

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION  
EXECUTIVE MEETING**

**Metro Vancouver Offices, Burnaby, BC**

**February 19, 2014**

**IN ATTENDANCE:** Councillor Patricia Heintzman, President, Squamish  
Councillor Chuck Puchmayr, First Vice President, New Westminster  
Councillor Corisa Bell, Second Vice President, Maple Ridge  
Councillor Barinder Rasode, Director at Large, Surrey  
Councillor Rick Glumac, Director at Large, Port Moody  
Councillor Dave Hensman, Director at Large, Mission  
Councillor Jason Lum, Director at Large, City of Chilliwack  
Director Bill Dickey, FVRD Representative  
Councillor Barbara Steele, Past President, Surrey  
Councillor Raymond Louie, Metro Vancouver Representative  
Joslyn Young, Executive & Association Services Coordinator

**Unable to attend:** Director Susan Gimse, SLRD Representative

President Heintzman called the meeting to order at 12:30 p.m.

**DELEGATION:** Sherryl Parsons, Rare Affairs Meeting & Event Planning Services  
Ms. Parsons provided an update to the Executive on their conference accommodation reservations, noting that details had been circulated via email and in hard copy. Circulated details included the policy regarding payment and cancellations. Ms. Parsons also provided an update on sponsorships earned for the 2014 conference thus far and collected RSVPs for the Tuesday night pre-conference dinner.

**1. AGENDA**

A motion was ADOPTED:

That the agenda for the February 19 meeting be adopted as circulated.

**2. MINUTES**

A motion was ADOPTED:

That the Minutes from the January 15, 2014 meeting be approved.

**3. REPORTS**

### President's Report

President Heintzman provided an update on recent activities, including her work on the UBCM Executive, the Fraser Basin Council and LMLGA Policy Committee. She passed on the UBCM response to our request that the UBCM late resolutions policy be reviewed. The UBCM Resolutions Committee considered the LMLGA request and determined that the current system does not require any adjustments. President Heintzman registered her disappointment with this decision. President Heintzman also provided an overview of a conference call with the Municipal Auditor General's office.

A motion was ADOPTED:

That staff draft a letter to the UBCM Executive requesting observer status on the UBCM Executive for Area Association first vice-presidents, as is the practice at FCM. LMLGA would also like the UBCM to consider allowing an alternate to sit at the UBCM Executive table, with all the powers of the Area Association president, when the Area Association President is unable to attend.

### Flood Control and River Management Report

Councillors Lum and Puchmayr provided an update on current activities of the Committee, including an update from Emergency Management BC who met with the Committee on January 30. There will be no program this year on sediment removal. The program is being revised and program results should be sent out by the end of March. This committee feels funding set aside should be delegated separately to communities and the Province. Communities should not be competing with the province for funds. As supported by the LMLGA resolution last year, the integrated flood management strategy (being led by FBC) has been joined by three ministries and is showing promise.

A motion was ADOPTED:

That the report be received for information.

### Railway Safety Liaison Report

No report provided.

### Municipal Insurance Association Report

No report provided.

### Staff Report

Staff provided a report on recent activities.

A motion was ADOPTED:

That the report be received for information.

## **4. FINANCE AND ADMINISTRATION**

### CivX 2013 Final Budget Report

Staff presented the final post-mortem for the December event, including a cost analysis highlighting a small financial surplus.

A motion was ADOPTED:

That the report be received for information.

### 2013 Year End Financial Statements

Staff presented the year-end financial reports for 2013.

A motion was ADOPTED:

That the report be received for information.

### 2014 Proposed Budget

Staff presented the draft budget for consideration and approval by the Executive.

A motion was ADOPTED:

That the draft budget be approved with minor changes.

### LMLGA Outgoing Correspondence

Cllr. Glumac requested staff provide an overview of current communications practices when sending information out to the LMLGA membership. Staff provided an overview, which was originally built on the UBCM model of collecting one email address per member local government and distributing all information to that one email address. President Heintzman noted that she would begin gathering email addresses for individual elected

officials within the Lower Mainland so that we may begin communicating more directly with our members.

A motion was ADOPTED:

That the report be received for information.

## **5. CONVENTION**

Committee Chair, Cllr. Bell, provided an update on the conference planning activities. The conference agenda big blocks have been determined, as has the theme: "Economically Speaking: How External Pressures Affect Local Government". This year, we will have two pre-conference sessions and will again host a Pecha Kucha/mini-CivX. The banquet theme will be "western".

A motion was ADOPTED:

That report be received for information.

## **6. POLICY**

None at this time.

## **7. CORRESPONDENCE/COMMUNICATIONS**

Various communications were received, including invitations to attend other Area Association conferences.

A motion was ADOPTED:

That President Heintzman may choose to attend any of the other Area Association conferences this year, as is outlined in LMLGA policy.

## **8. OTHER BUSINESS**

### Policy Committee Report

Chair Glumac provided a short report on the ongoing work of the committee. Most recently, the Committee reviewed sponsorship and procurement, plus other details of the existing document. The Committee will bring the revised document back in March for input.

A motion was ADOPTED:

That the report be received for information.

Communities Against Coal

Cllr. Rasode noted that this group had contacted her. She gave a brief overview of the organization and the Executive discussed the subject of coal in BC.

A motion was ADOPTED:

That the report be received for information.

**9. NEXT MEETINGS**

It was noted that the next upcoming meeting is as follows:  
March 12, 2014. It was noted that President Heintzman is unable to attend this meeting and Cllr. Puchmayr will Chair in her absence.

**ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

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Councillor Patricia Heintzman  
President

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Joslyn Young  
Executive & Association Services Coordinator