

THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING
UBCM Office, Richmond, BC
January 16, 2013

IN ATTENDANCE:

Councillor Barbara Steele, President, Surrey
Councillor Patricia Heintzman, First Vice President
Councillor Chuck Puchmayr, Second Vice President,
New Westminster
Councillor Lorrie Williams, Past President, New Westminster
Councillor Corisa Bell, Director at Large, Maple Ridge
Councillor Barinder Rasode, Director at Large, Surrey
Councillor Selina Robinson, Director at Large, Coquitlam
Councillor Raymond Louie, Metro Vancouver Representative
Councillor Jason Lum, Director at Large, City of Chilliwack
Director Bill Dickey, FVRD Representative
Joslyn Young, Executive Coordinator

Unable to attend: Chair Susan Gimse, SLRD Representative

Councillor Steele chaired the meeting and called the meeting to order at 12:30 p.m.

1. AGENDA

A motion was ADOPTED:

That the agenda for the January 16, 2013 meeting be adopted as circulated.

2. MINUTES

A motion was ADOPTED:

That the minutes for the December 5, 2012 meeting be approved.

3. REPORTS

President's Report

President Steele provided an update on communications with IBM and SFU and how we can work together. Councillor Heintzman provided a basic overview of what "jam session" is and how IBM changed their business strategy with this tool.

A motion was ADOPTED:

Communications Committee Chair Report

Councillor Rasode added to the President's report by updating the group on the connection she established with SFU. Should LMLGA proceed with a jam session in the future, SFU would be interested in providing a Masters student to assist with data analysis and research to support the work.

A motion was ADOPTED:

That the report be received for information

Staff Report

Staff provided a report on recent activities.

A motion was ADOPTED:

That the report be received for information.

4. FINANCIAL AND ADMINISTRATION

Financials Report & Proposed Budget

Staff asked that these reports be deferred to the February meeting.

Further discussion ensued regarding LMLGA finance practices. Staff updated the Executive on a meeting sought by LMLGA staff with UBCM regarding best practices. In an effort to continually improve and update our systems, staff will be bringing forward a report on recommended updates to a future meeting. In follow-up to this discussion, the Executive requested more information on convention registration finances. Additionally, it was also agreed that the City of Burnaby again be asked to do our year-end review. *(After the meeting, Councillor Sav Dhaliwal was asked and he agreed that Burnaby would again provide this service.)*

A motion was ADOPTED:

That staff research options for handling registration monies, to ensure best practices, and bring back a report to the Executive on the subject.

5. CONVENTION

Convention Sub-committee Report

Councillor Heintzman provided an update on Convention Committee discussions. She referenced the President's report and the exploration of theme ideas the Committee has been doing, such as a jam session. It was agreed that further work on the convention theme could not take place until after the scheduled January 24th conference call with IBM to determine if a Jam would be possible this year.

A motion was ADOPTED:

That the report be received for information.

Call for Nominations

Staff presented the draft Call for Nominations document and requested approval for distribution to the membership.

A motion was ADOPTED:

That the Call for Nominations document be approved for distribution.

Call for Resolutions

Staff presented the draft Call for Resolutions document and requested approval for distribution to the membership.

A motion was ADOPTED:

That the Call for Resolutions document be approved for distribution.

6. POLICY

Flood Committee Update

Chair Lum provided an update on recent activities of the Committee – namely establishing a meeting schedule for the year. The Committee plans to meet monthly, except for the month of May, until at least June. They are also coordinating with EMBC and Fraser Basin so that they can attend. In March, the Committee is looking at holding a meeting with the City of New Westminster representatives that visited the area of New Jersey affected by Hurricane Sandy. The Committee and New West expect to learn a great deal from the officials there and explore how the Lower Mainland can benefit from this knowledge.

A motion was ADOPTED:

That the report be received for information.

7. CORRESPONDENCE/COMMUNICATION

UBCM—LMLGA Luncheon

The letter from UBCM provided the final accounting for our Area Association luncheon held Wednesday, September 26, 2012, on which UBCM collects payment on our behalf. Attendance at the luncheon was very good and LMLGA received a surplus.

A motion was ADOPTED:

That the LMLGA luncheon at UBCM Convention budget and actuals be added as a separate line item to future LMLGA budgets.

8. OTHER BUSINESS

Auditor General

Staff provided a copy of an e-mail letter sent to staff on January 12th by the Senior Advisor for the new Auditor General. The letter states Ms. Basia Ruta's desire to meet with the Executive and to speak at our upcoming conference.

A motion was ADOPTED:

That, in response to her request, the Auditor General be invited to attend the February (or future) meeting of the Executive.

UBCM Select Committee on Local Government Finance

UBCM Executive Director, Gary MacIsaac, has requested that we provide room in our conference agenda for UBCM's Local Government Finance Committee.

A motion was ADOPTED:

That LMLGA provide space for the Select Committee on Local Government Finance on the Conference agenda.

9. NEXT MEETINGS

It was noted that the next upcoming meeting is as follows:
January 16, 2013

ADJOURNMENT

The meeting was adjourned at 2:05 p.m.

Councillor Barbara Steele
President

Joslyn Young
Executive Coordinator