

THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION

EXECUTIVE MEETING

Metro Vancouver Offices, Burnaby, BC

November 20, 2013

IN ATTENDANCE: Councillor Patricia Heintzman, President, Squamish
Councillor Chuck Puchmayr, First Vice President, New Westminster
Councillor Corisa Bell, Second Vice President, Maple Ridge
Councillor Barinder Rasode, Director at Large, Surrey
Councillor Rick Glumac, Director at Large, Port Moody
Councillor Jason Lum, Director at Large, City of Chilliwack
Director Bill Dickey, FVRD Representative
Joslyn Young, Executive & Association Services Coordinator

Not in attendance: Councillor Barbara Steele, Past President, Surrey
Councillor Raymond Louie, Metro Vancouver Representative
Director Susan Gimse, SLRD Representative
Councillor Dave Hensman, Director at Large, Mission

DELEGATIONS

12:45 Errin Morrison, Program Director, Local Government Leadership Academy
1:15 Scott MacFarlane, Sr. Advisor, Stakeholder Relations, Translink
2:15 Honourable Coralee Oakes, Ministry of Community, Sport and Cultural Dev.

President Heintzman called the meeting to order at 12:35 p.m.

1. AGENDA

A motion was ADOPTED:

That the agenda for the November 20 meeting be adopted as circulated.

2. MINUTES

A motion was ADOPTED:

That the Minutes from the October 16, 2013 meeting be approved.

3. REPORTS

President's Report

President Heintzman provided an update on recent activities, specifically CivX 2013, which has been her main focus over the last month. CivX – Local Government in the 21st Century:

Open Government, Open Data, Open Future will be held at the Wosk Centre in Vancouver on December 4th. President Heintzman provided some further detail on behind-the-scenes planning with our event affiliates and expressed her excitement in seeing a long-term goal of the LMLGA to host an event outside of convention come to fruition.

A motion was ADOPTED:

That the report be received for information.

Convention Sub-Committee Report

Committee Chair Cllr. Corisa Bell provided an overview of the meeting highlights with theme discussion and session ideas being the main focus. The Committee has decided on doing another PechaKucha after the success of this session in 2013. Also, the Session Proposal form and sponsorship package is ready for distribution. Cllr. Chuck Puchmayr agreed to join the committee in order to relieve Cllr. Steele and Cllr. Glumac who are unable to attend due to other commitments.

A motion was ADOPTED:

That the report be received for information.

Flood Control and River Management Report

Councillors Lum and Puchmayr provided an update on current activities of the Committee. Cllr. Lum noted that he did a tour with three MLAs from his region of possible flood locations and encouraged other members of the Executive to consider doing the same in their own regions. The Committee is thinking about resolutions they may want to bring forward for inclusion in the debate at this year's conference; and, are also working on the upcoming AGM presentation details.

A motion was ADOPTED:

That the report be received for information.

Railway Safety Liaison Report

Councillor Puchmayr spoke to the subject of railway safety, in place of Cllr. Gimse who was unable to attend the meeting. He noted that New Westminster is working diligently on this topic and have sent their proximity guidelines to FCM. Once approved by FCM, they will share the report with other local governments who are interested.

A motion was ADOPTED:

That the report be received for information.

Municipal Insurance Association Report

As Cllr. Gimse could not attend the meeting, this report was postponed until the January 2014 meeting.

Staff Report

Staff provided a report on recent activities.

A motion was ADOPTED:

That the report be received for information.

4. FINANCE AND ADMINISTRATION

CivX Update & Executive Responsibilities

Staff provided a status report on the upcoming event and requested Executive in attendance to assist with hosting sponsors and speakers. Further marketing efforts were also discussed and in keeping with the event theme, Executive members volunteered to utilize their social media outlets to spread the word and to also tweet during the event.

A motion was ADOPTED:

That the report be received for information.

Policies Review Plan

Staff provided a report on the previously discussed policy review plan and requested that both a meeting date and committee members be determined. The report also included an item on going to RFP for the Event Planner contract.

A motion was ADOPTED:

That staff begin the RFP process for the Event Planner contract in early 2014.

That the following members of the Executive sit on the Policy Review Sub-committee:

Cllr. Rick Glumac (Chair)

Cllr. Patricia Heintzman

Cllr. Raymond Louie

Cllr. Corisa Bell

And, that the committee hold its first meeting on Saturday, January 11, 2014.

Financials

An interim financial statement for period ending October 31, 2013 was provided.

A motion was ADOPTED:

That the report be received for information.

Final Convention Budget

The final convention budget was circulated.

A motion was ADOPTED:

That the budget be approved.

5. CORRESPONDENCE/COMMUNICATIONS

A motion was ADOPTED:

That correspondence be received for information.

6. OTHER BUSINESS

No other business at this time.

7. NEXT MEETINGS

It was noted that the next upcoming meeting is as follows:
January 15, 2014.

ADJOURNMENT

The meeting was adjourned at 3:15 p.m.

Councillor Patricia Heintzman
President

Joslyn Young
Executive & Association Services Coordinator