

THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING
UBCM Office, Richmond, BC
February 20, 2013

IN ATTENDANCE:

Councillor Barbara Steele, President, Surrey
Councillor Patricia Heintzman, First Vice President
Councillor Chuck Puchmayr, Second Vice President,
New Westminster
Councillor Corisa Bell, Director at Large, Maple Ridge
Councillor Barinder Rasode, Director at Large, Surrey
Councillor Raymond Louie, Metro Vancouver Representative
Director Bill Dickey, FVRD Representative
Chair Susan Gimse, SLRD Representative
Joslyn Young, Executive Coordinator

Unable to attend:

Councillor Lorrie Williams, Past President, New Westminster
Councillor Selina Robinson, Director at Large, Coquitlam
Councillor Jason Lum, Director at Large, City of Chilliwack

Councillor Steele chaired the meeting and called the meeting to order at 12:30 p.m.

1. AGENDA

A motion was ADOPTED:

That the agenda for the February 20, 2013 meeting be adopted as circulated.

DELEGATION – Sherryl Parsons, Rare Affairs

Sherryl Parsons (Rare Affairs) met with the Executive to discuss convention accommodation needs. Executive members provided her with their check-in and check-out dates.

Speaker gifts, sponsored by BC Hydro, were also discussed. It was confirmed that Road Safety Kits would be given to delegates this year.

It was also noted that Executive members need to register for the conference and that sponsorship is now at \$40,000.

2. MINUTES

A motion was ADOPTED:

That the minutes for the January 16, 2013 meeting be approved.

3. REPORTS

President's Report

President Steele provided an update on conference planning activities to date. She noted that she was unable to attend the last UBCM Executive meeting, but will be at the April meeting.

A motion was ADOPTED:

That the report be received for information.

Staff Report

Staff provided a report on recent activities.

A motion was ADOPTED:

That the report be received for information.

4. FINANCIAL AND ADMINISTRATION

2013 Proposed Budget

Staff presented the preliminary budget for 2013, which outlined a 3-day work week for staff, but advised the Executive that this staffing model would see the Association incur a small deficit.

A motion was ADOPTED:

That the budget be adjusted to reflect a continuation of the current 2.5-day work week for staff and that the final budget be presented at the March meeting for approval.

That staff explore the option of telecommuting, in an effort to provide the Association with designated work space and hours.

Convention Registration Finances

At the request of the Executive, staff researched current registration processes and provided a report on options moving forward.

A motion was ADOPTED:

That the LMLGA registration services be moved to an agency, such as CivicInfo, with multiple fail-safe processes in place to protect the client financially.

5. CONVENTION

Convention Sub-committee Report

Councillor Heintzman provided an update on Convention Committee discussions. She provided an update on the January meetings with IBM on hosting a Jam Session. While the Committee would recommend that a jam session continue to be a goal of the Association, it is not financially viable at this time. Rather, the Committee will focus on creating a conference that is dynamic and interactive, with a focus on what new media can do for people and organizations. We will create a facebook page for the conference and a twitter account. We will include a pre-conference session on "Social Media 101" and provide all presenters with an outline explaining the interactive presentation style we're seeking. Some of the convention sessions have been set, including securing Doug Heintzman as the keynote speaker.

A motion was ADOPTED:

That the report be received for information.

6. POLICY

Flood Committee Appointments & Update

Councillor Puchmayr provided an update on Committee activities, as Chair Lum was unable to attend the meeting. He advised the Executive of the upcoming Committee meeting schedule and relayed discussions held at the Committee level regarding appointing a Vice Chair.

A motion was ADOPTED:

That Councillor Puchmayr, LMLGA Second Vice President, be appointed as Vice Chair to the Flood Committee.

MIA Appointment

At the request of Councillor Heintzman, staff provided a report on the LMLGA appointment to the MIA board. Cllr. Heintzman – who is the current representative to MIA – anticipates that with her appointment to Chair of the SLRD and the affiliated number of responsibilities, will hinder her ability to attend all MIA meetings. She recommended that an alternate board member be appointed.

A motion was ADOPTED:

That Director Susan Gimse be appointed as the LMLGA appointee to the MIA board.

7. CORRESPONDENCE/COMMUNICATION

The following communications were received:

- NCLGA – AGM invitation to President
- AVICC – AGM invitation to President
- UBCM – 2012 Resolutions Responses
- Metro Van – board appointment
- Auditor General – April meeting

The Area Association conferences were discussed. Since the president attended SILGA last year, it was determined that one of the other conferences would be targeted for attendance this year.

A motion was ADOPTED:

That a letter be written to the Auditor General to communicate the following:

- LMLGA's displeasure with misleading statements included in a letter received by local governments, which indicated her office had been working with Area Associations.
- An invitation to attend the April meeting of the Executive, at which time we would be happy to provide an education on the roles and responsibilities of the LMLGA and the processes we follow.

8. OTHER BUSINESS

In advance of the meeting, Councillor Louie brought forward a letter received by local governments from the Auditor General's office and indicated he would like to discuss it. The letter was discussed under Correspondence.

9. NEXT MEETINGS

It was noted that the next upcoming meeting is as follows:
March 20, 2013

ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

Councillor Barbara Steele
President

Joslyn Young
Executive Coordinator