

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING**

Metro Vancouver Offices, Burnaby, BC

October 16, 2013

IN ATTENDANCE: Councillor Patricia Heintzman, President, Squamish
Councillor Chuck Puchmayr, First Vice President, New Westminster
Councillor Corisa Bell, Second Vice President, Maple Ridge
Councillor Dave Hensman, Director at Large, Mission
Councillor Jason Lum, Director at Large, City of Chilliwack
Councillor Raymond Louie, Metro Vancouver Representative
Director Susan Gimse, SLRD Representative
Director Bill Dickey, FVRD Representative
Joslyn Young, Executive & Association Services Coordinator

Not in attendance: Councillor Barinder Rasode, Director at Large, Surrey
Councillor Barbara Steele, Past President, Surrey
Councillor Rick Glumac, Director at Large, Port Moody

President Heintzman called the meeting to order at 12:40 p.m.

1. AGENDA

A motion was ADOPTED:

That the agenda for the October 16 meeting be adopted as circulated.

2. MINUTES

A motion was ADOPTED:

That the Minutes from the September 4, 2013 meeting be approved.

3. REPORTS

President's Report & Priorities

President Heintzman provided a report on recent activities, including an update on her new assignment to the UBCM Executive board as the LMLGA representative. She shared her committee appointment options with the LMLGA Executive and asked for feedback on which committees she should ask to sit on.

A motion was ADOPTED:

That the report be received for information.

Convention Sub-Committee Report

Committee Chair Cllr. Corisa Bell provided an overview of discussion items from the committee meeting such as registration fees, the 2014 budget, hiring of a parliamentarian, plans for staff to provide a food waste report post-convention and sponsorship package details.

A motion was ADOPTED:

That the report be received for information.

Flood Control and River Management Report

Councillors Lum and Puchmayr provided an update on current activities of the Committee. They noted that Fraser Basin is looking for funds to do dyke analysis work and are currently making presentations to local governments. Once this work is done, they will be able to complete their business plan and identify regional priorities. A future meeting has not yet been set.

A motion was ADOPTED:

That the report be received for information.

Railway Safety Liaison Report

Councillor Gimse provided an update on FCM activities regarding railway safety. They are still working on an agreement with Federal ministry staff. FCM hopes to address the following items in the discussion: emergency management protocols, active involvement by the railways in the planning processes and writing of the regulations and policies in these communities that railways go through and that railways are properly insured.

A motion was ADOPTED:

That the report be received for information.

Staff Report

Staff provided a report on recent activities.

A motion was ADOPTED:

That the report be received for information.

4. FINANCE AND ADMINISTRATION

CivX Update

President Heintzman provided an update on the CivX workshop scheduled for December 4, 2013 at the Wosk Centre in Vancouver. Various marketing efforts and plans were discussed, as well as sponsorship opportunities. In addition to current event management details, the ability to host a future CivX event in collaboration with CivicInfo BC was discussed.

A motion was ADOPTED:

That LMLGA work with CivicInfo BC to create a Memorandum of Understanding for future CivX events.

5. CORRESPONDENCE/COMMUNICATIONS

A motion was ADOPTED:

That correspondence be received for information.

6. OTHER BUSINESS

Banking

Staff provided an update on banking signing authorities for LMLGA. While the bank allows us the convenience of taking the forms directly to the Executive members designated to be signing authorities, they still require that we re-do all the forms every single year.

A motion was ADOPTED:

That the following Executive members be added as signing authorities for LMLGA: Patricia Heintzman, Corisa Bell, Chuck Puchmayr.

7. NEXT MEETINGS

It was noted that the next upcoming meeting is as follows:
November 20

ADJOURNMENT

The meeting was adjourned at 2:10 p.m.

Councillor Patricia Heintzman
President

Joslyn Young
Executive & Association Services Coordinator