

**THE LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION
EXECUTIVE MEETING**

Township of Langley Civic Facility, Salmon River Room
20338 – 65 Avenue, Langley

March 16, 2018

In attendance: Councillor Jason Lum, President– Chair
Director Jack Crompton, First Vice-President (*on the phone*)
Councillor Rob Vagramov, Second Vice-President
Councillor Angie Quaale, Third Vice-President
Councillor Corisa Bell, Past President
Councillor Laura Dupont, Director at Large
Councillor Karen Elliott, Direct at Large (*on the phone*)
Councillor Patrick Johnstone, Director at Large (*on the phone*)
Director Dennis Adamson, FVRD
Jamee Justason, Executive Coordinator

Unable to attend: Councillor Raymond Louie, Metro Vancouver RD
Director Tony Rainbow, SLRD

President Jason Lum called the meeting to order at 11:18am

1. AGENDA

A motion was ADOPTED:

That the agenda for the March 16, 2018 meeting be adopted as circulated.

2. ADOPTION OF MINUTES

A motion was ADOPTED:

That the Minutes from the February 16, 2018 Executive meeting be approved as circulated.

3. FINANCE AND ADMINISTRATION

a) 2018 Budget

- Executive at the February meeting wanted to set the membership dues to \$70,000.
- A proposed amendment to move the dues up to \$100,000 failed.
- A proposed amendment to move the dues up to \$75,000 carried.
- Staff has been directed to update the 2018 budget showing a dues income of \$75,000.
- Executive want to create an HR Sub-Committee to explore hiring a full time staff member. Looking for volunteers to join and to set the terms of reference for the sub-committee.

A motion was ADOPTED:
To receive the budget report.

b) Proposed New Dues Calculation Model

- The Executive reviewed four proposed calculations for LMLGA dues. They preferred the seven tier model, as it provided the most fair distribution of fees across all members.
- The Executive also approved of the \$500 minimum charge.
- Staff has been directed to update the seven tier dues model to reach a new budget goal of \$75,000.

A motion was ADOPTED:
Approved the seven tier dues model with a minimum \$500 charge.

c) 2018 UBCM Contract

- Contract between LMLGA and UBCM for 2018 was approved.

A motion was ADOPTED:
To receive the 2018 contract and have President Lum sign.

d) Insurance Options

- Staff collected quotes from three different insurers.
- Directors and Officers Liability, Commercial General Liability and Event insurance options were reviewed.
- Executive preferred the insurance offered by Trisura. Trisura offered both D&O insurance and CGL insurance and the CGL covers the annual events of the organization, such as our AGM and Convention. No need to buy separate event insurance.

A motion was ADOPTED:
To receive the Insurance Options Report and approve purchase of an insurance policy from Trisura.

e) *Societies Act* Transition Update

- Justason has hired parliamentarian and lawyer Lisa Zwarn to review the proposed changes to the LMLGA Constitution and Bylaws.
- Zwarn has reviewed and suggested some changes. Summary of the changes will be provided at April meeting.
- The constitution and bylaws must be transitioned to the new *Societies Act* by November 28, 2018.
- Zwarn advised that the changes to the Constitution and Bylaws must be approved by the LMLGA membership through a Special Resolution at the May AGM.

A motion was ADOPTED:
To receive the *Societies Act* Transition Update

f) 2018/2019 Executive Nomination Papers

- Reminder to Executive that if they wish to run again and stay on the Executive, the deadline for their nomination papers is Friday, March 30.

A motion was ADOPTED:

To receive the 2018/2019 Executive Nomination Papers.

4. REPORTS

a) President's Report

- Lum met with Dennis Back and Justason on March 5 in Richmond.
- During UBCM's Advocacy Days in Victoria, Lum met with staff from Ministry of Environment and Climate Change Strategy and Ministry of Forests, Lands, Natural Resource Operations and Rural Development who wanted to know what LMLGA is working on, as they won't be able to attend our convention with the Legislature in session.
- Lum asked the Executive what they thought about doing their own LMLGA Advocacy Day in Victoria.
- Executive members liked the idea of traveling to Victoria to meet with MLAs to discuss issues.
- Staff has been asked to look at a budget to travel and select some possible dates to hold the advocacy day. Also asked to reach out to MLA offices to secure meeting and to have materials that can be left behind with the MLAs following meetings.
- This could become an annual event for the LMLGA Executive.

A motion was ADOPTED:

To receive the President's Report and to look into holding an LMLGA Advocacy Day.

b) Flood Control and River Management Committee Report

- Next meeting of Committee is coming up in mid-April.
- The Leadership Committee will meet with the Fraser Basin Council towards the end of May.
- Lum asked the Executive if there was anyone interested in taking on the roll of chairing the Flood Control and River Management Committee? As Lum would like to move into the Leadership Committee.
- Meetings of the regular committee are usually held quarterly and dates are chosen by the Chair.
- Adamson and Dupont both expressed an interest and Lum will talk to them more about the opportunity and they are invited to attend the next meeting.

A motion was ADOPTED:

To receive the Flood Control and River Management Committee Report.

c) Staff Report

- Justason provided an update on the work she has done since the last meeting.

A motion was ADOPTED:

To receive the Staff Report.

5. SUB-COMMITTEES

a) Convention Sub-Committee Chair's Report

- Vagramov reported that the sub-committee meeting was productive and we are finalizing our agenda.
- Crompton reported that he is making good progress with the closing session
- Justason will update the agenda and share it with the entire Executive.
- Minister Robinson will be at Convention to speak on Friday morning. Want to promote this fact, to help increase attendance.

A motion was ADOPTED:

To receive the Convention Sub-Committee report.

b) Resolutions (recv by Mar 15) & Executive Resolutions

- Bell brought forward an Executive Resolution on Riverview
- Dupont brought forward an Executive Resolution on Fish Habitat Protection.
- Lum has have had three enquiries about putting forward an Executive Resolution on:
 - Elimination of the 1/3 tax free allotment from federal government
 - Elimination of MSP and new employer tax
 - Real Estate Speculation Tax – local governments to opt in or not?
- Bell will draft the 1/3 allotment resolution.
- Quaale will draft the MSP resolution.
- Adamson will draft the speculation tax.
- Adamson will also bring an Executive Resolution on the Right to Stand – having urinals included in all new homes.
- Justason will send Vagramov the correspondence she received from the City of Port Moody on their plastic resolution.

A motion was ADOPTED:

To receive the Resolutions report.

6. CORRESPONDENCE/COMMUNICATIONS

a) UBCM – Provincial Response to 2017 Resolution

A motion was ADOPTED:

Approve receipt of this correspondence.

7. OTHER BUSINESS

- Civility Sub-Committee has yet to get started.

8. NEXT MEETINGS

- Friday, April 20 – Squamish (*Resolutions meeting*)
- Wednesday, May 9 – Whistler (*12:30pm with lunch prior to Convention*)
- Friday, June 15 – Burnaby

ADJOURNMENT

The meeting was adjourned at 1:30pm

Councillor Jason Lum
President

Jamee Justason
Executive Coordinator