: Understanding Federal Funding Opportunities – Councillor Jason Lum
 - iv. Real Estate and the Housing Continuum – Councillor Chuck Puchmayr
- Will run two concurrent Big Conversation Sessions:

- Communications and the Media and Running a City Like a Business
- Show Me the Money and Real Estate and the Housing Continuum
- Deadline for workshop descriptions is **December 2**. Sherryl Parsons, event coordinator, requires these descriptions, so she can reach out to potential sponsors who are working on their 2017 sponsorship budgets.
- Agreed to have Cynthia Lulham present Proximity Issues and Land Use Planning as a 30-minute presentation on either Thursday or Friday. Date & time TBD.
- Still accepting suggestions for a keynote speaker.
- Still looking for banquet entertainment. There is a Tina Turner impersonator that puts on an excellent show. Councillor Puchmayr will look into her availability.
- Need to expedite the repair (or possible replacement) of LMLGA's web site that has been hacked, to allow Ms. Parsons to post sponsorship and hotel information about the Convention.

A motion was ADOPTED:

That the report was approved as put on table.

A discussion of the Executive followed the sub-committee report. Discussions included:

- In 2017, won't hold a panel discussion on Friday, as we have in past years. May instead hold a session with LGLA during Convention. Date & time TBD.
- Some Executive felt the Housing topic was too broad.
- An on table quote for additional work by Sherryl Parsons was circulated. In 2016, Ms. Parsons performed extra work that was not covered in the budget.

A motion was ADOPTED:

The quote was approved as put on table.

CivX 2017 Sub-Committee Report

The sub-committee met at 9:00am to discuss CivX. The following was discussed during the sub-committee meeting:

- Title: Dare to Share: Local Government and Collaborative Consumption
- Will be held on Wednesday, April 12 at the Wosk Centre for Dialogue at 580 West Hastings Street, Vancouver.
- Have five-six solid leads on speakers, which cover topics such as:
 - Uber
 - Mobi, Car2Go, Vancouver's Bike Share program
 - AirBnB
 - Co-work spaces
 - Buy Local Movement LocoBC
 - First Nations has the first sharing economy
 - Co-Housing
 - Better Business Bureau cautionary tales

- Draft sponsorship document was provided.
- Action items
 - Send Todd Pugh at CivicInfo BC a list of potential speakers for his input and ideas for speakers outside of the Lower Mainland.
 - Send a final list of speaker options to Executive to vote on which to invite.
 - Once speakers are chosen, Mr. Pugh will reach out to secure their attendance.
 - Send out final list of sponsor options to Executive to vote on which to invite.
 - Once sponsors are chose, LMLGA staff will reach out to secure sponsorship.
 - We should reach out to sponsors soon, as they are setting their 2017 sponsorship budgets now. Councillor Lum has already reached out to Telus and Great Canadian Casinos.
 - Executive to reach out to local government that each were assigned to be responsible for connecting with throughout the year. Promote CivX to both elected officials and staff at these local governments.

A motion was ADOPTED:

That the sponsorship document was approved with one change required – the Coffee Sponsor will receive only one complimentary ticket to the event and lunch, not two.

6. POLICY/VISION

LMLGA Website

Current web site is based on old technology that no longer allows us to update branding and has been repeatedly hacked. The budget was set at \$3,000 for a new web site. Staff report provided for this meeting, outlining options for a new site, all exceeded the budget.

A motion was ADOPTED:

Find a new web site developer, which can create a site without exceeding the \$3,000 budget.

Councillor Crompton will head the search for a new web site developer, focusing on 99 Designs a web site development bidding site. He will bring a report to the January meeting.

Councillor Lum will work on fixing the hack on our current site.

SR5 – FCM Response: Routine Highway Maintenance Over Pipelines

Due to a lack of quorum, this discussion was tabled to the next meeting.

Homelessness Sub-Committee

Due to a lack of quorum, this discussion was tabled to the next meeting.

7. CORRESPONDENCE/COMMUNICATIONS

The Executive received one item of correspondence:

- a) Minister Mike Morris RE: Policing/Payday Loans – October 24, 2016

The correspondence was deferred to the next meeting.

8. OTHER BUSINESS

None at this time.

9. NEXT MEETINGS

The meeting schedule for 2017 is as follows:

- January 18
- February 15
- March 8 or 29 – still TBD
- April 19
- May 3
- June 21
- September 13
- October 18
- November 15

ADJOURNMENT

The meeting was adjourned at 2:05 pm.

Councillor Rick Glumac
First Vice-President

Joslyn Young
Executive & Association Services Coordinator