

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING**

Metro Vancouver Offices, Burnaby, BC

March 20, 2013

IN ATTENDANCE:

Councillor Chuck Puchmayr, Second Vice President, New Westminster
Councillor Lorrie Williams, Past President, New Westminster
Councillor Corisa Bell, Director at Large, Maple Ridge
Councillor Barinder Rasode, Director at Large, Surrey
Councillor Jason Lum, Director at Large, City of Chilliwack
Director Bill Dickey, FVRD Representative
Councillor Raymond Louie, Metro Vancouver Representative
Joslyn Young, Executive Coordinator

Unable to attend:

Councillor Barbara Steele, President, Surrey
Councillor Patricia Heintzman, First Vice President
Councillor Selina Robinson, Director at Large, Coquitlam
Chair Susan Gimse, SLRD Representative

Second Vice-President Puchmayr called the meeting to order at 12:30 p.m.

DELEGATION: Sherryl Parsons, **Rare Affairs**

Sherryl Parsons (Rare Affairs) met with the Executive to provide an update on convention sponsorship and registration numbers.

1. AGENDA

A motion was ADOPTED:

That the agenda for the March 20, 2013 meeting be adopted as circulated.

2. MINUTES

A motion was ADOPTED:

That the minutes for the February 20, 2013 meeting be approved.

3. REPORTS

Staff Report

Staff provided a report on recent activities. In addition to meeting prep and follow-up, staff relayed communications and research performed regarding convention partners and sessions. Staff noted that the search for a parliamentarian was underway. The Executive gave direction that no parliamentarian would be needed this year.

A motion was ADOPTED:

That the report be received for information.

Visioning Session Review

At the February meeting, the Executive requested a review of the Visioning Sessions held by the Executive over the last two years. Staff provided documentation outlining major and minor themes that were the result of the sessions. The most notable goal was to provide more services and value to the membership and the Executive has fulfilled this goal via the following:

- creation of a monthly newsletter that is sent out to the membership electronically
- discussion with SFU on student programs that can benefit both the Association and provide a student with topical and relevant study material
- communications with IBM on upcoming trends in open data and how best to inform the membership – this discussion resulted in the development of the 2013 convention theme “Embracing the Future – Keeping Up with Today”
- special workshop planned for Fall 2013

A motion was ADOPTED:

That the report be received for information.

4. FINANCIAL AND ADMINISTRATION

Year-End Financials & 2013 Final Budget

The year-end reports were presented for information, including the final Budget 2013.

A motion was ADOPTED:

That the report be received for information.

5. CONVENTION

Convention Sub-Committee Report

Councillor Bell presented discussion items and decisions made at the sub-committee meeting.

A motion was ADOPTED:

That the 2013 theme be: “Embracing the Future – Keeping Up with Today”.

That the early bird deadline for convention registration be extended to April 8th.

That the resolutions deadline be extended to accommodate Monday, March 25 council meetings.

That staff send out a special email to members regarding the above-noted date changes as well as the draft conference program.

6. POLICY

2013 Nominations and Resolutions

The Executive received a report on the status of resolutions and nominations to the Executive received.

A motion was ADOPTED:

That the report be received for information.

7. CORRESPONDENCE/COMMUNICATIONS

A motion was ADOPTED:

That correspondence be received for information.

8. OTHER BUSINESS

None at this time.

9. NEXT MEETINGS

It was noted that the next upcoming meeting is as follows:
April 17

ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

Councillor Barbara Steele
President

Joslyn Young
Executive & Association Services Coordinator