

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING**

Metro Vancouver Offices, Burnaby, BC

June 17, 2015

IN ATTENDANCE:

Councillor Corisa Bell, President
Councillor Rick Glumac, First VP
Councillor Robert Vagramov, Director at Large
Councillor Chris Wilson, Director at Large
Councillor Bruce Hayne, Director at Large
Director Ray Boucher, FVRD
Director Jack Crompton, SLRD
Joslyn Young, Executive & Association Services Coordinator

Unable to attend:

Councillor Chuck Puchmayr, Past President
Councillor Jason Lum, Second VP
Mayor Wilfried Vicktor, Director at Large
Councillor Raymond Louie, Metro RD

President Bell called the meeting to order at 12:35 p.m.

1. AGENDA

A motion was ADOPTED:

That the agenda for the June 17 meeting be adopted as circulated.

2. MINUTES

A motion was ADOPTED:

That the Minutes from the April 29 meeting be approved.

That the Draft Minutes from the 2015 AGM be received for information.

3. REPORTS

President's Report

President Bell welcomed board members to the first meeting of the 2015-16 Executive. She noted that she had already met with the table officers about succession planning for the

upcoming year and looks forward to a productive visioning session and attending the UBCM July meeting as an observer.

A motion was ADOPTED:

That the report be received for information.

Flood Control and River Management Report

As Councillor Lum was not able to attend the meeting, the report was tabled to the September meeting.

Staff Report

Staff provided a report on recent activities.

A motion was ADOPTED:

That the report be received for information.

4. FINANCE AND ADMINISTRATION

a. Future Meeting Dates and Locations

The list of future meeting dates for 2015 was circulated for information; and, a list of recommended dates for 2016 was presented.

A motion was ADOPTED:

That the Executive approve the meeting dates for 2016; and, that the Executive share approved meeting dates with their municipal staff.

5. CONVENTION

a. Convention Review – Rare Affairs Report

Rare Affairs provided a report on the 2015 Convention, which included a review of final registration numbers, revenue, sponsorship feedback and audio-visual. Registration numbers were back up to previous levels after a decrease in 2014. Registration services via CivicInfo BC and the Event App worked well once again. We met our sponsorship goal and received positive feedback from sponsors and exhibitors on how the theme permeated all sessions, etc. There were some problems with A/V due to necessary equipment updates. Rare Affairs followed up with three other A/V companies and learned that all are facing challenges with upgrading their systems and equipment. Hotel accommodations were

discussed and staff have followed up with Harrison to indicate that upgrades to hotel rooms is necessary in the near future. The difficulty the Association faces when managing room blocks for the convenience of our delegates while also trying to meet our contractual obligations was also discussed.

A motion was ADOPTED:

That LMLGA follow the UBCM process of implementing a policy that a one-night room fee be charged upon booking for conference accommodations.

b. Convention Evaluation Results – Comments

Staff provided a copy of all delegate comments from the 2015 evaluation form.

A motion was ADOPTED:

That report be received for information.

c. 2015 Convention Financials

An updated 2015 convention budget was presented by Rare Affairs with initial numbers indicating a surplus. There are still some outstanding invoices for registration services and audio-visual. Once those invoices are received, staff will update the budget and circulate to the Executive.

A motion was ADOPTED:

That report be received for information.

d. Parliamentary Recommendations

As part of her parliamentary services to the 2015 AGM, Lisa Zwarn provided a final report outlining some options for streamlining and improving the resolutions process. The Executive will consider the recommendations of her report during the Visioning Session expected to take place before the end of 2015.

A motion was ADOPTED:

That report be received for information.

6. COMMITTEE APPOINTMENTS

a. Convention Sub-committee Appointments

President Bell asked for volunteers to join her on the 2016 Convention planning committee. The following members joined the Committee:

- i. Councillor Rick Glumac, Chair
- ii. Councillor Bruce Hayne
- iii. Councillor Jack Crompton
- iv. Councillor Rob Vagramov
- v. Director Ray Boucher

A motion was ADOPTED:

That report be received for information.

b. CivX Committee Appointments

President Bell asked for volunteers to join the 2015 CivX Committee. President Bell will Chair and the following members will assist in planning the event:

- i. Councillor Bruce Hayne
- ii. Councillor Jack Crompton
- iii. Councillor Rob Vagramov

A motion was ADOPTED:

That report be received for information.

7. POLICY & PLANS

a. Resolutions Disposition

The 2014 Resolutions Disposition was circulated for information.

A motion was ADOPTED:

That report be received for information.

b. Visioning Session – Date and Format

The Executive discussed plans to host a Visioning Session to discuss organizational focus, including the resolutions process and term length. Staff will survey the Executive for possible meeting dates and President Bell will source a meeting location.

A motion was ADOPTED:

That the report be received for information.

8. CORRESPONDENCE/COMMUNICATIONS

Various communications were received.

A motion was ADOPTED:

That the correspondence be received for information.

9. OTHER BUSINESS

a. Future Convention Locations

Councillor Puchmayr had previously requested that the Executive consider whether or not they would like to include communities outside of Whistler and Harrison Hot Springs in the rotation as hosts of the LMLGA conference. The next scheduled event is planned for Whistler in 2016. Hotel contracts require advance planning in order to secure space, so a decision for 2017 is required. Staff provided an overview of previous Executive discussions on the matter. Rare Affairs provided a brief background of the pros and cons on location options available in the Lower Mainland, including a recommendation that a thorough review of budgetary implications involved in hosting the event outside in Metro RD be undertaken.

A motion was ADOPTED:

That Rare Affairs begins researching alternate locations and provide the Executive with a list of options, including budgetary concerns.

That LMLGA sign the agreement with Harrison Hot Springs Resort and Spa to host the 2017 conference.

b. Sponsor Review

Councillor Rick Glumac requested that the Executive review the sponsor list for LMLGA conferences. Discussion ensued regarding the current sponsorship policy and whether updates are necessary.

The following motion was DEFEATED:

That Kinder Morgan not be invited to return as a sponsor of the 2016 LMLGA conference.

Opposed were: Councillor Corisa Bell, Director Ray Boucher, Councillor Bruce Hayne, Councillor Jack Crompton.

10. NEXT MEETINGS

It was noted that the next upcoming meeting is as follows:
September 9, 2015

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

Councillor Corisa Bell
President

Joslyn Young
Executive & Association Services Coordinator